

KIDWELLY TOWN COUNCIL

16th JANUARY 2018

At the meeting of the **FINANCE COMMITTEE** held at the Parish Rooms, Kidwelly on Tuesday 16th January 2018

Present	Town Mayor	A.Jenkins
	Deputy Mayor	C.Peters-Bond
	Councillors	D.Lloyd-Waterford, J.Gilasbey, P.Thompson, J.Bezant T.Burns, J.Mayne, G.Jones, G.Beer, T.Burnett V.Bevan-Jones, C.Davies
	Town Clerk	Virginia O'Reilly
	Town Secretary	Anna Padgett
Apologies	Councillors	L.Jones, S.Davies, C.Evans

470 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

Matters Arising from the Finance Committee Meeting of 12th December 2017

471 FINANCIAL STATEMENTS

Statements for Month 9 were circulated and approved.

472 PHASE 2

Members were informed that the build will incur a potential overspend of up to £84k although this is a worse-case scenario. The reasons for this increase in costs will be investigated and a report presented to the next Full Council.

It was **RESOLVED** to investigate the extent to which the problems with the steelwork led to the over-spend. It was noted however, that the mis-measurement of the steelwork has led to the creation of a larger and more flexible use of the space, which will be beneficial for future use.

It was **RESOLVED** to release funds to complete the build, any further overspend to be reported to council immediately.

473 BILLS FOR PAYMENT –JANUARY 2018

	Invoice	Payee	Description	Total	Cat
1	3242	N.J.Landscapes	Estate maintenance	1020.89	E
2	67231	Water for You	Water	5.94	R
3	729143	Wernick	cabin hire	393.27	R
4	ES17	Ellis Samuel	Toilets January	300.00	R
5	1	H.J.Vater	Trees at Glan yr Afon	168.00	E
6	102557	Smiths of derby	Clock service	296.40	R
7	G.6/34	R.T.Electrics	Christmas Lights	5051.64	R
8	4713486	PEAC	Copier	189.66	R

Statutory provisions:- Items 1-8 – Local Government Act 1972 s111

Categories:- C = capital R = revenue E = estates S = suspense P = project Res = reserve

It was **RESOLVED** to pay the Bills for Payment. Note and **Close** this table from the minutes.

474 DIRECT DEBITS – DECEMBER 2017

	Date	Payee	Description	Total
1	01.12.17	BT	Phones	162.55
2	04.12.17	British Gas 3	Gas maintenance house	24.27
3	15.12.17	Lloyds	Service Charges	29.03

Statutory provisions:- Local Government Act 1972 s111 – Items 2,3 Telecom Act 1984 Item 1 Note and **Close** this table from the minutes.

475 CHEQUES RAISED – DECEMBER 2017

There were no cheques raised. Note and **Close** this from the minutes.

476 CHRISTMAS ARRANGEMENTS

It was agreed that the Christmas Committee would hold regular meetings throughout the year so that arrangements for the seasonal events could be planned well in advance. An allocation of jobs would be made.

477 NOTICEBOARDS

Two noticeboards from Estuary Forge have been ordered. One has been paid for by the Silver Band and will be placed near the old Band Room. The other will be installed at Llangadog. A further noticeboard will be commissioned for the town square using components more suitable to the location.

478 COMMUNITY BUSINESS FOR SOCIAL ACTION [CBA]

CBA is a social enterprise organisation which can assist in generating funding for locally based projects. A consultation day will be held on Saturday 3rd February 2018 at the Gwenllian Centre. The town council will have a stand and a councillor rota will be drawn up to help facilitate. Councillors A.Jenkins, C.Peters-Bond, V.Bevan-Jones, J.Gilasbey, volunteered. A questionnaire will be prepared for distribution to attendees. Many children's activities have been arranged. Briefing papers will be compiled for councillors. It was agreed to investigate the setting up of a Community Interest Company.

479 OPERATION OF PAYROLL FOR COMMUNITY HALLS

Payroll facilities are needed for both community halls. Two options are available:-

A] the hall trustees to operate the free HMRC payroll facility

B] the council's accountants to operate the payroll at a cost of £30 set up and £3.50 per payslip both plus VAT.

It was **RESOLVED** to fund the service at option 2 for both halls for 1 year if they require it.

Note and **Close** this item.

480 CEMETERY FEES

It was **RESOLVED** to increase the Cemetery fees by 5%. Note and **Close** this item.

481 RISK ASSESSMENT

The Risk Assessment had been circulated prior to the meeting and was considered. Amendments were approved. It was agreed that the items should be numbered for ease of deliberation. It was **RESOLVED** to accept the Risk Assessment. Note and **Close** this item.

482 REFERRALS FROM COMMITTEES

There were no referrals.

483 CORRESPONDENCE – DECEMBER 2017/JANUARY 2018

Kidwelly Town Bowling Club	A request for financial assistance with funding the renovations to the club facilities has been received. It was RESOLVED to request further information on total costs involved and to ensure planning permission has been approved before making a contribution.
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484 ANY OTHER URGENT BUSINESS – JANUARY 2018

1. Those in receipt of donations will be requested to acknowledge the funding given.
2. It was noted that the lift at the Gwenllian centre was in need of substantial and costly remedial work.

Note and **Close** this item.