

KIDWELLY TOWN COUNCIL

14th JANUARY 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwennllian Centre, Kidwelly on Thursday, 14th January 2010 at 2.00pm

Present:-	Deputy Mayor	F. Burke-Lloyd
	Chair	S.Finch
	Councillors:	J.Gilasbey, H. Gilasbey, R. Davies, K. Davies, J.Lane
		F.Davies, A.M.Coles,
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	T.M.Burns, D.M.Jones

Matters arising from the Estates Committee Meeting of 8th December 2009

539 MEMBERS' DECLARATIONS OF INTEREST

Minute 540 – Councillor S.Finch – Councillor Jean Lane, Deputy Chair of Estates took the chair.

540 MYNYDDYGARREG MOUNTAIN

1. Scramblers

An area of land is being used and abused by scramblers, some from out of the county. Members had previously been informed that the landscape, which contained rare flora and fauna is being destroyed; some scramblers using the BOATs (Byway Open to All Traffic) are underage and therefore driving illegally without insurance; rights of walkers are being eroded by dangerous driving over the footpaths; it is impossible to police the mountain effectively.

A sub-committee comprising of Councillors K.Davies, F.Davies, A.M.Coles and H.Gilasbey is working towards:- downgrading the BOATs to footpaths; considering ways of limiting vehicular access to parts of the mountain; working with the police to inform the public, via a press release, of the legal implications of using vehicles on private land. A site visit will be held on Saturday 16th January 2010.

2. Access over GL16

It had previously been **RESOLVED** to allow the tenant of GL24 to access this land via GL16 until the tenancy of GL24 ends. A licence will be drawn up detailing the conditions of access. A site visit will be held on Saturday 16th January 2010 to determine the pathway through GL16. Councillors F.Burke-Lloyd, R.Davies, and J.Lane will attend. All access and maintenance issues relating to surrounding land owned by the Town Council are to be clarified before further tenancy agreements are entered into.

541 PATH AT HOREB CHAPEL

Deacons of the chapel have requested to purchase a parcel of land bordering the building so that an access ramp can be constructed. An area 19 x 7m is required. It was agreed, in principal, to sell the land providing legal issues and planning permission allows. A site visit was held with the tenant of the land, deacons of the chapel and Councillor Keith Davies. The tenant had no objections to releasing a portion of land. Mr Glennister, Planning Officer will liaise with the deacons of the Chapel regarding planning approval.

County Councillor K.Davies left the meeting to attend a School Governor's meeting.

542 LAND OPPOSITE THE OLD COACH HOUSE

The Town Council have requested that the small parcel of land opposite the Old Coach House be transferred from the ownership of the County Council to itself. This has been agreed.

A valuation of £2,500 has been received relating to the parcel of land adjacent to 6 Alstred Street. The County Council is prepared to lift the restrictive covenant on part of this land which is designated as “open land”. A notice informing the public of the intended sale will be necessary. The District Valuer has recommended that the £2,500 be split 50:50 between Kidwelly Town Council and the County Council to reflect the bargaining/negotiating position in agreeing to lift the covenant.

Mr Colwill, who wishes to purchase the land for disabled access to his home will be informed of the valuation and costs involved in the purchase. If he agrees to pay all costs, members **RESOLVED** to proceed with the sale of the land as specified by the District Valuer.

543 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

The seat will be treated once the wood has dried. A gravel path in the most slippery part of the cemetery near the Remembrance Garden will be created as soon as weather permits. The provision of composting facilities will be investigated. It was **RESOLVED** to allow dogs on leads to accompany owners to the graveside.

General Maintenance

The contractor has now finished grass cutting. It was **RESOLVED** to continue the contract for emptying the Town Council owned bins at a cost of £25 per week until the end of March 2010.

544 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council’s solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

545 COUNCIL OFFICES

It had been **RESOLVED** that work to clear the debris and make safe the guttering at 2 Bridge Street be carried out. This was delayed by the water in the gutters being frozen. The work has now been re-scheduled for the week commencing 18th January 2010.

A “For sale” sign has been erected on the building. John Francis, Estate Agent” has been appointed as a second agent. It was **RESOLVED** to accept the quote of £500 for the supply of an Energy Proficiency Certificate. This is required by law before the building can be sold.

546 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

547 LAND AT MYNYDDYGARREG

It was reported that a parcel of land near Mynyddygarreg Hall was overgrown. A Land Registry search had revealed that land near the Hall is not registered. Three quotes for clearing the land have been received:- £212+Vat, £500, and £780. It was **RESOLVED** not to proceed with this land clearance. Note and **Close** this item.

548 KIDWELLY QUAY AREA

The Town Clerk reported that the County Council did not require funding from the Town Council for work on the Quay. An e-mail from Mr Byron Huws has been received requesting the banks at the canal be cut and tidied. This has been referred to the Town Forum. The Countyside Council for Wales will advise on a maintenance programme for the area.

It was reported that vehicles are driving along the canal and surrounding area creating large rut marks. The police have been informed.

549 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel.

550 WAR MEMORIAL

The Mayor has met with a Legion representative to discuss adding additional names to the War Memorial. A list of names will be put forward. The Town Council is responsible for insuring and maintaining the War Memorial

551 A13 LAND AT MYNYDDYGARREG

Permission was granted to site a caravan on Town Council land as a temporary measure while house building was in progress. The agreement is no longer required, notice has been given. Note and **close** this item.

552 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying will be carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. This will be done as soon as the time is appropriate in the growing season.

553 SALE OF EQUIPMENT

Community groups will be invited to submit proposals as to how they will use the equipment for the benefit of the community. A Sub-Committee:- Councillors R.Davies, H.Gilasbey and S.Finch, will manage the disposal process.

It was **RESOLVED** that the van be offered for sale at £2000, firstly to local organisations, then if no response is forthcoming, in the press. It was further **RESOLVED** that the John Deere and trailer be offered for sale at £1800 under the same provisions as for the van. It will be serviced before sale. Local organisations have been given details of the equipment and vehicles which are for sale and have been invited to express an interest.

554 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been assessed.

555 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. This will be considered further at the next meeting of the Estates Committee.

556 TENDERS

It had been **RESOLVED** that the following land be put to tender for a three year period:-

GL 10 - - no tender received

GL 28 - - no tender received

This land would be put to tender again in April 2010

Tenders were received for:

GL 4 - a tender of £165 was accepted

GL 32 - a tender of £120 was accepted

Note and **Close** this item.

557 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/22245	Full Planning	Variation of planning permission dated 28.06.01.	Penderi, Kingswood, Kidwelly	Mr Mark Cowe

No observations were made.

Planning outcomes

There were no Planning outcomes.

Note and **Close** this item.

558 CORRESPONDENCE – JANUARY 2010

1	Kidwelly Allotment Association	A request has been made to reassess the rent on the allotments. A meeting with the association will be arranged. Councillors S.Finch,J.Lane and H.Gilasbey will attend with the Town Clerk.
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559 ANY OTHER URGENT BUSINESS – JANUARY 2010

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9th FEBRUARY 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwennllian Centre, Kidwelly on Tuesday, 9th February 2010 at 6.30pm

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Chair	S.Finch
	Councillors:	J.Gilasbey, H. Gilasbey, R. Davies, K. Davies, J.Lane, D.M.Jones
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	D.J.Jones,

The Town Clerk informed members of the death of Mrs Mary Hannah Owen wife of the late Frederick Owen former mayor of Kidwelly. A minute silence was held.

Matters arising from the Estates Committee Meeting of 14th January 2010

619 MEMBERS' DECLARATIONS OF INTEREST

Minute 620 (2) – Cllr S.Finch left the room – Cllr Jean Lane, Deputy Chair of Estates took the chair.
Minute 638 (3) – Cllr S.Finch left the room – The Mayor took the chair.

620 MYNYDDYGARREG MOUNTAIN

1. Scramblers

An area of land is being used and abused by scramblers, some from out of the county. The Town Clerk informed members of an article in the Journal of Planning which set out views on how BOATS (Byway Open to All Traffic) can be managed. The research was carried out by Swansea University.

2. Access over GL16

The tenant of GL24 wishes to access this land via GL16. A site visit was held on 16th January 2010. It was **RESOLVED** that access be granted for the movement of livestock only. No vehicles should be taken onto the land and prior permission for access should be sought.

621 PATH AT HOREB CHAPEL

Deacons of the chapel have requested to purchase a parcel of land bordering the building so that an access ramp can be constructed. An area 19 x 7m is required. It was agreed, in principal, to sell the land providing legal issues and planning permission allows. A site visit was held with the tenant of the land, deacons of the chapel and Councillor Keith Davies. The tenant had no objections to releasing a portion of land. Mr Glennister, Planning Officer will liaise with the deacons of the Chapel regarding planning approval. He has not yet had a meeting with the Deacons.

Councillor Jean Lane left the meeting.

622 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. A valuation of £2,500 has been received relating to the parcel of land adjacent to 6 Alstred Street, owned by the Town Council but subject to a restrictive covenant. The County Council is prepared to lift the restrictive covenant on part of this land which is designated as "open land". A notice informing the public of the intended sale has been published in the newspaper. The District Valuer has recommended that the £2,500 be split 50:50 between Kidwelly Town Council and the County Council to reflect the bargaining/negotiating position in agreeing to lift the covenant.

It had previously been **RESOLVED** to proceed with the sale of the land as specified by the District Valuer.

623 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

The seat will be treated once the wood has dried. A gravel path in the most slippery part of the cemetery near the Remembrance Garden has been created. Its effectiveness will be considered at a site visit on 13th February 2010. The provision of composting facilities will be investigated.

General Maintenance

The contractor has now finished grass cutting. It had been **RESOLVED** to continue the contract for emptying the Town Council owned bins at a cost of £25 per week until the end of March 2010.

624 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

625 COUNCIL OFFICES

It was reported that work to clear the debris and make safe the guttering at 2 Bridge Street has been carried out. An Energy Proficiency Certificate has been received. A viewing of the property has been undertaken. A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip. The Brownies will be asked to remove any items belonging to themselves.

626 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

627 KIDWELLY QUAY AREA

The Town Clerk reported that the County Council did not require funding from the Town Council for work on the Quay. An e-mail from Mr Byron Huws has been received requesting the banks at the canal be cut and tidied. This has been referred to the Town Forum. The Countyside Council for Wales will advice on a maintenance programme for the area.

It was reported that vehicles are driving along the canal and surrounding area creating large rut marks. The police have been informed.

628 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel.

629 WAR MEMORIAL

The Mayor has met with a Legion representative to discuss adding additional names to the War Memorial. A list of names will be put forward. The Town Council is responsible for insuring and maintaining the War Memorial

630 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying will be carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. This will be done as soon as the time is appropriate in the growing season.

631 SALE OF EQUIPMENT

A Sub-Committee:- Councillors R.Davies, H.Gilasbey and S.Finch, will manage the disposal process. It had been **RESOLVED** that the van be offered for sale at £2000, firstly to local organisations, then if no response is forthcoming, in the press. It had been further **RESOLVED** that the John Deere and trailer be offered for sale at £1800 under the same provisions as for the van. It will be serviced before sale. No expressions of interest in the equipment have been received. The items will be advertised in the Council window and on the website.

632 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been assessed.

633 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer will be informed.

634 CORRESPONDENCE – JANUARY 2010

1	Kidwelly Allotment Association	A request has been made to reassess the rent on the allotments. A meeting with the association will be arranged. Councillors S.Finch, J.Lane and H.Gilasbey will attend with the Town Clerk.
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635 COMPLAINT LAND KNOWN AS A4 – IN CAMERA

The report from the Public Services Ombudsman for Wales has been received and comments from the Council have been invited. It was **RESOLVED** to accept the report and review the complaints procedure within the next three months. This matter was referred to the Policy & Strategy Committee. Note and **Close** this item.

636 TENDERS

There were no tenders to consider.

637 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/22314	Demolition Notice	Demolition of 2 storey flats complex and adjoining house	1 – 21 Morfa Maen, Kidwelly	Carmarthenshire County Council
S/22396	Full Planning	New signage	Gravells	Gravells

No observations were made.

Planning outcomes

S/2245	Variation of planning 28.06.01	Penderi, Kingswood, Kidwelly	Mr Mark Cowe	Granted 28.01.2010
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Appeals

REF	Proposed Development	Location	Applicant	Start Date
APP 876/S/16781	Biomass Power Plant	Coedbach Washery, Kidwelly	Bio E PLC	12.01.2010
Pre-enquiry meeting	31 st March 2010	Inquiry	15 th June 2010	

Note and **Close** this item.

638 CORRESPONDENCE – FEBRUARY 2010

1	Meals on Wheels	Additional dates for the service were arranged. Wednesday 17 th February 2010 - Cllrs H. and J. Gilasbey Thursday 18 th February 2010 - Cllr F.Burke-Lloyd Wednesday 17 th March 2010 - Cllrs H. and J. Gilasbey Thursday 18 th March 2010 - Cllr F.Burke-Lloyd Friday 19 th March 2010 - Cllr F.Burke-Lloyd Note and Close this item.
2	Dyfed Powys Police Authority	Members were informed of Community Consultative Meeting to be held on 17 th February 2010 at Llangunmor, Carmarthen. Note and Close this item.
3	Mr Stephen Finch	The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence will be circulated. For clarity this item will be renamed "The Lane at Glannant"

639 ANY OTHER URGENT BUSINESS – FEBRUARY 2010

There was no other business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9th MARCH 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwennllian Centre, Kidwelly on Tuesday, 9th MARCH 2010.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Chair	S.Finch
	Councillors:	J.Gilasbey, H. Gilasbey, R. Davies, K. Davies, J.Lane, D.J.Jones,
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	D.M.Jones,

Matters arising from the Estates Committee Meeting of 9th February 2010

683 MEMBERS' DECLARATIONS OF INTEREST

Minute 699 Cllr S.Finch Minute 702 – Cllr K.Davies, S/22468 Cllr T.M.Burns

684 MYNYDDYGARREG MOUNTAIN

1. Scramblers

An area of land is being used and abused by scramblers, some from out of the county. The Town Clerk informed members of an article in the Journal of Planning which set out views on how BOATS (Byway Open to All Traffic) can be managed. The research was carried out by Swansea University.

2. Access over GL16

The tenant of GL24 has been informed of arrangement for access to this land via GL16. Note and **Close** this item.

685 PATH AT HOREB CHAPEL

Deacons of the chapel have requested to purchase a parcel of land bordering the building so that an access ramp can be constructed. An area 19 x 7m is required. It was agreed, in principal, to sell the land providing legal issues and planning permission allows. A site visit was held with the tenant of the land, deacons of the chapel and Councillor Keith Davies. The tenant had no objections to releasing a portion of land. Mr Glennister, Planning Officer will liaise with the deacons of the Chapel regarding planning approval. No further information has been received. Note and **Close** this item until the matter can be progressed.

686 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed. This matter will be expedited.

2. A valuation of £2,500 has been received relating to the parcel of land adjacent to 6 Alstred Street, owned by the Town Council but subject to a restrictive covenant. The County Council is prepared to lift the restrictive covenant on part of this land which is designated as "open land". A notice informing the public of the intended sale has been published in the newspaper. Two objections have been received. These objections have been forwarded to the County Council and a response is awaited.

687 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

A site visit was carried out on 13th February 2010 and a report from the Chair of the Estates Committee had been circulated. A gravel path in the most slippery part of the cemetery near the Remembrance Garden has been created. Councillor S.Finch agreed to erect a temporary net safety fence along the side of this path. He will also inspect the loose bricks reported in the cemetery wall. It was **RESOLVED** to get quotations for a wooden handrail. It was further **RESOLVED** to get quotes for a path between the next row of graves.

Executive Action had been taken to allow the next grave to be placed at the top of the slope and not at the bottom. This was agreed only because a new row is to be started.

General Maintenance – IN CAMERA

It was **RESOLVED** to accept the tender of £1583.76 per month for grass cutting and litter removal. The contractor held all necessary waste disposal licences and insurances.

688 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

689 COUNCIL OFFICES

It had been reported that work to clear the debris and make safe the guttering at 2 Bridge Street has been carried out. An Energy Proficiency Certificate has been received. A viewing of the property has been undertaken. A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

690 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

691 KIDWELLY QUAY AREA

After a site visit, the Chair of Estates prepared a report which had been circulated. There was little evidence of litter lying around. Rutting along the canal bank was evident but not excessive. Quotations will be obtained for posts which will prohibit access to vehicles in this area. As work is scheduled to be carried out near the canal, the posts will not be installed unless the situation worsens.

692 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel.

693 WAR MEMORIAL

The Mayor has met with a Legion representative to discuss adding additional names to the War Memorial. A list of names will be put forward. The Town Council is responsible for insuring and maintaining the War Memorial

694 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying will be carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. This will be done as soon as the time is appropriate in the growing season.

695 SALE OF EQUIPMENT

It had been **RESOLVED** that the van be offered for sale at £2000. It had been further **RESOLVED** that the John Deere and trailer be offered for sale at £1800 under the same provisions as for the van. The draft advertisements were approved and the items will be advertised in the Council window and on the website.

696 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been assessed.

697 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

698 ALLOTMENTS

1	Kidwelly Allotment Association	A request has been made to reassess the rent on the allotments. A meeting with the association will be arranged. Councillors S.Finch, J.Lane and H.Gilasbey will attend with the Town Clerk. For clarity this item will be renamed "Allotments".
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699 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

700 GREEN BURIALS

The Project officer will circulate plans for a Green Burial area in the cemetery for discussion at the next Estates Committee meeting on 20th April 2010. The provision of composting facilities will be investigated.

701 TENDERS

After a site visit to land known as GL6, the Chair of the Estates recommended that the whole of the area be put to tender. It was **RESOLVED** to put GL6 to tender for a period of 1 year:- Offers in excess of £300.

It was **RESOLVED** to put the following land to tender for a period of 3 years:-

GL10 Offers in excess of £75

GL23 Offers in excess of £110

GL28 Offers in excess of £80

GL31 Offers in excess of £400

702 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/22468	Agricultural determination	Agricultural buildings for storage of vegetables	Penlan Uchaf, kidwelly	Mr John Burns
S/22491	Advertisement	Display of advertisement	3-5 Banc Pendre, Kidwelly	Mr Jonathan Gravell
S/22562	Advertisement	Display of advertisement	Pembrey Road, Kidwelly	Mr Jonathan Gravell
S/22563	Variation	Rotate garage 90°	Panteg cottage, Kidwelly	Mr John Dunn

No observations were made.

Planning outcomes

S/22314	Demolition of housing complex	Morfa Maen, kidwelly	CCC	Granted 22.02.10.
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Note and **Close** this item.

703 CORRESPONDENCE – MARCH - 2010

There was no correspondence. Note and **Close** this item.

704 ANY OTHER URGENT BUSINESS – MARCH - 2010

There was no other business. Note and **Close** this item.

Cemetery

A further site visit was carried out on 11th April 2010. A report from the Chair of the Estates Committee had been circulated.

[a] The gravel path near the Remembrance Garden has bedded in well and was level. Councillor S.Finch had erected a temporary net safety fence along the side of this path. It was **RESOLVED** to accept a quote of £346 + VAT to install a permanent 1 metre high safety rail.

[b] Loose bricks are crumbling on the cemetery entrance wall. It was **RESOLVED** to accept a quote of £265.50 + VAT for restoring and plastering the wall.

[c] A path between the next row of graves is required. Three quotes will be sought.

Due to the sloping nature of the graveyard and serious problems encountered by the gravedigger, in future, new graves will be dug at the bottom of the slope.

772 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

773 COUNCIL OFFICES

A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

774 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

775 KIDWELLY QUAY AREA

[a] The Chair of Estates prepared a report after a follow up site visit on 11th April 2010. There was little evidence of litter lying around. Rutting along the canal bank was no worse than previously seen. Quotations will be obtained for posts which will prohibit access to vehicles in this area. As work is scheduled to be carried out near the canal, the posts will not be installed unless the situation worsens. Councillor Finch will meet with Mr Smith, a local resident, to identify the location of litter. A working party of volunteers will be sought to clear the debris, if necessary. The County Council have taken steps to ensure that horses do not stray onto the quay area.

[b] Reports of jet skis disturbing wildlife along the river bank have been received. Mr D Twist and Mr N Stringer attended the meeting and informed members of an incident that had scared swans and that the jet skis involved came from the holiday camp. Carmarthen Bay is an internationally protected site, designated because it is the breeding ground of the Scota Duck and other rare species. To protect the area and its wildlife the following were **RESOLVED**:-

- To meet with the County Council Biodiversity Officer, Police Liaison Officer, Marine Protection Officer and other associated bodies to develop an action plan and create a possible protective by-law
- To examine the foreshore lease from the Crown Estate to look at the possibility of a ban on power craft
- To erect signs warning of the danger to wildlife from power craft

776 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel.

777 WAR MEMORIAL

The Mayor has met with a Legion representative to discuss adding additional names to the War Memorial. When this list of names is provided, further discussions will take place. Note and **Close** this item.

778 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying will be carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. This will be done as soon as the time is appropriate in the growing season.

779 SALE OF EQUIPMENT

Members were informed that the Council van had been sold for £1,500 by Executive Action. It was **RESOLVED** to sell the John Deere and trailer, sold as seen, for £1000. It was further **RESOLVED** to accept an offer of £150 for the hedge trimmer, sold as seen. Councillor G.G.Jones objected to the sale of any Council equipment. A legal opinion on the sale of Council equipment to a councillor will be sought.

780 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been assessed.

781 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

782 ALLOTMENTS

Access issues over the allotments to replace a telephone cable into Priory Street have been resolved. A meeting with the association will be arranged to consider the terms of the new lease. Councillors S.Finch, J.Lane and H.Gilasbey will attend.

783 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

784 GREEN BURIALS

The Project Officer had circulated plans for a Green Burial area in the cemetery. Further information on green burials will be circulated.

The provision of composting facilities will be investigated.

785 TENDERS

No tenders were received for GL10 and GL28.

The following tenders were accepted:-

GL6 £340 – for a 1 year tenancy

GL31 £450 – for a 3 year tenancy

A request for a 10 year tenancy on GL23 will be considered at the Estates Committee meeting on 15th June 2010.

786 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/22682	Full Planning	4 semi-detached houses	Former coal yard, Station Road, Kidwelly	Morgan Construction Ltd

It was noted that a previous planning application for this land had included extensive housing. The reduction to 4 properties and the consequent lack of requirement for Section 106 to be paid, was a concern.

Planning outcomes

S/22468	Agricultural buildings for storage of vegetables	Penlan Uchaf, kidwelly	Mr John Burns	Granted 29.03.10
S/21977	Temporary car park	Gwenllian Centre, Kidwelly	Community Hall Trust	Granted 25.03.10
S/22563	Rotation of garage by 90°	Panteg Cottage, Mynyddygarreg	Mr John Dunn	Granted 29.03.10
S/22491	Display of advertisement	3-5 Banc Pendre, kidwelly	Gravells	Granted 08.04.10

Note and **Close** this item.

787 CORRESPONDENCE – APRIL - 2010

1	Gwendraeth Environmental Education	A request to hold a 2 day “eco event” at the Quay in September 2010 has been received. This will involve craft activities and entertainments. It was agreed, in principle, to support this, pending a more detailed schedule of events. Note and Close this item.
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788 ANY OTHER URGENT BUSINESS – APRIL - 2010

1. The County Council workmen who erected the banners on the bypass indicated that the brackets were corroding and would need replacing for next year. This would need to be included in the budget for next year. Note and **Close** this item.

2. It was reported that vandals had damaged the external door of the hairdresser’s shop which is owned by the Town Council. Photos were taken, police were informed and the door was secured. The insurance company will be informed. Note and **Close** this item.

3. Horeb Chapel Path – the planning officer is now liaising with the Deacons of the chapel as to the planning permission required for the new path. No further information has been received. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

11th MAY 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 11th May 2010.

Present:- Town Mayor F. Burke-Lloyd
Deputy Mayor J.Gilasbey
Chair S.Finch
Councillors: H. Gilasbey, R. Davies, K. Davies, D.J.Jones, G.G.Jones, T.M.Burns
Acting Town Clerk Lynda Kirkham-Jones
Town Secretary A Padgett
Apologies:- Councillors J.Lane

Matters arising from the Estates Committee Meeting of 20th April 2010

32 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

33 MYNYDDYGARREG MOUNTAIN

An area of land is being used and abused by scramblers, some from out of the county. The Town Clerk informed members of an article in the Journal of Planning which set out views on how BOATS (Byway Open to All Traffic) can be managed. The research was carried out by Swansea University.

34 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. A valuation of £2,500 has been received relating to the parcel of land adjacent to 6 Alstred Street, owned by the Town Council but subject to a restrictive covenant. The County Council is prepared to lift the restrictive covenant on part of this land which is designated as "open land". A notice informing the public of the intended sale has been published in the newspaper. Two objections have been received. These objections have been forwarded to the County Council. No further information has been received. The County Council Head of Asset Management will be contacted to expedite the matter.

35 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

[a] The gravel path near the Remembrance Garden - it had been previously **RESOLVED** to accept a quote of £346 + VAT to install a permanent 1 metre high safety rail. This work is awaited.

[b] Loose bricks on the cemetery entrance wall - The wall has been rendered and is awaiting a final coating.

[c] The path between the next row of graves - it was **RESOLVED** to accept a quote of £1961 + VAT for a 51m long slab path. This work will be postponed until a hand rail can be installed at the same time. Quotes for a hand rail will be sought.

[d] The bottom path – it was **RESOLVED** to accept a quote of £602 + VAT for a 19m long slab path.

[e] The fence damaged by a vehicle has been repaired. An insurance claim is being processed. Note and **Close** this item.

36 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

37 COUNCIL OFFICES

A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

38 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

39 KIDWELLY QUAY AREA

[a] The Chair of Estates had prepared a report which was circulated. There was little evidence of fresh litter lying around. It was **RESOLVED** to contact the Probation Service regarding a working party to clear areas of long standing debris.

[b] No further reports of jet skis disturbing wildlife along the river bank have been received. To protect the area and its wildlife the following had previously been **RESOLVED**:-

- To meet with the County Council Biodiversity Officer, Police Liaison Officer, Marine Protection Officer and other associated bodies to develop an action plan and create a possible protective by-law
- To examine the foreshore lease from the Crown Estate to look at the possibility of a ban on power craft
- To erect signs warning of the danger to wildlife from power craft

It was reported that Burry Port had barricaded their slipways and were issuing access permits. Newquay has a By Law in place prohibiting the use of Jet Skis in its harbour area.

40 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel. This matter has been referred to the Council's solicitor and will be expedited.

41 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying will be carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. This will be done as soon as the time is appropriate in the growing season.

42 SALE OF EQUIPMENT

It was reported that legal advice received stated that there could be no objection to the sale of any Council equipment to a councillor, if all correct procedures were followed. It was **RESOLVED** that all remaining equipment be donated to any town organisation that could make good use of it.

43 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been assessed.

44 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

45 ALLOTMENTS

It was **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI. Further issues relating to the allotments will be considered at the next meeting of the Estates Committee on 15th June 2010.

46 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

47 GREEN BURIALS

The Project Officer had circulated plans for a Green Burial area in the cemetery. Further information on green burials will be circulated.

The provision of composting facilities will be investigated.

48 GARAGES

The setting of rent, issues of responsibility and maintenance of the garages and a request to demolish and replace a garage were deferred to the next meeting of the Estates Committee on 15th June 2010.

49 TENDERS

There were no tenders

50 PLANNING

Planning Applications

There were no planning applications.

Planning outcomes

S/22491	Display of advertisement	3-5 Banc Pendre, kidwelly	Gravells	Refused 22.04.10
S/22682	4 semi detached houses	Former coal yard, Station Road, Kidwelly	Morgan Construction	Granted 27.04.10

Note and **Close** this item.

51 CORRESPONDENCE – MAY- 2010

There was no correspondence.

52 ANY OTHER URGENT BUSINESS – MAY - 2010

It was reported that replacement of the door to the Hair Salon which had been damaged by vandals was the responsibility of the Town Council. Three quotations for a new door will be sought.

KIDWELLY TOWN COUNCIL

15th JUNE 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwennlian Centre, Kidwelly on Tuesday, 15th June 2010.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	H. Gilasbey, R. Davies, K. Davies, D.J.Jones, T.M.Burns, J.Lane
	Town Clerk	Caroline James
	Deputy Clerk	Lynda Kirkham-Jones
	Town Secretary	A Padgett
Apologies:-	Councillors	G.G.Jones

Matters arising from the Estates Committee Meeting of 11th May 2010

108 MEMBERS' DECLARATIONS OF INTEREST

Minute 110 [2] Councillor R.Davies left the room.

Minute 126 [3] Councillor S.Finch and Lynda Kirkham-Jones left the room

Minute 127 Councillors T.Burns and R.Davies

109 MYNYDDYGARREG MOUNTAIN

Councilors F.Burke-Lloyd and S.Finch attended a site visit with Maria Rocke, Phil Snaith, Carmarthenshire County Council, and Charles Morgan from PONT (Pori Natur a Threftadaeth) on 3rd June 2010 to consider management of the mountain. A written report was presented. It was **RESOLVED** to proceed with the development of a management plan for the mountain working jointly with the various wildlife conservation organisations. The Project Officer will investigate the grant funding available and monitor the scheme.

110 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. A valuation of £2,500 has been received relating to the parcel of land adjacent to 6 Alstred Street, owned by the Town Council but subject to a restrictive covenant. The County Council is prepared to lift the restrictive covenant on part of this land which is designated as "open land". Members considered the two objections which had been received. After full discussion it was **RESOLVED** to proceed with the sale as previously resolved at the Estates Committee meeting of 14th January 2010 – Minute 542.

111 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

[a] The gravel path near the Remembrance Garden - a 1 metre high safety rail has been installed alongside this path. Note and **Close** this item.

[b] Loose bricks on the cemetery entrance wall - The wall has been rendered and work completed. Note and **Close** this item.

[c] It was **RESOLVED** that the path between the next row of graves be laid as soon as possible. It was further **RESOLVED** that a handrail be installed. A quote will be requested from Star Forge. If this is lower than the quotes already received, their quote will be accepted.

[d] The bottom path – it was **RESOLVED** to lay a 19m long slab path as soon as possible.

112 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

113 COUNCIL OFFICES

A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

114 COAL YARD – PEMBREY ROAD – IN CAMERA

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

115 KIDWELLY QUAY AREA

[a] It had previously been **RESOLVED** to contact the Probation Service regarding a working party to clear areas of long standing debris.

[b] No further reports of jet skis disturbing wildlife along the river bank have been received. To protect the area and its wildlife the following had previously been **RESOLVED**:-

- To meet with the County Council Biodiversity Officer, Police Liaison Officer, Marine Protection Officer and other associated bodies to develop an action plan and create a possible protective by-law
- To examine the foreshore lease from the Crown Estate to look at the possibility of a ban on power craft
- To erect signs warning of the danger to wildlife from power craft

[c] The RSPB will carry out projects at the Quay area this summer. This initiative was welcomed.

116 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel. This matter has been referred to the Council's solicitor and will be expedited.

117 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying is presently being carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. A list of affected areas has been sent to the contractor.

118 SALE OF EQUIPMENT

It was reported that legal advice received stated that there could be no objection to the sale of any Council equipment to a councillor, if all correct procedures were followed. It had previously been **RESOLVED** that all remaining equipment be donated to any town organisation that could make good use of it.

119 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been eradicated.

120 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

121 ALLOTMENTS

It had previously been **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI. A written report was circulated.

- The Allotment Society will be requested to ask the Probation Service if they would arrange for their project team to clear the problem areas of land at the allotment site.
- Planting a natural hedge, such as holly, instead of a fence was considered more appropriate than rigid fencing. Hedging options and costs will be investigated.

122 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

123 GREEN BURIALS

The Project Officer had circulated plans for a Green Burial area in the cemetery. Further information on green burials will be circulated.

The provision of composting facilities will be investigated.

124 GARAGES

Members were informed that Garage Space 4 was now vacant. It was **RESOLVED** that this be put to tender, offers in excess of £240 per annum.

The setting of rent for Spaces 2 and 8 was deferred to the next meeting of the Estates Committee on 20th July 2010.

It was **RESOLVED** that the licensee of Garage Space 3 be allowed to demolish the existing structure and replace it with a new garage. Appropriate disclaimers will be sought.

125 ANY OTHER URGENT BUSINESS – MAY - 2010

It was reported that replacement of the door to the Hair Salon which had been damaged by vandals was the responsibility of the Town Council. Three quotations for a new door are awaited. Loose plaster above the lintel has been removed.

126 TENDERS

- [1] GL 11 - It was **RESOLVED** to put the land to tender for a three year period – offers in excess of £30
- [2] GL 23 – It was **RESOLVED** to put the land to tender for a five year period – offers in excess of £110
- [3] GL24 - The matter was deferred until the next Estates committee meeting on 20th July 2010.
- The Town Clerk will consider the issues involved in 10 year leases.

127 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/22930	Outline	One detached house	Ty Bryncoed, Ferry Road, Kidwelly	Miss Jacqueline Clark
S/22951	Outline	Renewal of existing outline planning permission	Plots 1 & 2 Stockwell Lane, Kidwelly	Mr Alun Evans
S/22954	Full planning	Retention of boundary fence subject to reduced height and partial re-alignment	1 Clos yr Afon, Kidwelly	Mr W T Davies
S/22956	Full planning	Alterations to existing barns roofs	Parc y Bocs, Kidwelly	Burns Pet Nutrition
S/22972	Full planning	Proposed garage	17 Gwendraeth Town, Kidwelly	Mr Dean Reynolds
S/23001	Full planning	Temporary classroom	Ysgol Gwenllian, Station Road, Kidwelly	CCC
S/23021	Full planning	Conversion of integral garage into habitable room	25 Rhodfa'r Gwendraeth, Kidwelly	Mr Gethin Davies

Interest declared:- Cllr T.Burns S/22930, S/22956, S/22972, Cllr R.Davies S/23021
No observations were made

Planning outcomes

None received

Note and **Close** this item.

128 CORRESPONDENCE – JUNE - 2010

1	Mr Millin	A request to purchase land known as GL 12 has been received. It was RESOLVED not to sell the land. Note and Close this item.
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129 ANY OTHER URGENT BUSINESS – JUNE - 2010

1. Planters – A working party of Councillors F.Burke-Lloyd, J.Gilasbey, H.Gilasbey and T.Burns will purchase plants. Costs for watering will be investigated.
2. Bridge Street alarm. Nesting birds are setting off the alarm at the old Council Offices. Councillors S.Finch and H.Gilasbey will become key holders. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

20th JULY 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 20th July 2010.

Present:-	Town Mayor	F. Burke–Lloyd
	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	H. Gilasbey, R. Davies, D.J.Jones, T.M.Burns, J.Lane, G.G.Jones, B.Huws, R.Thomas
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	K.Davies

Matters arising from the Estates Committee Meeting of 15th June 2010

194 MEMBERS' DECLARATIONS OF INTEREST

Minute 196 [2] Councillor R.Davies left the room.

Minute 200 S/23285 Councillor T.Burns

195 MYNYDDYGARREG MOUNTAIN

Councillor S.Finch and the Project Officer had prepared a report outlining proposals for the management of the mountain. A sub-committee of Councillors S.Finch, J.Gilasbey, H.Gilasbey, B. Huws and R.Thomas will consider the proposals.

196 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. [a] It had previously been **RESOLVED** to proceed with the sale of land adjacent to 6 Alstred Street. The County Council is preparing a deed of release so that the "Open Space" can be sold. It was **RESOLVED** that Andrew Markham, solicitor be engaged to prepare the conveyance, subject to an agreement on fees.

2. [b] A resident has requested that the remaining section of land be used as car parking space. Options will be explored.

197 GENERAL MAINTENANCE REQUIREMENTS OF ESTATES FACILITIES

By Pass

The County Council has indicated that it will undertake only minimal roadside maintenance of the banks that line the By Pass and the roundabouts. It was noted that one cut per year on the banks where the wild flowers grow would keep down the brambles and allow the flowers to flourish. The County Council will be requested to cut these areas.

Cemetery

[a] It had previously been **RESOLVED** that the path between the next row of graves be laid.

It had also been **RESOLVED** that a handrail be installed. A quote is awaited from Star Forge. If this is lower than the quotes already received, their quote will be accepted.

[b] The bottom path – it had previously been **RESOLVED** to lay a 19m long slab path.

Due to the number of funerals during the past month, the laying of the paths has been delayed.

198 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

199 COUNCIL OFFICES

A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

200 COAL YARD – PEMBREY ROAD

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

201 KIDWELLY QUAY AREA

No further reports of jet skis disturbing wildlife along the river bank have been received. No further incidents of vandalism have been reported.

Councillor S.Finch had prepared a report regarding the unstable flagstones around the Quay. It was **RESOLVED** to remove the unstable flagstones and reuse them for the cemetery paths, replacing them with quarry scalpins. This matter was referred to the Finance Committee.

Kidwelly Quay and Canal Regeneration Project

All issues of heritage and wildlife preservation will become part of the Kidwelly Quay and Canal Regeneration Project.

202 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. A similar request has been made by another tenant regarding a different parcel of land. The District Valuer has been asked to give an opinion on this. His comments will be taken into account when considering the request of Mr Dalziel. This matter has been referred to the Council's solicitor and will be expedited.

203 JAPANESE KNOTWEED

Areas infested with Japanese knotweed have been identified. The spraying is presently being carried out according to recognised management plans by the certified contractor who holds the Council's chemical supply. A list of affected areas has been sent to the contractor.

204 SALE OF EQUIPMENT

It was reported that legal advice received stated that there could be no objection to the sale of any Council equipment to a councillor, if all correct procedures were followed. It had previously been **RESOLVED** that all remaining equipment be donated to any town organisation that could make good use of it.

205 BANK AT REAR OF MYNYDDYGARREG HALL

It had been reported that the bank at the rear of Mynyddygarreg Hall was overgrown and encroaching on the field. This will be considered further when the Japanese knotweed problem has been eradicated.

206 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

207 ALLOTMENTS

It had previously been **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI.

- The Allotment Society has been requested to ask the Probation Service if they would arrange for their project team to clear the problem areas of land at the allotment site.
- Planting a natural hedge, such as holly, instead of a fence was considered more appropriate than rigid fencing. Hedging options and costs will be investigated.

208 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

209 GREEN BURIALS

The Project Officer had circulated plans for a Green Burial area in the cemetery. Further information on green burials will be circulated.

The provision of composting facilities will be investigated.

210 GARAGES

[a] Garage space 4

It was **RESOLVED** to accept a tender of £365 per annum.

[b] Garage spaces 2 and 8

Setting of rent for each garage space was deferred.

211 ANY OTHER URGENT BUSINESS – MAY - 2010

It was reported that replacement of the door to the Hair Salon which had been damaged by vandals was the responsibility of the Town Council. Three quotations for a new door are still awaited. Loose plaster above the lintel has been removed and the wall made safe. Thanks were expressed to Councillor S.Finch for carrying out this remedial work.

212 ANY OTHER URGENT BUSINESS – JUNE - 2010

Planters – A working party of Councillors F.Burke-Lloyd, J.Gilasbey, H.Gilasbey and T.Burns have purchased and planted bedding plants in the Town Square and at the War Memorial. Extensive rainfall has made the watering of the plants unnecessary. Note and **Close** this item.

213 WAR MEMORIAL

[a] Additional Names

The Royal British Legion has provided a list of 4 names of servicemen who fought in the 2nd World War. These names cannot be carved onto the existing monument due to the fragile condition of the stone. However an inscribed plaque can be added. Discussions with the Royal British Legion will take place to progress this matter.

[b] Flag Poles

It was **RESOLVED** that 3 or 4 flag poles be erected at the rear of the War Memorial. Planning permission will be sought. This matter was referred to the Finance Committee.

214 TENDERS

[1] GL 11 - It was **RESOLVED** to accept a tender of £30.01 per annum for a three year period

[2] GL 23 – It was **RESOLVED** to accept a tender of £200 per annum for a five year period. The names on the tenders were notified to the committee, but this did not impact on the decision already made to accept the tender.

215 PLANNING

Planning Applications

REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
S/23160	Full planning	Change of use – redundant garages to holiday let cottage	Holloway farm, Pembrey Road, Kidwelly	Mr Roland Pearce
S/23221	Variation	Request for time extension 2 houses and garages	Land adjacent to 1 Llangadog Road, Mynyddygarreg	Mr N Peters
S/23230	Full planning	Erection of swimming pool cover and garage	8 Park View Drive, Kidwelly	Mr Wayne Russell
S/23285	Full planning	Erection of agricultural building	Penlan Uchaf Farm, Kidwelly	Mr John Burns

No observations were made

Planning outcomes

S/22951	Renewal of existing outline planning permission	Plots 1 & 2 Stockwell Lane, Kidwelly	Mr Alun Evans	Granted 15.06.10
S/22972	Proposed garage	17 Gwendraeth Town, Kidwelly	Mr Dean Reynolds	Granted 18.06.10
S/22930	One detached house	Ty Bryncoed, Ferry Road, Kidwelly	Miss Jacqueline Clark	Refused 21.06.10
S/23001	Temporary classroom	Ysgol Gwenllian, Station Road, Kidwelly	CCC	Granted 24.06.10
S/22956	Alterations to existing barn roof	Parc y Bocs, Kidwelly	Burns Pet Nutrition	Granted 07.07.10
S/23021	Conversion of garage	25 Rhodfa'r Gwendraeth, Kidwelly	Mr Gethin Davies	Granted 09.07.10

Note and **Close** this item.

216 CORRESPONDENCE – JULY - 2010

1	Kidwelly Town Forum	Members were informed that the Forum has been awarded £4295 by Awards for All to run the ECO Fest at the Quay on 11 th September 2010. The Town Council has arranged insurance cover for the event. Note and Close this item.
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217 ANY OTHER URGENT BUSINESS – JULY - 2010

There was no other urgent business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

14th September 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 14th September 2010.

Present:-	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	H. Gilasbey, R. Davies, K.Davies, J.Lane, B.Huws, R.Thomas D.J.Jones (present from Minute 273)
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	F.Burke-Lloyd, T.M.Burns

Matters arising from the Estates Committee Meeting of 20th July 2010

254 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

255 MYNYDDYGARREG MOUNTAIN

Councillor S.Finch and the Project Officer had prepared a report outlining proposals for the management of the mountain. A sub-committee of Councillors S.Finch, J.Gilasbey, H.Gilasbey, B. Huws and R.Thomas will meet Pont on 17th September 2010, on site, to consider the proposals.

256 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. [a] It had previously been **RESOLVED** to proceed with the sale of land adjacent to 6 Alstred Street. The County Council has prepared a deed of release so that the "Open Space" can be sold. It was **RESOLVED** that Andrew Markham, solicitor be engaged to prepare the conveyance, subject to an agreement on fees.

2. [b] A resident has requested that the remaining section of land be used as car parking space. Options will be explored.

257 CEMETERY

1. Paths

[a] It had previously been **RESOLVED** that the path between the next row of graves be laid.

It had also been **RESOLVED** that a handrail be installed. A quote is awaited from Star Forge. If this is lower than the quotes already received, their quote will be accepted.

[b] The bottom path – it had previously been **RESOLVED** to lay a 19m long slab path.

Due to the number of funerals during the past month, the laying of the paths has been delayed.

2. Maintenance

The following maintenance has been carried out:- the bench has been sanded and varnished; the Remembrance Garden weeded; cracks between the stones filled with duff; cemetery shed painted and new lock installed. Thanks were expressed to Mr Ieuan Hughes for his assistance and for his work in maintaining the Diana Memorial Garden with help from the Youth Council and Councillor J.Gilasbey. Outstanding work:- rockery area maintenance. It was **RESOLVED** to hold a site meeting on 17th September 2010 to inspect the subsiding graves.

3. Green Burials

Plans for a Green Burial area in the cemetery are being considered. The provision of composting facilities will be investigated.

258 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

259 COUNCIL OFFICES

A skip will be used to dispose of all rubbish from the property. Councillors will clear the building and load the skip.

260 COAL YARD – PEMBREY ROAD

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

261 KIDWELLY QUAY AREA

No further reports of jet skis disturbing wildlife along the river bank have been received. No further incidents of vandalism have been reported.

Councillor S.Finch had prepared a report regarding the unstable flagstones around the Quay. It was previously **RESOLVED** to remove the unstable flagstones and reuse them for the cemetery paths, replacing them with quarry scalpins.

Kidwelly Quay and Canal Regeneration Project

Councillor B.Huws had prepared a report outlining the historical significance of the area and plans for preservation and future development. It was **RESOLVED** to commission a Navigation Survey at an approximate cost of £1500.

262 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. This matter has been considered by the Council's solicitor. It was **RESOLVED** to assign the lease to Mr Burns who would bear all costs.

263 JAPANESE KNOTWEED

Spraying has been carried out by the certified contractor who holds the Council's chemical supply. This work will become part of the annual management plan for the eradication of the Japanese Knotweed. Note and **close** this item.

264 SALE OF EQUIPMENT

Most remaining equipment has now been disposed of. Note and **close** this item.

265 BANK AT REAR OF MYNYDDYGARREG HALL

It was **RESOLVED** that the bank at the rear of Mynyddygarreg Hall will become part of the annual maintenance plan. The area in front of the tennis court, Cofio Grav and the bank will be cut fortnightly. Note and **close** this item.

266 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed.

267 ALLOTMENTS

It had previously been **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI.

- The Allotment Society has been requested to ask the Probation Service if they would arrange for their project team to clear the problem areas of land at the allotment site.
- Planting a natural hedge, such as holly, instead of a fence was considered more appropriate than rigid fencing. Hedging options and costs will be investigated.

268 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated.

269 GARAGES

It was **RESOLVED** to increase the rent for Garage Spaces 2 and 8 to £150 per annum. Note and **close** this item.

270 ANY OTHER URGENT BUSINESS – MAY - 2010

It was reported that replacement of the door to the Hair Salon which had been damaged by vandals was the responsibility of the Town Council. Three quotations for a new door are still awaited. Loose plaster above the lintel has been removed and the wall made safe.

271 WAR MEMORIAL

[a] Additional Names

The Royal British Legion has provided a list of 4 names of servicemen who fought in the 2nd World War. These will be inscribed onto a separate plaque cut from Portland Stones as these names cannot be carved onto the existing monument due to the fragile condition of the monument.

[b] Flag Poles

It had previously been **RESOLVED** that 4 flag poles be erected at the rear of the War Memorial. Planning permission has been applied for.

272 RENT INCREASES – HALF YEARLY AND ANNUAL RENTS

It was **RESOLVED** to increase the rents by 12.5% on land held under long term agricultural tenancies. The Town Clerk will investigate current values of agricultural land. Note and **close** this item.

Councillor Dilwyn Jones arrived at the meeting.

273 PLAY / EXERCISE AREA IN GLAN YR AFON

Members were informed that exercise areas along Swansea Bay were very successful. Illustrations of exercise equipment that would be suitable for installation at Glan yr Afon had been circulated. It was **RESOLVED** that the Project Officer would seek funding for this initiative.

274 ADDITIONAL PARKING AREAS IN KIDWELLY

Additional parking areas are urgently needed in Kidwelly and Mynyddygarreg to alleviate traffic congestion. Suitable areas will be identified. Use of land near the garages will be investigated.

275 KYMER'S CANAL – HERITAGE FEASIBILITY STUDY

This matter was considered at Minute 261. Note and **close** this item.

276 PLANNING

Planning Applications

	REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
1	W/23581	Outline	Residential development	Formerly Mount Pleasant farmyard	Mrs H.Williams Mrs A.Marks
2	S/23604	Full Planning	Construction of conservatory	Bryn Hafod, Mynyddygarreg	Mr Graham Morgan
3	S/23588	Full Planning	Proposed dwelling	Brooklands, Caeffynnon Road, Kidwelly	Mr Iwan Jones
4	S/23590	Full Planning	Extension, demolition of conservatory & porch	33 Monksford Street, Kidwelly	Mr Edward Rowlands

No observations were made

Planning outcomes

1	S/22954	Retention of boundary fence	1 Clos yr Afon, Kidwelly	Mr T.W.Davies	Refused 22.07.10
2	S/23160	Conversion to holiday cottage	Holloway Farm, Kidwelly	Mr Beynon	Granted
3	S/23221	Extension of planning time limit	Land adjacent to 1 Llangadog Road, Mynyddygarreg	Mr N N Peters	Granted 13.08.10
4	S/23230	Erection of pool cover and garage	8 Park View Drive, Kidwelly	Mr Wayne Russell	Granted 23.08.10
5	S/23330	Erection of 2 storey extension	14 Banc Pendre, Kidwelly	Mr Neil Davies	Refused 03.09.10
6	S/23404	1st floor bathroom/ bedroom extension	7 Ferry Road, Kidwelly	Mrs Beverley Owen	Granted 06.09.10

APPEALS

S/22954	APP M6825/A/10/2134305 Appeal start date 11.08.10	Retention of boundary fence	1 Clos yr Afon, Kidwelly	Mr W.T.Davies
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Note and **Close** this item.

277 CORRESPONDENCE – SEPTEMBER - 2010

1	Environment Agency Wales	The agency provided details of the work to the tidal flap door value and associated work at Commissioner's Bridge. Note and close this item.
2	Land Registry	An application for registration of land bordering Mynyddygarreg mountain has been received. No objections were made. Note and close this item.
3	GL31 tenant "in camera"	A request to appeal the decision to withdraw a tenancy had been received. It was RESOLVED not to withdraw the tenancy providing regular monthly payments were made. Note and close this item.
4	Carmarthenshire County Council	A request has been made that a RADAR key be installed at the gate to Glan yr afon to facilitate disabled access. It was RESOLVED to purchase and fit a RADAR Key Padlock and chain to the access gate at Glan yr Afon car park. Two keys will be purchased. An instruction sign will be placed on the gate. This will be for a 6 month trial period. Note and close this item.
5	Mrs Barbary	A request that the plaques commemorating the opening of the Exhibition Room at 2 Bridge Street be given to the family of Eileen Edwards, former Mayor, has been received. Photographs were provided. It was RESOLVED that the plaques would be retained by the Town Council and re-sited at the Exhibition Room at Kidwelly Industrial Museum. Note and close this item.

278 ANY OTHER URGENT BUSINESS – SEPTEMBER – 2010

1. H8 – members were informed that part of the land known as H8 had been incorporated into the field known as GL23. The Town Clerk will investigate. For clarity this item will be renamed – "Land at H8".

2. Councillors were reminded of the Training Session to be held on 21st September 2010 at the St John's Ambulance Hall, John Street, Carmarthen at 6.30pm. Note and **close** this item.

KIDWELLY TOWN COUNCIL

12th October 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 12th October 2010.

Present:-	Town Mayor	F.Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	R. Davies, J.Lane, B.Huws, R.Thomas, D.J.Jones, T.M.Burns, G.G.Jones (up to Minute 345)
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies		
Accepted:-	Councillors	K.Davies, H.Gilasbey

333 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

Thanks were expressed to Mr Richard Pryce, a prominent ecologist, who was present and gave a presentation on the Quay and Canal. He stressed the need for a management plan which would encapsulate the whole of the area and preserve the native flora and fauna, while retaining the heritage of the site. His observations and recommendations will be taken into account in future development plans.

Matters arising from the Estates Committee Meeting of 14th September 2010

334 MYNYDDYGARREG MOUNTAIN

A site visit with PONT was held on 17th September 2010, to consider proposals for management of the mountain. Minutes of the meeting are available from the Project Officer. The sub-committee will progress this matter.

335 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. [a] It had previously been **RESOLVED** to proceed with the sale of land adjacent to 6 Alstred Street. The County Council has prepared a deed of release so that the "Open Space" can be sold.

2. [b] A resident has requested that the remaining section of land be used as car parking space. Options will be explored.

336 CEMETERY

1. Paths

[a] It had previously been **RESOLVED** that the path between the next row of graves be laid.

It had also been **RESOLVED** that a handrail be installed. A quote is awaited from Star Forge. If this is lower than the quotes already received, their quote will be accepted.

[b] The bottom path – it had previously been **RESOLVED** to lay a 19m long slab path.

Due to the number of funerals during the past month, the laying of the paths has been delayed.

2. Maintenance

Site visit - 17th September 2010. Overall, the cemetery was well maintained. Recommendations:-

[a] The Memorial Garden needs to be extended and landscaped to accommodate future burials. It was **RESOLVED** to seek quotes for the work.

[b] Ideas for utilising the shed were requested.

[c] Five graves are in a dilapidated state. If relatives cannot undertake the restoration, the Council will carry out the work.

[d] Signs at the entrance were dilapidated. It was **RESOLVED** to provide 2 professionally made signs.

3. Green Burials

Plans for a Green Burial area in the cemetery are being considered. The provision of composting facilities will be investigated.

337 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. A progress report will be requested as a matter of urgency.

338 COUNCIL OFFICES

There has been no interest in the property. Options were considered.

[a] Auction – the next auction would be on 8th December 2010. Entry would be £250 with 2% commission on a sale. A contract has already been drawn up, pending a previous sale which was not completed. An Energy Performance certificate has also been obtained. Existing tenants would be protected. This option will not be considered at this time.

[b] Social Housing – organisations will be contacted to explore potential for social housing development. Heritage grants will be sought.

339 COAL YARD – PEMBREY ROAD

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No further information has been received.

340 KIDWELLY QUAY AREA

Councillor S.Finch had prepared a report regarding the unstable flagstones around the Quay. The unstable flagstones have been removed and will be reused for the cemetery paths.

Kidwelly Quay and Canal Regeneration Project

Councillor B.Huws had prepared a report outlining the historical significance of the area and plans for preservation and future development. It was **RESOLVED** to commission a Navigation Survey at an approximate cost of £1500.

341 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. This matter has been considered by the Council's solicitor. On 14th September 2010 it was **RESOLVED** to assign the lease to Mr Burns who would bear all costs.

342 ANY OTHER URGENT BUSINESS – JANUARY 2010

Heavy vehicles are being driven in Summer Way which is a Byway Open to All Traffic, causing deep trenches in the pathway. The Footpaths Officer has been informed. Note and **Close** this item.

343 ALLOTMENTS

It had previously been **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI.

- The Allotment Society has been requested to ask the Probation Service if they would arrange for their project team to clear the problem areas of land at the allotment site.
- Planting a natural hedge, such as holly, instead of a fence was considered more appropriate than rigid fencing. Hedging options and costs will be investigated.

344 LANE AT GLANNANT

The drains at the bottom of the lane to Llyn Fawr are unable to take the water flowing from the fields causing damage to the lane surface and potential flooding at Glannant. Previous correspondence had been circulated. Note and **Close** this item.

345 ANY OTHER URGENT BUSINESS – MAY - 2010

The replacement door to the Hair Salon which had been damaged by vandals has been replaced. Note and **Close** this item.

Councillor G.G.Jones left the meeting to attend a school governor's meeting.

346 WAR MEMORIAL

[a] Additional Names

The Royal British Legion has provided a list of 4 names of servicemen who fought in the 2nd World War. These will be inscribed onto a separate plaque cut from Portland Stones as these names cannot be carved onto the existing monument due to the fragile condition of the monument. This will be done before Remembrance Day.

[b] Flag Poles

Four flag poles will be erected at the rear of the War Memorial before Remembrance Day.

347 PLAY / EXERCISE AREA IN GLAN YR AFON

The Project Officer had prepared a report on the feasibility of a play/exercise area at Glanyr Afon. The report was commended on its thoroughness. It had previously been **RESOLVED** that the Project Officer would seek funding for this initiative.

348 ADDITIONAL PARKING AREAS IN KIDWELLY

Additional parking areas are urgently needed in Kidwelly and Mynyddygarreg to alleviate traffic congestion. Suitable areas will be identified. Use of land near the garages will be investigated.

349 LAND AT H8/GL23

The tenant of H8 has relinquished rights over part of the land which he no longer uses. This area, which adjoins GL23, will be incorporated into GL23.

It was **RESOLVED** to delegate authority to the Town Clerk to negotiate a settlement with the tenant of GL23. Dependant on the outcome, the matter will be discussed with the former tenant of the land, in an effort to resolve tenancy rights. This in no way will set a precedent for any future tenancy lease issues. In favour of the resolution:- Councillors F.Burke-Lloyd, J.Gilasbey, T.Burns, J.Lane, B.Huws and S.Finch. Against the resolution:- Councillors R.Davies, D.Jones and R.Thomas.

350 PLANNING

Planning Applications

	REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
1	S/23692	Advertisement	Illuminated signs	3-5 Banc Pendre, Kidwelly	Gravells
2	S/23693	Advertisement	Illuminated signs	Pembrey Road, Kidwelly	Gravells

No observations were made

Planning outcomes

1	S/23314	Alteration to entrance way	Parc y Box farm, Kidwelly	Mr J. Burns	Refused 10.09.10
2	S/23365	Extension to Princess Gwenllian Centre	Hillfield Villas, Kidwelly	Trustees	Refused 15.09.10

Note and **Close** this item.

351 TENDERS

GL 3 – The Town Clerk, Chair and Deputy Chair of the Estates Committee will carry out a site visit to report on the land at GL3.

352 CORRESPONDENCE – OCTOBER - 2010

1	Mr Nigel Stringer	A request has been made for Children to pick wild flowers at Glan yr Afon for the Kidwelly Horticultural Show. Concerns were expressed. Mr Stringer will be asked for further information.
2	Rotary Club	The Rotary Club wish to plant crocus bulbs in the shape of a Rotary logo in the Town. It was agreed that they be allowed to plant them on the By-Pass banks. Note and Close this item.
3	Carmarthenshire County Council	The Footpaths Officer has arranged for a broken stile, near Horeb Chapel, to be replaced by a kissing gate. Note and Close this item.

353 ANY OTHER URGENT BUSINESS – OCTOBER – 2010

There was no other urgent business. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

9th November 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 9th November 2010.

Present:-	Town Mayor	F.Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	R. Davies, J.Lane, B.Huws, R.Thomas, D.J.Jones, T.M.Burns, K.Davies
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies	Councillors	G.G.Jones, H.Gilasbey

396 MEMBERS' DECLARATIONS OF INTEREST

Minute 400 – Cllr R.Davies Minute 404 – Cllr T.Burns

Matters arising from the Estates Committee Meeting of 12th October 2010

397 MYNYDDYGARREG MOUNTAIN

A site visit with PONT was held on 17th September 2010, to consider proposals for management of the mountain. Minutes of the meeting are available from the Project Officer. The sub-committee will progress this matter.

398 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.

2. [a] It had previously been **RESOLVED** to proceed with the sale of land adjacent to 6 Alstred Street. The County Council has prepared a deed of release so that the "Open Space" can be sold.

2. [b] A resident has requested that the remaining section of land be used as car parking space. The County Council has indicated that this would not score highly on the local road safety improvement schedule. The resident will be informed. Note and **Close** this item.

399 CEMETERY

1. Paths

[a] The path between the next row of graves has been laid. The path is not as steep as anticipated and consequently there is no need for a handrail.

[b] The bottom path – has also been laid.

2. Maintenance Outstanding

[a] The Memorial Garden needs to be extended and landscaped to accommodate future burials. Quotes for the work are awaited.

[b] Ideas for utilising the shed are awaited.

[c] Five graves are in a dilapidated state. If relatives cannot undertake the restoration, the Council will carry out the work.

[d] Signs at the entrance were dilapidated. It was previously **RESOLVED** to provide 2 professionally made signs.

3. Green Burials

Plans for a Green Burial area in the cemetery are being considered. Wheelie bins will be provided to collect materials for composting.

400 LAND AT GARDEN COTTAGE

The County Council have requested that the Town Council complete the conveyancing of land at Garden Cottage, Kidwelly. The Town Clerk has instructed Council's solicitors to proceed with completion of the transaction. Members will be informed when this matter is concluded. Note and **Close** this item.

401 COUNCIL OFFICES

There has been no interest in the property. Options had previously been considered.

[a] Auction – This option will not be considered at this time.

[b] Social Housing – organisations have been contacted to explore potential for social housing development. Only one response has been received, which was negative.

Library:- Members were informed that although 6 libraries had been closed in the county, Kidwelly library was not under threat. The Town Clerk reported that at a meeting with Dave Gilbert, Deputy Chief Executive of the County Council, positive responses had been received regarding the promotion of Kidwelly. Huw Parsons, Marketing Officer, who is a member of the Kidwelly Partnership Group, will assist in marketing the town.

402 COAL YARD – PEMBREY ROAD

A request from Williams- the Coal Yard, Pembrey Road, to assign his lease has been received and is under consideration. No information has been received for some considerable time. Note and **Close** until further correspondence is received.

403 KIDWELLY QUAY AREA

Kidwelly Quay and Canal Regeneration Project

Councillor B.Huws had prepared a report outlining the historical significance of the area and plans for preservation and future development. It was **RESOLVED** to commission a Navigation Survey at an approximate cost of £1500.

404 LEASE OF LAND AT A12

Mr Dalziel has requested to sub-let the land he leases from the Council known as A12. This matter has been considered by the Council's solicitor. On 14th September 2010 it was **RESOLVED** to assign the lease to Mr Burns who would bear all costs. Note and **Close** this item.

405 ALLOTMENTS

It had previously been **RESOLVED** to issue a 10 year lease, the rent being linked to the RPI.

- The Allotment Society has been requested to ask the Probation Service if they would arrange for their project team to clear the problem areas of land at the allotment site.
- Planting a natural hedge, such as holly, instead of a fence was considered more appropriate than rigid fencing. Hedging options and costs will be investigated.

A site meeting with the Allotment Association will be held on 12th November 2010.

406 WAR MEMORIAL

[a] Additional Names

The Royal British Legion has provided a list of 4 names of servicemen who fought in the 2nd World War. These have been inscribed onto a separate plaque cut from Portland Stones. The plaque will be unveiled on Remembrance Day. Members were informed of the arrangements for the ceremonies on 11th and 14th November 2010. Note and **Close** this item.

[b] Flag Poles

Four flag poles have been erected at the rear of the War Memorial. Note and **Close** this item.

407 PLAY / EXERCISE AREA IN GLAN YR AFON

The Project Officer had prepared a report on the feasibility of a play/exercise area at Glan yr Afon. The report was commended on its thoroughness. It had previously been **RESOLVED** that the Project Officer would seek funding for this initiative. This matter will be considered in the Project Officer's report at Full Council. Note and **Close** this item.

408 ADDITIONAL PARKING AREAS IN KIDWELLY

Additional parking areas are urgently needed in Kidwelly and Mynyddygarreg to alleviate traffic congestion. No suitable areas were identified. Note and **Close** this item.

409 LAND AT H8/GL23/GL20

Tenancy arrangements for these areas of land have been agreed. Rent for both will be £250 per annum for five year periods. Note and **Close** this item.

410 CORRESPONDENCE – OCTOBER - 2010

1	Mr Nigel Stringer	A request has been made for Children to pick wild flowers at Glan yr Afon for the Kidwelly Horticultural Show. Concerns were expressed. Mr Stringer has been asked for further information.
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411 GATE AT STOCKWELL LANE

A request to leave the gate at Stockwell Lane unlocked has been received from Mr Smith who is having difficulty accessing his land because of the work being undertaken at Gwendraeth Town. A site visit will be held on 12th November 2010 to assess the situation.

412 PLANNING

Planning Applications

	REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
1	S/23816	Full Planning	Demolition of farmhouse and construction of new dwelling	Waungadog Farm, Kidwelly	Mr D.Dalziel
2	S/23897	Full Planning	Erection of conservatory to rear elevation	68 Ger y gwendraeth, Kidwelly	Mr A Collins

No observations were made

Planning outcomes

1	S/23448	Extension and roof raising for additional accommodation	Sea Breeze, Mynyddygarreg	D.M.Thomas	Refused 06.10.10
2	S/23588	Proposed new dwelling	Brooklands, caefynnon Road, Kidwelly	Iwan Jones	Refused 15.10.10
3	S/23581	Residential development	Mount Pleasant farmyard, Kidwelly	Mrs H Williams	Refused 26.10.10
4	S/23590	Alterations and demolition of porch	33 Monksford Street, Kidwelly	Mr E. Rowlands	Granted 21.10.10
5	S/23604	Construction of conservatory	Bryn Hafod, Newtown, Mynyddygarreg	Mr Graham Morgan	Refused 27.10.10

Note and **Close** this item.

413 TENDERS

GL 3 – The Town Clerk, Chair and Deputy Chair of the Estates Committee carried out a site visit on the land at GL3. It was **RESOLVED** to put the land to tender for a three year period at offers in excess of £50

414 CORRESPONDENCE – NOVEMBER 2010

1	Mrs Peebles	Members were informed that Mrs Peebles was reluctant to use Garage Space 4 because of suspected asbestos dust. An asbestos assessment will be carried out.
2	Carmarthenshire County Council	The Delivery Agreement timetable for the Local Development Plan has been received. Note and Close this item.
3	Carmarthenshire County Council	An Area property Review will be held on 23 rd November 2010. Councillors F.Burke-Lloyd, J.Gilasbey, K.Davies, R.Davies, B.Huws and the Town Clerk will attend. It was noted that County Council meetings being held during the day precluded councillors in employment from attending. This concern will be conveyed to the County officials. Note and Close this item.

415 ANY OTHER URGENT BUSINESS – NOVEMBER – 2010

Members were informed that trees growing in the Church Yard were overhanging the Diana Memorial Garden. The Vicar will be informed. Trees will be pruned when the Nativity scene is erected. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

14th December 2010

At a Meeting of the **ESTATES COMMITTEE** held at Princess Gwenllian Centre, Kidwelly on Tuesday, 14th December 2010.

Present:-	Town Mayor	F.Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Chair	S.Finch
	Councillors:	R. Davies, J.Lane, B.Huws, R.Thomas, D.J.Jones, K.Davies,
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies	Councillors	T.Burns, H.Gilasbey, G.G.Jones

467 MEMBERS' DECLARATIONS OF INTEREST

Minute 478 [3] Councillors K.Davies and J.Gilasbey

Matters arising from the Estates Committee Meeting of 9th November 2010

468 MYNYDDYGARREG MOUNTAIN

A site visit with PONT was held on 17th September 2010, to consider proposals for management of the mountain. Minutes of the meeting are available from the Project Officer. The sub-committee will progress this matter. Note and **Close** this item.

469 LAND OPPOSITE THE OLD COACH HOUSE

1. The Town Council have requested that the small strip of land between the footpath and the road currently planted with fir trees and bushes be transferred from the ownership of the County Council to itself. This has been agreed.
2. The sale of land adjacent to 6 Alstred Street has been completed. Note and **Close** this item.

470 CEMETERY

1. Paths

It was reported that the paths are, at times, slippery. The feasibility of attaching griping strips or cutting grooves into the flagstones will be investigated. Sacks of grit will be purchased and stored in the cemetery shed.

2. Maintenance Outstanding

[a] The Memorial Garden needs to be extended and landscaped to accommodate future burials. Quotes for the work are awaited.

[b] Ideas for utilising the shed are awaited.

[c] Five graves are in a dilapidated state. If relatives cannot undertake the restoration, the Council will carry out the work.

[d] Signs at the entrance were dilapidated. It was previously **RESOLVED** to provide 2 professionally made signs.

3. Green Burials

Plans for a Green Burial area in the cemetery are being considered. Wheelie bins will be provided to collect refuse suitable for composting.

471 COUNCIL OFFICES

There has been no interest in the property. Options were considered.

[a] Auction [b] Social Housing – only one response (negative) has been received..

[c] Returning the offices to 2 Bridge Street.

The Town Clerk will investigate all these options.

472 KIDWELLY QUAY AREA

Kidwelly Quay and Canal Regeneration Project

Councillor B.Huws had prepared a report outlining the historical significance of the area and plans for preservation and future development. A detailed Navigation Survey has been undertaken. The sub-committee will take forward its recommendations. Note and **Close** this item.

473 ALLOTMENTS

A site meeting with the Allotment Association will be held on 12th November 2010. The association will work with the Project Officer to seek grant funding for future projects. Note and **Close** this item.

474 CORRESPONDENCE – OCTOBER - 2010

1	Mr Nigel Stringer	A request has been made for Children to pick wild flowers at Glan yr Afon for the Kidwelly Horticultural Show. Mr Stringer will be invited to the next meeting of the committee to explain his ideas in more detail.
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475 GATE AT STOCKWELL LANE

A request to leave the gate at Stockwell Lane unlocked has been received from Mr Smith who is having difficulty accessing his land because of the work being undertaken at Gwendraeth Town. A site visit was held on 12th November 2010 to assess the situation. It was reported that although there were many cars parked along the roadway, access to the field was reasonable and unhindered. Mr Smith has been informed of this. Note and **Close** this item.

476 CORRESPONDENCE – NOVEMBER 2010

1	Mrs Peebles	Members were informed that Mrs Peebles was reluctant to use Garage Space 4 because of suspected asbestos dust. An initial visual asbestos assessment has been carried out. Asbestos is present, but the type is unknown. It was RESOLVED to take professional advice on the disposal of all asbestos on the garages site.
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477 KIDWELLY PUBLIC CONVENIENCES

The County Council has asked the Town Council to consider taking over the Public toilets on the square. There would be considerable cost implications. The Town Clerk will investigate all available options. It was **RESOLVED** to approach local businesses regarding their toilets being opened to the public, for a fee.

478 PLANNING
Planning Applications

	REF	TYPE	PROPOSED DEVELOPMENT	LOCATION	APPLICANT
1	S/24051	Advertisement	Advertisement signs	Pembrey Road	Gravells
2	S/24054	Full Planning	Demolition of garage – construction of extension for disabled facilities and chair lift	21 Gwendraeth Town, Kidwelly	Mrs R M Lewis
3	S/24058	Full Planning	Extension to existing Hall	Princess Gwenllian Centre	Trustees
4	S/24091	Full Planning	Construction of house and garage	30 Monksford Street, Kidwelly	Mr Philip Bovingdon

S/24091 – It was noted that Monksford Street was a busy road with no footpaths.
 No further observations were made

Planning outcomes

1	S/23897	Erection of conservatory	68 Ger y Gwendraeth, Kidwelly	Andrew Collins	Granted 17.11.10
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Note and **Close** this item.

479 TENDERS

GL 3

It was **RESOLVED** to accept a tender of £51.00 for a 3 year period

480 CORRESPONDENCE – DECEMBER 2010

There was no correspondence. Note and **Close** this item.

481 ANY OTHER URGENT BUSINESS – DECEMBER – 2010

There was no other business.