

KIDWELLY TOWN COUNCIL

6th JANUARY 2009

At a Meeting of the **FULL COUNCIL** held in Burns, Kidwelly on Tuesday, 6th January 2009.

Present:-	Town Mayor	A.M.Coles
	Deputy Mayor	H. Gilasbey
	Councillors:	F. Burke–Lloyd, T.M. Burns, K.Davies, P. ap Ioan J.Gilasbey, J.Lane, F. Stevens, T Finch
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-	Councillors	D.Jones, G.G.Jones, R.Davies Police: PCSO R.Wells

The Rev Morley-Jones offered prayers prior to the commencement of business.

459 CITIZEN RECOGNITION

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award.

460 POLICING MATTERS

1. Police Reports

PCSO Wells was unable to attend the meeting but had provided a verbal report. A Police Surgery will be held on 13th January 2009 in the Council Offices.

2. Traffic

The outcome of the Traffic Management Assessment is still awaited.

Quad bikes are still being used on Mynyddgarreg mountain. Police have contacted parents of young bike users who have been cooperative in wishing to resolve the problem and have requested a meeting with the Town Council. Before this meeting will be arranged, proposals are to be considered.

3. Licensed Premises

No incidents reported.

4. Vandalism / anti-social behaviour

A Residents Committee is being considered along with the Neighbourhood Watch scheme. Police have installed a “Swift” CCTV camera near the Spar to monitor the area, but no anti-social behavior has been identified as yet.

5. Parking

Parking in Horeb Road is causing a dangerous traffic problem. It has been suggested to the County Council that garages in their ownership, which are in a dilapidated state, should be demolished and a car parking area created. This should alleviate congestion.

461 CONFIRMATION OF MINUTES

It was **RESOLVED** that the minutes for the month of December 2008 be confirmed as follows:-

- Full Council meeting 2nd December 2008
- Finance Committee 2nd December 2008
- Establishment Committee 2nd December 2008
- Estates Committee 9th December 2008
- General Purposes Committee 9th December 2008

Note and **Close** this item.

462 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The hall is being used to capacity. A group using caravans was based there over the Christmas period. Many private functions are being held in the main hall. It has been suggested that wall hangings be purchased to make the room more aesthetically pleasing and more suitable for parties and similar events. A decision has been made on the type of tables required. Cost of these will be investigated. An “Abba” Night will be held on 16th January 2009 – proceeds to the Church Steeple Restoration Fund and on 17th January 2009 Burns Night will be celebrated – proceeds to the Twinning Association.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The next hall meeting will take place in February 2009.

463 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

464 FORMER TOWN HALL

A meeting with representatives of the County Council will be held on 27th January 2009 to consider the future of the Former Town Hall.

465 TWINNING ASSOCIATION

A visit to St Jacut de la Mer has been arranged for 29th April – 3rd May 2009. Approximately 70 persons have shown an interest in the trip, including 15 children from Ysgol y Castell. The number able to visit will be determined by the availability of accommodation. A public meeting will be held on 22nd January 2009. The cost of the ferry and the coach is awaited. Grant funding has been applied for. Fund raising events will continue to take place.

Signage – contact has been made with a sign supplier. Designs will be looked at. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

466 COUNCIL OFFICES

It was **RESOLVED** that this matter be no longer considered in camera. A meeting of the steering group formed to oversee the sale of the offices will meet on 8th January 2009. A schedule of expenses incurred by staying in the present offices will be drawn up. This will include costs of renovation work to make the building compliant with fire regulations and DDA. It was **RESOLVED** that the public be informed of the reasons for the sale of the offices.

467 TRAINING NEEDS

The Town Clerk informed members that One Voice Wales is planning 6 training modules for Councillors (2 hours duration each). The content of each module will be circulated. Each module will cost £25 per Councillor. Details of training needs were taken. The possibility of in house training sessions will be explored. Enquiries will be made as to the availability of training leaflets and information packs.

468 YOUTH FORUM

A meeting was held on 22nd October 2008. The Chair and Vice-Chair were elected by the young people. The first official meeting will be held this month and the steering group will attend to provide support. The Chair of the Youth Forum will be invited to attend Council meetings in the New Year. The Forum will have a stall at the Lighting Ceremony on 20th November 2008 and it was **RESOLVED** to donate £50 towards their funds. Thanks were expressed to Councillors H & J Gilasbey for their assistance in setting up the Forum. It was noted that the Youth Club was now active once again.

469 COUNCIL OBJECTIVES

The Mayor had requested that Councillors prioritise their objectives for the coming year. These can then be incorporated into an action plan. The following objectives were put forward:-

1. Restoration of the former Town Hall
2. Improving Youth Services
3. Budgetary Control
4. Managing the environment

Plaid Cymru are considering their objectives. When their deliberations are completed, their conclusions will be reported to Council.

470 CORRESPONDENCE – JULY 2008

3	Carmarthenshire County Council	Discussion Papers for the Local Development Plan. Three sites have been identified: a) Pembrey Road b) land at Mynyddygarreg presently scheduled for housing c) certain fields at Mynyddygarreg. It was noted that the Quay should be an area for recreational use and not a development area. An officer of the County Council will be requested to meet with Councillors to discuss the issues arising.
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471 EMPLOYMENT UPDATE – IN CAMERA

The Council Workman has been made redundant. Note and **Close** this item.

472 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. The Monitoring Officer has indicated that in his view a dispensation is not needed for any councillor who is a member of the Town Forum. A Councillor who is on the Forum Management Committee may have a prejudicial interest but this requires final confirmation. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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473 MAYOR'S DIARY

No invitations have been received for January 2009.
It was **RESOLVED** to note and **Close** this item.

474 FORTHCOMING MEETINGS

Tuesday 6 th January 2009	Full Council and General Purposes Committee	6.30pm
Tuesday 13 th January 2009	Estates and Finance Committees	6.30pm
Tuesday 20 th January 2009	Parks Steering Group	2.00pm
Tuesday 20 th January 2009	Policy & Strategy Committee	6.30pm
Tuesday 27 th January 2009	Former Town Hall regeneration meeting	2.00pm

It was **RESOLVED** to note and **Close** this item.

475 PROJECT OFFICER'S REPORT

Slaughter House Project

The Strategic Development Officer of the County Council, Mr Phil Snaith, has taken over the management of the project. At a site visit, held on 10th December 2008, it was agreed that surplus funding should be used for informing the public of the history of the site eg. interpretation boards and information for school projects. The cost of £150k for roofing the building was considered excessive. The building would be looked after as a “managed ruin”.

Commissioner's Bridge

Many wildlife organisations have expressed an interest in the land at Commissioner's Bridge. The development of this area for wildlife observation will be considered further in the next financial year.

476 MATTERS ARISING DURING THE RECESS

No urgent matters arose during the recess. Note and **Close** this item.

477 CORRESPONDENCE – JANUARY 2009

1	Carmarthenshire County Council	The consultation process for setting the County Council Budget for 2009 – 2012 is underway. Town Councillors were requested to complete questionnaires indicating their considered priority areas. It was felt that the question were narrow in scope and did not allow for alternative opinions to be expressed. The County Council will be informed of the views of the Town Council. Note and Close this item.
2	Anna Padgett (in camera)	Kidwelly has been invited to the Lord Mayor's Show in London. Details were provided. This was heard in camera as organisations in the town have not yet been informed of this venture due to the Christmas recess. An information session for organisations in the town will be held on 15 th January 2009. It was RESOLVED to provide a loan to the Lord Mayor's Show Committee to cover the entry fee. Note and Close this item.

KIDWELLY TOWN COUNCIL

10th FEBRUARY 2009

At a Meeting of the **FULL COUNCIL** held in Burns, Kidwelly on Tuesday, 10th February 2009.

Present:-	Town Mayor	A.M.Coles
	Deputy Mayor	H. Gilasbey
	Councillors:	F. Burke-Lloyd, T.M. Burns, K.Davies, J.Gilasbey, J.Lane, R.Davies
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-	Councillors	D.Jones, P. ap Ioan, G.G.Jones, F.Stevens, T Finch

The Full Council meeting scheduled for 3rd February was postponed because of inclement weather. Due to time constraints, urgent matters only were considered at this meeting of 10th February 2009.

533 CITIZEN RECOGNITION

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award.

534 POLICING MATTERS

1. Police Reports

A Police Surgery was held on 10th February 2009 in the Council Offices. A PACT (Police and Community Together) meeting will be held on 18th February 2009 in Mynyddygarreg Hall.

2. Traffic

The outcome of the Traffic Management Assessment is still awaited.

Quad bikes are still being used on Mynyddygarreg mountain. Police have contacted parents of young bike users who have been cooperative in wishing to resolve the problem and have requested a meeting with the Town Council. Before this meeting will be arranged, proposals are to be considered.

3. Licensed Premises

No incidents reported.

4. Vandalism / anti-social behaviour

A Residents Committee is being considered along with the Neighbourhood Watch scheme. Police have installed a "Swift" CCTV camera near the Spar to monitor the area, but no anti-social behavior has been identified as yet.

5. Parking

Parking in Horeb Road is causing a dangerous traffic problem. It has been suggested to the County Council that garages in their ownership, which are in a dilapidated state, should be demolished and a car parking area created. This should alleviate congestion.

535 CONFIRMATION OF MINUTES

It was **RESOLVED** that the minutes for the month of January 2009 be confirmed as follows:-

- Full Council meeting 6th January 2009
- General Purposes Committee 6th January 2009
- Estates Committee 13th January 2009
- Finance Committee 13th January 2009
- Policy & Strategy Committee 20th January 2009
- Establishment Committee 27th January 2009

Note and **Close** this item.

536 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

No report was given

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

No report was given

537 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

538 FORMER TOWN HALL

A meeting with representatives of the County Council was held on 27th January 2009 to consider the future of the Former Town Hall.

539 TWINNING ASSOCIATION

A visit to St Jacut de la Mer has been arranged for 29th April – 3rd May 2009. Approximately 70 persons have shown an interest in the trip, including 15 children from Ysgol y Castell. The number able to visit will be determined by the availability of accommodation. A public meeting was held on 22nd January 2009. The cost of the ferry and the coach is awaited. Grant funding has been applied for. Fund raising events will continue to take place.

Signage – contact has been made with a sign supplier. Designs will be looked at. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

540 COUNCIL OFFICES

A schedule of expenses incurred by staying in the present offices will be drawn up. This will include costs of renovation work to make the building compliant with fire regulations and DDA. It was **RESOLVED** that the public be informed of the reasons for the sale of the offices.

541 TRAINING NEEDS

The first of the training modules organised by One Voice Wales is being held on 19th February 2009 in the Gwenllian Centre. Each module will cost £25 per Councillor.

542 YOUTH FORUM

A meeting was held on 22nd October 2008. The Chair and Vice-Chair were elected by the young people. The first official meeting will be held this month and the steering group will attend to provide support. It was noted that the Youth Club was now active once again.

543 COUNCIL OBJECTIVES

The Mayor had requested that Councillors prioritise their objectives for the coming year. These can then be incorporated into an action plan. The following objectives were put forward:-

1. Restoration of the former Town Hall
2. Improving Youth Services
3. Budgetary Control
4. Managing the environment

Plaid Cymru are considering their objectives. When their deliberations are completed, their conclusions will be reported to Council.

544 CORRESPONDENCE – JULY 2008

3	Carmarthenshire County Council	Discussion Papers for the Local Development Plan. Three sites have been identified: a) Pembrey Road b) land at Mynyddygarreg presently scheduled for housing c) certain fields at Mynyddygarreg. It was noted that the Quay should be an area for recreational use and not a development area. An officer of the County Council will be requested to meet with Councillors to discuss the issues arising.
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545 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. The Monitoring Officer has indicated that in his view a dispensation is not needed for any councillor who is a member of the Town Forum. A Councillor who is on the Forum Management Committee may have a prejudicial interest but this requires final confirmation. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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546 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Thursday 5 th February 2009	Funeral – Lynne Mayne	1.45pm
Tuesday 10 th February 2009	Full Council, Estates and Finance Committees	6.30pm
Thursday 12 th February 2009	Relocation Group	2.00pm
Friday 13 th February 2009	Murder Mystery – cancer research	7.00pm
Tuesday 17 th February 2009	Parks Steering Group	12.00am
	Budget setting	6.30pm
Thursday 19 th February 2009	One Voice Wales Training	6.00pm

It was **RESOLVED** to note and **Close** this item.

547 FORTHCOMING MEETINGS

Wednesday 4 th February 2009	Community & Town Council stakeholder Event	1.00pm
Tuesday 10 th February 2009	Full Council, Estates and Finance Committees	6.30pm
Thursday 12 th February 2009	Relocation Group	2.00pm
Tuesday 17 th February 2009	Parks Steering Group	12.00am
	Budget setting	6.30pm
Thursday 19 th February 2009	One Voice Wales Training	6.00pm

It was **RESOLVED** to note and **Close** this item.

548 PROJECT OFFICER'S REPORT

There was no Project Officer's report

549 EASTER EGG HUNT

This item was deferred until further information is received.

550 ELECTION OF MAYOR 2009/10

Two nominations were received, both for Councillor T.Burns who was therefore declared Mayor for 2009/10. Note and **Close** this item.

551 CORRESPONDENCE – FEBRUARY 2009

There was no correspondence. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

3rd MARCH 2009

At a Meeting of the **FULL COUNCIL** held in Burns, Kidwelly on Tuesday, 3rd March 2009.

Present:-	Town Mayor	A.M.Coles
	Deputy Mayor	H. Gilasbey
	Councillors:	F. Burke–Lloyd, T.M. Burns, J.Gilasbey, T Finch, J.Lane, R.Davies,
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-	Councillors	K.Davies, P. ap Ioan, D.Jones
	Police	PCSO Richie Wells

The Chair welcomed Rev. Morley-Jones, the Curate of St Mary's, who offered prayers prior to the commencement of business. The Mayor requested that Councillors give their apologies to the office staff before noon on the day of the meeting if they are unable to attend.

582 MEMBERS' DECLARATIONS OF INTEREST

None received.

583 CITIZEN RECOGNITION

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award.

584 POLICING MATTERS

PCSO Wells had provided a report for consideration by the Council:-

1. Police Community liaison

A PACT (Police and Community Together) meeting was held on 18th February 2009 in Mynyddygarreg Hall. Police are to carry out a door to door consultation with residents about the traffic congestion in Horeb road. This road is a Police Priority surveillance area – to get cars off both pavements. Police are working with the County Council on this problem.

To set up a Neighbourhood Watch Scheme in Mynyddygarreg, 2 residents are required as co-ordinators.

The next Police Surgery will be held in the Council Offices on 10th March 2009 at 2.00pm

2. Traffic

The outcome of the Traffic Management assessment is still awaited.

3. Licensed premises

No incidents to report

4. Vandalism / Anti-social behaviour

The "Swift" CCTV camera near the Spar has been removed. Youths have been identified and a first warning letter from the Anti-social behaviour Co-ordinator has been sent. No further issues have arisen.

5. Parking

Parking issues and congestion problems in Bridge Street have arisen. Several alternatives have been suggested to the County Council Highways department ie. Railings, Speed restrictions, Give way signs, Traffic lights

585 CONFIRMATION OF MINUTES

It was **RESOLVED** that the minutes for the month of February 2009 be confirmed as follows:-

- Full Council meeting 10th February 2009
- Estates Committee 10th February 2009
- Finance Committee 10th February 2009
- Extraordinary meeting of Full Council 16th February 2009
- Budget setting meeting 17th February 2009
- Establishment Committee 20th February 2009

Note and **Close** this item.

586 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The AGM will be held on 3rd April 2009. An appeal has been made for Trustees. Phase 2 is progressing. The architect is presently working on amendments.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Forthcoming events in March 2009:- 12-14th Pantomime, 18th PACT meeting, 20th Concert with Dublin Welsh Choir, 27th Boxing Night.

587 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

588 FORMER TOWN HALL

A meeting with representatives of the County Council was held on 27th January 2009 to consider the future of the Former Town Hall. The building would be made watertight and secure as an interim measure. A further meeting will be held on 4th March 2009.

589 TWINNING ASSOCIATION

At the AGM held on 2nd March 2009, the following were elected: Chair – Polly Seaton, Vice Chair – Michael Cohen, Secretary – Lynda Kirkham-Jones, Temporary Treasurer – Tegwen Burns. Arrangements for the visit to St Jacut de la Mer (29th April – 3rd May 2009) are progressing. A further meeting will be held on 31st March 2009.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000. St Jacut will use Kidwelly Black Cat logo on its sign.

590 COUNCIL OFFICES

This item was covered in the Project Officer's report.

591 TRAINING NEEDS

The first of the training modules organised by One Voice Wales was held on 19th February 2009 in the Gwenllian Centre. Each module will cost £25 per Councillor.

592 YOUTH FORUM

Officers of the Forum have now been elected, the constitution drawn up and a bank account opened. A logo is being designed and will be incorporated into the letterhead. A website is under construction. It was **RESOLVED** to invite the Chair of the Forum to present a report at the next Full Council on 7th April 2009 and circulate the report to members beforehand..

593 COUNCIL OBJECTIVES

The Mayor had requested that Councillors prioritise their objectives for the coming year. These can then be incorporated into an action plan. The following objectives were put forward:-

1. Restoration of the former Town Hall
2. Improving Youth Services
3. Budgetary Control
4. Managing the environment

Plaid Cymru are considering their objectives. When their deliberations are completed, their conclusions will be reported to Council. Note and **Close** this item.

594 CORRESPONDENCE – JULY 2008

3	Carmarthenshire County Council	Discussion Papers for the Local Development Plan. Three sites have been identified: a) Pembrey Road b) land at Mynyddgarreg presently scheduled for housing c) certain fields at Mynyddgarreg. It was noted that the Quay should be an area for recreational use and not a development area. This matter was referred to the Policy & Strategy Committee meeting on 17 th March 2009 for full consideration. Note and Close this item.
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595 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. The Monitoring Officer has indicated that in his view a dispensation is not needed for any councillor who is a member of the Town Forum. A Councillor who is on the Forum Management Committee may have a prejudicial interest but this requires final confirmation. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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596 EASTER EGG HUNT

Councillor Burns is to liaise with Councillor Stevens over arrangements for the proposed Easter Egg Hunt.

597 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Sunday 1 st March 2009	St David's Day Concert	7.00pm
Tuesday 3 rd March 2009	Full Council & General Purposes Committee	6.30pm
Wednesday 4 th March 2009	CCC meeting re Kidwelly development	11.00am
Wednesday 4 th March 2009	AGM Mynyddgarreg Hall	2.30pm
Tuesday 10 th March 2009	Estates and Finance Committees	6.30pm
Thursday 12 th March 2009	Parks Steering Group	10.30am
Friday 13 th March 2009	Barnados Concert	7.00pm
Saturday 14 th March 2009	Pantomime	7.00pm
Tuesday 17 th March 2009	Parks Steering Group	2.30pm
Tuesday 17 th March 2009	Policy & Strategy Committee & Establishment Committee	6.30pm
Wednesday 18 th March 2009	PACT meeting	6.00pm

It was **RESOLVED** to note and **Close** this item.

598 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 3 rd March 2009	Full Council & General Purposes Committee	6.30pm
Wednesday 4 th March 2009	CCC meeting re Kidwelly development	11.00am
Tuesday 10 th March 2009	Estates and Finance Committees	6.30pm
Tuesday 17 th March 2009	Parks Steering Group	2.30pm
Tuesday 17 th March 2009	Policy & Strategy Committee & Establishment Committee	6.30pm
Wednesday 18 th March 2009	PACT meeting	6.00pm

It was **RESOLVED** to note and **Close** this item.

599 PROJECT OFFICER'S REPORT

The Slaughter House

Draft Interpretation Panels have been prepared. Final approval has to be given by 20th March 2009 for funding from the Welsh Assembly Government. Costs of planning permission and installation which are to be paid by the Town Council.

Princess Gwenllian Centre

Grant funding for a PA system has been approved. Planning permission for a lift has been granted.

Office Relocation to Phase 2

A relocation group meeting will be held on 5th March 2009 at the hall when the dimensions of the new extension will be outlined with bollards. Members of the group will then be able to visually assess the floor area of Phase 2. Archived files need categorising and boxing, volunteers requested. The Project Officer was thanked for her work in this area.

The following items were considered "in camera". The Project Officer was not present.

1. Two letters to the Hall Trustees regarding the relocation.
2. Project Officer involvement in the relocation was referred to the Establishment Committee meeting on 17th March 2009.

600 CORRESPONDENCE – MARCH 2009

1	All Wales Convention	Members were invited to a meeting on 5 th March 2009 to give opinions on "How you think Wales should work in the future" Note and Close this item.
2	Councillor Dilwyn.Jones	Cllr Jones gave his apologies and requested that Council consider changing the day of Council meetings. He also expressed concern over the conduct of meetings and the democratic process. The Mayor indicated that she was following legal advice.
3	Monitoring Officer	Legal processes. This item was held "in camera". The Town Clerk was not present.

KIDWELLY TOWN COUNCIL

7th APRIL 2009

At a Meeting of the **FULL COUNCIL** held at Burns Pet Nutrition, Kidwelly on Tuesday, 7th April 2009.

Present:- Town Mayor A.M.Coles
Deputy Mayor H. Gilasbey
Councillors: F. Burke-Lloyd, J.Gilasbey, J.Lane,
R.Davies, K.Davies, P. ap Ioan, G.G.Jones
Town Clerk M. MacDonald
Project Officer Maria Rocke
Town Secretary A Padgett
Translator L.Kirkham-Jones
Apologies:- Councillors T.M.Burns, T.Finch, D.Jones, Police PCSO Richie Wells

The Chair welcomed Rev. Morley-Jones, the Curate of St Mary's, who offered prayers prior to the commencement of business. The Mayor thanked Rev. Morley-Jones for his work as Chaplain during her year of office.

658 MEMBERS' DECLARATIONS OF INTEREST

Councillor H. Gilasbey – Minute 611.

659 CITIZEN RECOGNITION

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award.

660 POLICING MATTERS

PCSO Wells had provided a report for consideration by the Council:-

1. Police Community liaison

A PACT (Partners and Community Together) meeting was held on 18th March 2009 in Mynyddygarreg Hall. Three members of the public attended. Police have carried out a door to door consultation with residents and have given advice about the traffic congestion in Horeb Road. The problem seems to have resolved itself. The next PACT meeting will be held on 15th April 2009. The next Police Surgery will be held in the Council Offices on 26th April 2009 at 2.00pm

2. Traffic

The outcome of the Traffic Management assessment is still awaited. However, the police are considering the use of hand held speed cameras. No information is available, as yet, about these cameras being operated by trained members of the public.

3. Licensed premises

No incidents to report

4. Vandalism / Anti-social behaviour

No incidents to report.

5. Parking

Parking issues and congestion problems in Bridge Street are ongoing. Several alternatives are being considered in conjunction with the County Council Highways Department.

661 YOUTH FORUM

The Chair of All for One, Mr James Deacon, was invited to present a progress report. He thanked the Town Council and staff for the assistance given in setting up the forum. He outlined the aims for the group, summarised progress to date and explained the aspirations of the forum. He then took questions from members.

662 CONFIRMATION OF MINUTES AND POLICIES

An e-mail from Councillor T. Finch was considered. It was noted that any amendments to the minutes agreed before ratification are incorporated into the minutes before they are reprinted and signed by the Chair of Full Council. The minutes of the Establishment Committee of 26th March 2009 were considered “in camera” as they referred to staffing issues.

After discussion, it was **RESOLVED** that the minutes for the month of March 2009 be confirmed:-

- Full Council meeting 3rd March 2009
- General Purposes Committee 3rd March 2009
- Estates Committee 10th March 2009
- Finance Committee 10th March 2009
- Policy & Strategy Committee 17th March 2009
- Establishment Committee 17th March 2009
- Establishment Committee 26th March 2009

It was **RESOLVED** to ratify the following policies which were accepted by the Policy & Strategy Committee of 17th March 2009: Disability Discrimination, Risk Management Strategy, Data protection and freedom of Information.

Note and **Close** this item.

663 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Events in May 2009 – 8th May: Disco and selection of Princess Gwenllian, 23-24th May: Camera Club Exhibition 10.00am-6.00pm followed by a BBQ.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Events in May 2009 – 1st May: Children’s Disco, 8th May: Eisteddfod, 15th May: Hennesey Folk Group

664 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

665 FORMER TOWN HALL

A meeting with representatives of the County Council was held on 27th January 2009 to consider the future of the Former Town Hall. The building would be made watertight and secure as an interim measure. A further meeting was held on 4th March 2009.

666 TWINNING ASSOCIATION

Arrangements for the visit to St Jacut de la Mer (29th April – 3rd May 2009) are progressing. 5 places are still available. Mr Brian Rees will present a slide show of the visit on his return. Anyone interested in the visit, or the twinning in general, can then see the activities that were undertaken in St Jacut de la Mer.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000. St Jacut will use Kidwelly Black Cat logo on its sign.

667 COUNCIL OFFICES

This item was covered in the Project Officer’s report.

668 TRAINING NEEDS

The first of the training modules organised by One Voice Wales was held on 19th February 2009 in the Gwenllian Centre. Each module will cost £25 per Councillor.

669 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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670 EASTER EGG HUNT

The proposed Easter Egg Hunt will not take place this year. Note and **Close** this item.

671 CORRESPONDENCE – MARCH 2009

2	Councillor Dilwyn.Jones	Cllr Jones had requested that Council consider changing the day of Council meetings.
3	Monitoring Officer	Legal processes. This item was held “in camera”. The Town Clerk was not present.

672 QUARTERLY REPORTS OF SCHOOL GOVERNORS

Ysgol y Castell – No report was available.

Ysgol Gwennllian – The school has applied to be relocated. At present it is not on the list for consideration. However, County Councillor K.Davies, as requested, has provided the school with a list of Town Council land that may be a suitable site for a school development. A Hawthorn tree, donated to the school by Wyevale Garden Centre, has been planted in Glan yr Afon Nature Reserve as the school grounds are not suitable for the tree. A group of children, teachers, and representatives of the Town Council held a tree planting ceremony.

Ysgol Mynyddygarreg – The governors met on 25th March 2009. A new governor is required. On 2nd April 2009 an Easter Bonnet Parade was held, all the children receiving Easter Eggs. Children and parents are to be commended on the high standard of the bonnets. Mr Ieuan Wyn Jones has visited the school. The headteacher has employed 2 staff to keep open the Meithrin, which was threatened with closure.

673 MAYOR’S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Wednesday 1 st April 2009	Mynyddygarreg Senior Citizens	2.30pm
Thursday 2 nd April 2009	Ysgol Mynyddygarreg – Easter Bonnet Parade	1.15pm
Friday 3 rd April 2009	Quiz Night - Mynyddygarreg	7.00pm
Tuesday 7 th April 2009	Full Council & General Purposes Committee	6.30pm
Tuesday 14 th April 2009	Coffee Morning – Easter Bonnet Parade	10.30am
Monday 20 th April 2009	AGM Kidwelly Welfare Committee	6.00am
Tuesday 21 st April 2009	Estates and Finance Committees	6.30pm
Wednesday 22 nd April 2009	Youth Council	6.00pm
Friday 24 th April 2009	Mayor’s Charity Gala	7.00pm
29 th April – 1 st May 2009	St Jacut de la Mer	4 days

The Deputy Mayor and Councillor J. Gilasbey will represent the Mayor at the ceremony on 2nd May 2009 to celebrate the university status granted to Trinity College, Carmarthen.

It was **RESOLVED** to note and **Close** this item.

674 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 7 th April 2009	Full Council & General Purposes Committee	6.30pm
Tuesday 21 st April 2009	Estates and Finance Committees	6.30pm
Saturday 9 th May 2009	Town council AGM – Mayor inauguration	11.00am

Due to the Mayor Making and two Bank Holidays in May, the next Full Council will be held on 12th May 2009. This will be followed by meetings of the following committees: General Purposes, Estates and Finance. Urgent matters only will be dealt with.

It was **RESOLVED** to note and **Close** this item.

675 PROJECT OFFICER'S REPORT

The Project officer's report had been previously circulated:

Slaughter House project – The designs for the interpretation panels have been sent to be fabricated. The bases for the panels have been received. Planning permission to site the panels at the slaughter house is awaited.

Princess Gwennlian Centre – The new PA and lighting system have been installed. It was **RESOLVED** to accept the recommendations of the project officer in relation to the specification and work schedule for the lift installation. A meeting to progress this matter will be held on 16th April 2009.

Cofio Grav – A progress report with photographs of the proposed sculpture was circulated. The Project officer was requested for an update on the financial position of the memorial fund, so that financial assistance can be provided by the Town Council.

Relocation Group – The next meeting of the group will be on 9th April 2009. Financial aspects of the relocation were considered “in camera”.

676 UPDATE ON INVESTIGATION REQUEST – in camera

The remit for the investigation was outlined by the investigation officer.

677 CORRESPONDENCE APRIL 2009

1	Carmarthenshire County Council	Details of the Armed Forces Day celebrations were given. Members agreed to support in principle. Councillors who wish to participate can find further details on the Armed Forces day website. Note and Close this item.
2	Cofio Grav	A thank you letter has been received from the Cofio Grav Committee for sponsoring the printing of raffle tickets. Note and Close this item.
3	National Assembly for Wales	An invitation to attend the Senedd has been received. Several councillors who expressed an interest in visiting the Assembly were requested to make arrangements at the office. Note and Close this item.
4	Trinity University College	To celebrate its new university status the college is launching the Trinity Awards in recognition of outstanding individuals who have made a substantial contribution to a community or voluntary initiative within the area. Nominations have been requested. Forms are available in the office. Note and Close this item.
5	HM Revenue & Customs	Negotiations with HM Revenue & Customs over VAT issues relating to the past 3 years have resulted in a rebate of £902. The £25k set aside as a provision will now not be required and the 2006-07 accounts will be adjusted accordingly. Thanks were expressed to the Town Clerk. Note and Close this item.
6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
7	DJM solicitors	A letter requesting payment for sale of land transacted in 1968 has been received from Mr David Gravell's solicitor. He has been informed that the matter be raised with Carmarthenshire County Council as the successor body to Kidwelly Borough Council.

5 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of April 2009 be confirmed:-

- Full Council meeting 7th April 2009
- General Purposes Committee 21st April 2009
- Estates Committee 21st April 2009
- Finance Committee 28th April 2009

Note and **Close** this item.

6 COMMUNITY HALLS

Hall representatives are requested to provide Councils with a written list of events for each month.

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The Annual General Meeting was held on 23rd April 2009. The photographic exhibition will be held on 23rd-24th May 2009. A BBQ will be held on the Saturday evening.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The Annual General Meeting was held on 11th May 2009. There were no changes of committee members. The Hennessy Folk Group will perform on 15th May 2009. A children's disco will be held on 22nd May 2009.

7 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

8 FORMER TOWN HALL

A meeting with representatives of the County Council was held on 27th January 2009 to consider the future of the Former Town Hall. The building would be made watertight and secure as an interim measure. A further meeting was held on 4th March 2009.

9 TWINNING ASSOCIATION

The visit to St Jacut de la Mer took place on 29th April – 3rd May 2009. The three days were filled with events. The French mayor unveiled the twinning sign which incorporated the Kidwelly black cat logo. Children from Ysgol y Castell went on the exchange visit. It is hoped that children from other schools will also become involved. A return visit is planned for next year.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

10 COUNCIL OFFICES

This item was covered in the Project Officer's report.

11 TRAINING NEEDS

The first of the training modules organised by One Voice Wales was held on 19th February 2009 in the Gwenllian Centre. Each module will cost £25 per Councillor.

12 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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13 CORRESPONDENCE – MARCH 2009

2	Councillor Dilwyn Jones	Cllr Jones had requested that Council consider changing the day of Council meetings.
3	Monitoring Officer	Legal processes. This item was held “in camera”. The Town Clerk was not present.

13 UPDATE ON INVESTIGATION REQUEST – in camera

The remit for the investigation was outlined by the investigation officer.

14 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council’s auditors requesting information on behalf of an elector. Auditor’s charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
7	DJM solicitors	A letter requesting payment for sale of land transacted in 1968 has been received from Mr David Gravell’s solicitor. He has been informed that the matter be raised with Carmarthenshire County Council as the successor body to Kidwelly Borough Council.

15 MAYOR’S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Wednesday 6 th May 2009	Mayor inauguration Llanelli Town Council	6.00pm
Friday 8 th May 2009	Mayor inauguration Carmarthen Town Council	6.00pm
Saturday 9 th May 2009	Mayor Inauguration Kidwelly Town Council	11.00am
Sunday 10 th May 2009	Mayor’s Civic Service	11.00am
Tuesday 12 th May 2009	Mayor inauguration Llanelli Rural Council	6.00pm
Tuesday 12 th May 2009	Full Council & General Purposes/Estates/Finance Committees	6.30pm
Thursday 14 th May 2009	Hunger Lunch	12.00pm
Saturday 16 th May 2009	Llanelli festival choir	7.00am
Saturday 23 rd May 2009	Photographic exhibition	10.00am
Thursday 28 th May 2009	Christmas Lighting Committee	2.00pm
Thursday 28 th May 2009	Gwenllian Hall Committee meeting	6.00pm

Note and Close this table.

16 FORTHCOMING MEETINGS

Saturday 9 th May 2009	Mayor Inauguration Kidwelly Town Council	11.00am
Sunday 10 th May 2009	Mayor’s Civic Service	11.00am
Tuesday 12 th May 2009	Full Council & General Purposes/Estates/Finance Committees	6.30pm

Note and **Close** this table.

17 PROJECT OFFICER'S REPORT

The Project officer's report had been previously circulated:

Slaughter House project – The designs for the interpretation panels have been sent to be fabricated. The bases for the panels have been received. Planning permission to site the panels at the slaughter house has been approved. The Town Council will only be liable for planning costs. Other costs will be funded through the One Fund Scheme and by the Welsh Assembly.

Princess Gwennlian Centre – The position of the lift has been agreed with building regulations and the fire safety officer. Work on the foundations has commenced.

Cofio Grav – The committee is working to ascertain all the cost implications of this project.

Relocation Group – The next meeting of the group will be on 24th May 2009. Minutes of previous meetings were circulated. Electricity linkage will be installed on 18th May 2009 and portacabins will arrive on 21st and 22nd May 2009.

18 APPOINTMENT OF CHAIRS OF COMMITTEES

It was RESOLVED to confirm the following appointments:-

Full Council	Chair Mayor Cllr T.Burns	Deputy Cllr F.Burke-Lloyd
Establishment Committee	Chair Mayor Cllr T.Burns	Deputy Cllr F.Burke-Lloyd
General Purposes Committee	Chair Cllr Fran Burke-Lloyd	Deputy Cllr Fran Stevens
Estates Committee	Chair Cllr Ray Davies	Deputy Cllr Jean Lane
Finance Committee	Chair Cllr Dilwyn Jones	Deputy Cllr Huw Gilasbey
Policy & Strategy Committee	Chair Cllr Jeanette Gilasbey	Deputy Cllr Angela Coles
Gwennlian Hall Reps.	Mayor - Cllr T. Burns	Cllrs Fran Burke-Lloyd, Angela Coles
Mynyddygarreg Hall Reps.	Mayor - Cllr T. Burns	Cllr Huw Gilasbey
Ysgol Y Castell	Cllr Frances Stevens	
Ysgol Gwennlian	Cllr Pedr Ap Ioan	
Ysgol Mynyddygarreg	Cllr Angela Coles	
Lighting Committee	All Cllrs will be included	
Parks Steering Group	All Cllrs will be included	
One Voice Wales	Mayor – Cllr T.Burns	
Kidwelly Twinning Assoc.	Cllr T. Burns	

Note and **Close** this item.

19 CORRESPONDENCE MAY 2009

There was no correspondence. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

2nd JUNE 2009

At a Meeting of the **FULL COUNCIL** held at Burns Pet Nutrition, Kidwelly on Tuesday, 2nd June 2009.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, J.Lane, T.Finch, F.Stevens, A.M.Coles
		R.Davies, K.Davies,
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		D.Jones, P.ap Ioan, G.G.Jones, H. Gilasbey

The Chair welcomed Rev. Huw James, the Vicar of St Mary's, who offered prayers prior to the commencement of business.

66 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

67 CITIZEN RECOGNITION

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award. Councillors F.Burkr-Lloyd, F.Stevens, J.Gilasbey and J. Lane will meet to finalise the content of the Newsletter. The draft will be presented to Full Council before publication.

68 POLICING MATTERS

It was reported that as PACT (Partners and Community Together) meetings are taking place in both Kidwelly and Mynyddygarreg, the police feel their presence at Council meetings is not required. However, the PACT meetings are not well attended. The Town Clerk will meet with the police to consider the most effective way for the police and Town Council to work together.

69 YOUTH COUNCIL

A report from the Youth Council had been circulated prior to the meeting. It outlined the progress of the group and projects for the future. The Chair thanked Councillor Coles, the past mayor, for her help during the last year and the current mayor for continuing support. A letter from the Chair stated that he would not be attending Council meetings but would continue to provide a written report. The Mayor will meet with the Chair on 8th June 2009.

70 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of May 2009 be confirmed:-

- Full Council meeting 12th May 2009
- General Purposes Committee 12th May 2009
- Estates Committee 12th May 2009
- Finance Committee (after amendment) 12th May 2009

Note and **Close** this item.

71 COMMUNITY HALLS

Hall representatives are requested to provide Councils with a written list of events for each month.

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Ms Stella Hall presented a keep fit show which was well attended. A Beer Festival is being organized for the summer. The lift is currently being installed.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The Carnival Queen is being chosen on 12th June 2009 and the Carnival will be held on 15th August 2009. Concern was expressed at the overgrown grass in the area near the Hall. The Estates Manager will be asked to have the area cut.

72 HALBERDS & HALBERDIERS

Wall plaques will be purchased to mount next to the halberds, which have had new ribbons attached. One of the halberdiers is unwell and will not be able to undertake his duties. If a family member cannot take his place, a replacement family will be sought to carry on the tradition. Robes for halberdiers were considered. Members were informed that the County Council archivist may have information on robes used elsewhere in the county. Research into the purchase of Black Cat Logo Council Flags will be undertaken.

73 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. Mr James has stated that before grants to renovate the former Town Hall can be applied for, the future use for the building needs to be determined. Suggested uses were; a Kidwelly museum or a youth centre. It was noted that certain residents of Lady Street were against the Youth centre because of noise issues. Whatever the outcome, it was considered essential that the building be made safe as a matter of urgency.

74 TWINNING ASSOCIATION

The visit to St Jacut de la Mer took place on 29th April – 3rd May 2009. The three days were filled with events. The French mayor unveiled the twinning sign which incorporated the Kidwelly black cat logo. Children from Ysgol y Castell went on the exchange visit. It is hoped that children from other schools will also become involved. A return visit is planned for next year.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

75 COUNCIL OFFICES

This item was covered in the Project Officer's report.

76 TRAINING NEEDS

The training sessions undertaken by One Voice Wales were considered excellent. Details of further sessions are awaited.

A Councillor training session, led by Mr Mark Galbraith, Town Clerk of Llanelli Rural Council, has been arranged for 4th June 2009. There are no cost implications. Two letters had been received regarding the session. A comment was made that this had been arranged without consultation with councillors and consequently the Council was not acting as a corporate body. It was pointed out that Minute 32 of Full Council on 3rd June 2008 stated that in house training should be considered. Councillor R.Davies pursued his view that Council was not acting as a corporate body, although he would be attending the training session. The mayor adjourned the meeting for 5 minutes.

The mayor reconvened the meeting and requested that the Code of Conduct be followed and respect be given to the mayor. Councillor R.Davies continued his comments. Councillor J.Gilasbey invoked Standing Order 12 that "A member be no longer heard". It was **RESOLVED** that the training session go ahead.

77 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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78 CORRESPONDENCE – MARCH 2009

2	Councillor Dilwyn.Jones	Cllr Jones had requested that Council consider changing the day of Council meetings.
3	Monitoring Officer	Legal processes. This matter is ongoing..

79 UPDATE ON INVESTIGATION REQUEST – in camera

This item is ongoing.

80 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
7	DJM solicitors	A letter requesting payment for sale of land transacted in 1968 has been received from Mr David Gravell's solicitor. He has been informed that the matter be raised with Carmarthenshire County Council as the successor body to Kidwelly Borough Council. The County Council have indicated that they will deal with the matter. Note and Close this item

81 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Monday 1 st June 2009	Mynyddygarreg Hall Meeting	7.00pm
Tuesday 2 nd June 2009	Full Council & General Purposes Committee	6.30pm
Saturday 6 th June 2009	Llanelli Guide Dog Day	12.00noon
Saturday 6 th June 2009	Soccer Club Dinner	7.00pm
Tuesday 9 th June 2009	Estates & Finance Committees	6.30pm
Saturday 13 th June 2009	Glanmorfa Fete	1.30pm
Saturday 13 th June 2009	Pontardulais Band Concert	7.00pm
Tuesday 16 th June 2009	Policy & Strategy & Establishment Committees	6.30pm
Thursday 18 th June 2009	Parks steering group	2.30pm
Tuesday 23 rd June 2009	Kidwelly Sports Association	7.30pm
Thursday 25 th June 2009	Gwenllian Hall Trust meeting	6.00pm

Note and Close this table.

82 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 2nd June 2009	Full Council & General Purposes Committee	6.30pm
Tuesday 9 th June 2009	Estates & Finance Committees	6.30pm
Tuesday 16 th June 2009	Policy & Strategy & Establishment Committees	6.30pm
Thursday 18 th June 2009	Parks steering group	2.30pm
Tuesday 23 rd June 2009	Kidwelly Sports Association	7.30pm

Note and **Close** this table.

83 PROJECT OFFICER'S REPORT

The Project officer's report had been previously circulated:

Slaughter House project – The interpretation panels have been prepared. Quotes for installation are awaited.

Princess Gwenllian Centre – The lift is to be installed on 4th June 2009.

Relocation Group – The offices will relocate to the Gwenllian Centre portacabins on 11th June 2009. The offices will be closed from Wednesday 10th – Tuesday 16th June 2009. Services are being installed. Outline plans for phase 2 have been received. All observations should be submitted to the Project Officer by 25th June 2009.

The Exhibition Room contents have been transferred to the Industrial Museum. It was **RESOLVED** that the 60-80 plastic chairs be stored at the Industrial Museum for use by the community.

A request that a painting donated to the Town Council by a former mayor be returned to his widow has been received. The Town Clerk will investigate the possibility of photographing the picture.

A request for the photograph of Mr Mitchell, former Mayor has been received from his son. The Project Officer will identify its location.

84 FAIR TRADE TOWN

It was **RESOLVED** to actively pursue the concept of Kidwelly becoming a Fair Trade Town. Residents businesses and organisations will be encouraged to participate and support the venture. Note and **Close** this item.

85 CORRESPONDENCE JUNE 2009

1.	Glanmorfa Care Home	All councillors received an invitation to the summer fete on 13 th June 2009. Note and Close this item.
2.	Society of Local Council Clerks	Course on Cemetery Management is being held on 10 th June 2009. Any councillor able to attend should contact the office. Note and Close this item.
3.	Carmarthenshire County Council	Flying of Armed Forces Day flag. It was RESOLVED that the flag should be flown from the Council Offices. Note and Close this item.
4.	Civic Trust for Wales	Open Doors – Heritage Days. St Mary's Church is hoping to participate this year. Note and Close this item.
5.	One Voice Wales	Motions for the Annual Conference need to be submitted by 26 th June 2009. Child care for councillors was considered. This is being researched by Aberystwyth University on behalf of the Welsh Assembly Government. The Town Clerk will submit a paper stating Kidwelly's problems. Note and Close this item.
6.	Welsh Language Board	A booklet "Have your say about the Welsh Language" has been received. Copies are available on the website www.byig-wlb.org.uk . Note and Close this item.

KIDWELLY TOWN COUNCIL

7th JULY 2009

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 7th July 2009.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, J.Lane, T.Finch, F.Stevens, A.M.Coles R.Davies, K.Davies, D.Jones, P.ap Ioan, H. Gilasbey
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
	Police	PCSO Richie Wells
Apologies:-		Councillor D.Jones, Maria Roche

The Chair welcomed Rev. Huw James, the Vicar of St Mary's, who offered prayers prior to the commencement of business.

146 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

147 CITIZEN RECOGNITION

Names of young people involved in rugby at County and national level will be submitted for recognition. A young Welsh learner will also be recognized.

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award. Councillors F.Burke-Lloyd, F.Stevens, J.Gilasbey and J. Lane will meet to finalise the content of the Newsletter. The draft will be presented to Full Council before publication.

148 POLICING MATTERS

It was reported that PACT (Partners and Community Together) meetings are taking place in Mynyddygarreg, but are not well attended. Suitable locations for meeting in Kidwelly are being considered. PSCO outlined policing arrangements for the Carnival on 11th July 2009. A police officer has now been trained in the use of the speed gun which will be in action in Kidwelly during the coming week.

149 YOUTH COUNCIL

A report from the Youth Council was given by the Chair, Mr James Deacon. He reported that he had visited the 3 local schools with Councillor J.Gilasbey and received ideas from the children regarding their perceptions of Kidwelly and Mynyddygarreg. A presentation will be made to the County Council by Councillor Gilasbey and the children's concerns and suggestions will be put forward.

Mr Deacon attended the "Inequalities in Youth" forum organized by the police and reported its outcome. Tea Dances are to be arranged. Policies are in place, a bank account is being opened and grant funding will be applied for.

The Youth Council will not enter into joint ventures with the Youth Hut until problems within the organization have been rectified.

150 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of June 2009 be confirmed:-

- Full Council meeting 2nd June 2009
- General Purposes Committee 2nd June 2009
- Estates Committee 9th June 2009
- Finance Committee 9th June 2009
- Policy & Strategy Committee 16th June 2009

Note and **Close** this item.

151 COMMUNITY HALLS

Hall representatives are requested to provide Councils with a written list of events for each month.

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

A caravan rally will be held on the weekend 11th-12th July 2009. The Horticultural Society Show is on 22nd August 2009. A Beer Festival is being organized for September. An entertainment committee has been established to oversee events. The lift has been installed.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

A theatre production "Jeeves" will be performed on 30th July 2009. Mynyddygarreg Carnival will be held on 15th August 2009. The land near the Hall will be cleared and the hedges cut back.

152 HALBERDS & HALBERDIERS

Members were informed that the position of 6th Halberdier has been taken up by the son of former Halberdier Mr Johns who is unable to carry out his duties due to ill health. Note and **Close** this item.

153 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. Mr James has stated that before grants to renovate the former Town Hall can be applied for, the future use for the building needs to be determined. Suggested uses were; a Kidwelly museum or a youth centre. It was noted that certain residents of Lady Street were against the Youth centre because of noise issues. Whatever the outcome, it was considered essential that the building be made safe as a matter of urgency.

Correspondence regarding the disrepair of the former Town Hall has been received from the Kidwelly Civic Society. The Mayor will meet with representatives of the society to discuss the issue.

154 TWINNING ASSOCIATION

The visit to St Jacut de la Mer took place on 29th April – 3rd May 2009. The three days were filled with events. The French mayor unveiled the twinning sign which incorporated the Kidwelly black cat logo. Children from Ysgol y Castell went on the exchange visit. It is hoped that children from other schools will also become involved. A return visit is planned for next year.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

155 COUNCIL OFFICES – *in camera*

The sale of the Council offices was considered.

156 TRAINING NEEDS

Details of training sessions undertaken by One Voice Wales have been received and circulated to members. Councillors should book the sessions via the Council Office. Note and **Close** this item.

157 CORRESPONDENCE – DECEMBER 2008

1	Kidwelly Town Forum	The Town Forum has requested that the Council apply for a dispensation to enable Town Councillors to vote on any Town Forum matter. Until further guidance is obtained, any member of the Management Committee, unless nominated as a council representative would be deemed to have a prejudicial interest.
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158 CORRESPONDENCE – MARCH 2009

2	Councillor Dilwyn.Jones	Cllr Jones had requested that Council consider changing the day of Council meetings. This matter was referred to the Policy & Strategy Committee which is assessing this issue. Note and Close this item.
3	Monitoring Officer	Legal processes. This matter will be considered under Minute 159. Note and Close this item.

159 UPDATE ON INVESTIGATION REQUEST – *in camera*

The Town Clerk was not present. A progress report was given.

160 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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161 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Saturday 4 th July 2009	Trinity Church – art exhibition	11.00am
Sunday 5 th July 2009	Civic Service – Rehoboeth Chapel	3.00pm
Monday 6 th July 2009	Mynyddygarreg Hall committee	7.00pm
Tuesday 7 th July 2009	Kidwelly Sporting Association	5.00pm
Tuesday 7 th July 2009	Full Council & General Purposes Committee	6.30pm
Saturday 11 th July 2009	Kidwelly Carnival	
Sunday 12 th July 2009	Civic Service – Nazareth Chapel	2.30pm
Tuesday 14 th July 2009	Estates & Finance Committees	6.30pm
Thursday 16 th July 2009	Phase 2	4.30pm
Tuesday 21 st July 2009	Parks steering group	2.30pm
Thursday 30 th July 2009	Gwenllian Hall trustees meeting	7.00pm
Thursday 30 th July 2009	Jeeves – Musical comedy	7.30pm

Note and Close this table.

162 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 7 th July 2009	Kidwelly Sporting Association	5.00pm
Tuesday 7 th July 2009	Full Council & General Purposes Committee	6.30pm
Tuesday 14 th July 2009	Estates & Finance Committees	6.30pm
Thursday 16 th July 2009	Phase 2	4.30pm
Tuesday 21 st July 2009	Parks steering group	2.30pm

Note and **Close** this table.

163 PROJECT OFFICER'S REPORT

The Project officer's report had been previously circulated:

Slaughter House project – A quote for the interpretation panels is awaited.

Princess Gwenllian Centre – The lift has now been installed.

Relocation Group – The relocation to the Gwenllian Centre portacabins has taken place. The committee has now been renamed the Phase 2 Committee. The next meeting will be held on 16th July 2009.

Canal & Quay Project – The Project Officer is working with the Town Forum to progress this project. The scheme has been entered into the Valleys regional Park scheme and there may be potential funding through this scheme. The project will be subdivided into 3 phases to make it manageable.

Land adjacent to the Princess Gwenllian Centre – The land is to be registered and planning permission applied for a temporary car park and for future use as an all weather sports surface.

Kidwelly Industrial Museum – The Project officer is working with Councillors Huw and Jeanette Gilasbey and the trustees of the industrial museum to facilitate the storage and display of the artefacts from the Exhibition room and the Council chamber.

164 EXECUTIVE ACTION

It was **RESOLVED** that Executive Powers be delegated to the Mayor, Deputy Mayor and Chairs of Committees during the summer recess. Any action will follow the established procedures. Note and **Close** this item.

165 CORRESPONDENCE JULY 2009

1.	One Voice Wales	Notification of the annual conference on 10 th October 2009 has been received. The Mayor and Deputy Mayor will attend on behalf of the Town Council. Note and Close this item.
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KIDWELLY TOWN COUNCIL

8th SEPTEMBER 2009

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 8th September 2009.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, J.Lane, F.Stevens, A.M.Coles, D.Jones R.Davies, K.Davies, H. Gilasbey
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-	Police	PCSO Richi Wells

The Chair welcomed Rev. Huw James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business.

217 MEMBERS' DECLARATIONS OF INTEREST

Minute 220 – Councillor H.Gilasbey

218 CITIZEN RECOGNITION

Names of young people involved in rugby at County and national level will be submitted for recognition. A young Welsh learner will also be recognized.

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award. Councillors F.Burke-Lloyd, F.Stevens, J.Gilasbey and J. Lane will meet to finalise the content of the Newsletter. The draft will be presented to Full Council before publication.

219 POLICING MATTERS

PCSO Wells had provided a report.

1. No problems had been encountered at the Beer Festival on 5th September 2009. A letter of appreciation for effective policing had been received from residents.
2. Police are arranging a meeting with Mr McEvoy of the County Council Highways Department to consider traffic calming measures in Mynyddygarreg.
3. A series of drug warrants issued resulted in several arrests.
4. PACT meetings will in future be held in Kidwelly Rugby club at 6.00pm on the 3rd Wednesday of every month.
5. Sergeant Rob Jones has returned to Kidwelly Police Station and is already having a positive impact on policing in the town.

It was reported that a pedestrian had been hit by a motorist in Ferry Road and two accidents had occurred at the junction with St Ishmael's Road. Traffic calming measures will be investigated.

220 YOUTH COUNCIL

The Chair, Mr James Deacon was unable to be present due to a family bereavement. He had submitted a design for an insignia for a Youth Mayor. The concept of the Youth Mayor was unclear. Mr Deacon will be requested to explain the origin and purpose of the Youth Mayor. The relationship between the Youth Council and the Town Council and the roles and responsibilities of their members will be clarified.

221 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of July 2009 be confirmed:-

- Full Council meeting 7th July 2009
- General Purposes Committee 7th July 2009
- Estates Committee 14th July 2009
- Finance Committee 14th July 2009
- Establishment Committee 21st July 2009
- Establishment Committee 28th July 2009

Note and **Close** this item.

222 COMMUNITY HALLS

Hall representatives are requested to provide Councils with a written list of events for each month.

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The beer festival held on 5th September 2009 was a success with many positive comments received. On 25th September 2009 there will be a MacMillan Coffee morning which will include a clothing exchange.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The Mynyddygarreg Carnival was a success despite the inclement weather. There will be a talent contest held on 17th September 2009. The next hall committee meeting will be held on 14th September 2009.

223 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. This meeting is still to be scheduled. Mr James has stated that before grants to renovate the former Town Hall can be applied for, the future use for the building needs to be determined. Suggested uses were; a Kidwelly museum or a youth centre. It was noted that certain residents of Lady Street were against the Youth centre because of noise issues. Whatever the outcome, it was considered essential that the building be made safe as a matter of urgency.

Correspondence regarding the disrepair of the former Town Hall has been received from the Kidwelly Civic Society. The Mayor will meet with representatives of the society to discuss the issue.

224 TWINNING ASSOCIATION

The visit to St Jacut de la Mer took place on 29th April – 3rd May 2009. The three days were filled with events. The French mayor unveiled the twinning sign which incorporated the Kidwelly black cat logo. Children from Ysgol y Castell went on the exchange visit. It is hoped that children from other schools will also become involved. A return visit is planned for next year.

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

225 COUNCIL OFFICES

It was reported that the property was back on the open market.

226 CORRESPONDENCE – DECEMBER 2008

1	Dispensations	Advice has been received from the Standards Committee. Under Kidwelly's Community Hall constitution, membership is open to all as it performs a function of a public nature. Three town councillors serve on the Executive Committee, the Mayor and 2 councillors chosen by the Council (Cllrs. F.Burke-Lloyd and A.M.Coles). If other councillors on the Executive Committee wish to take part in discussion, a dispensation would be needed. The need for such a dispensation was considered. Individual councillors to determine whether to apply. Note and Close this item.
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227 UPDATE ON INVESTIGATION REQUEST – *in camera*

A progress report was given. This matter is referred to the Finance Committee. The Finance Management Sub-Committee will report. Note and **Close** this item.

228 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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229 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Saturday 1 st August 2009	Festival choir - Soiree	6.30pm
Saturday 15 th August 2009	Mynyddygarreg Carnival	2.30pm
Saturday 22 nd August 2009	Kidwelly Horticultural Society	1.00pm
Sunday 30 th August 2009	Burry Port Harbour – Hymns of Praise	3.00pm
Saturday 5 th September 2009	Unveiling statue of Ray Gravell – Parc y Scarlets	4.00pm
Saturday 5 th September 2009	Beer festival	2.00-11.00pm
Sunday 6 th September 2009	Burry Port Council – Civic service	10.30am
Tuesday 8 th September 2009	Full Council and General Purposes Committee	6.30pm
Thursday 10 th September 2009	Twinning Association	7.00pm
Tuesday 15 th September 2009	Estates & Finance Committees	6.30pm
Thursday 17 th September 2009	Kidwelly Partnership meeting	10.00pm
Tuesday 22 nd September 2009	Policy & Strategy Committee	6.30pm
Friday 25 th September 2009	MacMillan Coffee Morning	10.30am
Friday 25 th September 2009	Gwenllian Hall trustees meeting	7.00pm
Sunday 27 th September 2009	Burns Dog Day	10.00am

Note and Close this table.

230 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 8 th September 2009	Full Council and General Purposes Committee	6.30pm
Thursday 10 th September 2009	Twinning Association	7.00pm
Tuesday 15 th September 2009	Estates & Finance Committees	6.30pm
Thursday 17 th September 2009	Kidwelly Partnership meeting	10.00pm
Tuesday 22 nd September 2009	Policy & Strategy Committee	6.30pm

Note and **Close** this table.

231 PROJECT OFFICER'S REPORT

The Project officer's report had been previously circulated:

1. Slaughter House project – Three quotations for the interpretation panels have been received.
2. Kidwelly Castle train name plate – The location of the name plate will be discussed with the hall trustees. Issues of security will be considered.
3. Portacabins – Three quotations for the emergency exit safety steps have been received.
4. Kidwelly Industrial Museum – Quotations for work at the Industrial Museum have been received.
5. Kidwelly Partnership – The next meeting will be held on 17th September 2009.
6. Phase 2 – Sketch plans had been circulated. It was noted that the external dimensions of the building were required for outline planning permission. All internal walls could be adjusted at a later date. It was **RESOLVED** to submit the sketch plans for Phase 2 to the architect to draw up more detailed plans. Concern was expressed over the lack of a formal business plan for the development. This would be addressed and formalised.
Items 1 – 4 were referred to the Finance Committee meeting on 15th September 2009.

232 EXECUTIVE ACTION

It was reported that two actions were taken under Executive Powers during the summer recess.

1. Provision of a stone from the quarry to be used as a plinth for the Ray Gravell statue was granted.
2. Payment was made for the planning application for Phase 2 of the Gwenllian Centre.

It was **RESOLVED** to ratify these two actions. Note and **Close** this item.

233 CORRESPONDENCE AUGUST/SEPTEMBER 2009

1.	Kidwelly Welfare Committee	A letter has been received thanking the Town Council for assistance at the carnival. Note and Close this item.
2.	Llanelli Guide Dogs	An invitation to 25 th anniversary Church service on 27 th September and a coffee morning on 7 th November 2009 have been received. Note and Close this item.
3.	Carmarthenshire County Council	Information regarding the "Tywi a river through time" scheme has been received. Note and Close this item.
4.	Welsh Assembly Government	Local Government Partnership Scheme – Annual Report 2008-09 has been received. Note and Close this item.
5.	Llanelli Town Council	A meeting to discuss water Quality problems in The Estuary is to be arranged with the 5 councils concerned. Councillors A.M.Coles, F.Burks-Lloyd and K.Davies are to attend. Note and Close this item.
6.	Welsh Assembly Government	Comments on the Proposed National Assembly for Wales (Legislative Competence) (Local Government) Order 2009 have been received from One Voice Wales. Note and Close this item.
7.	Institute of Welsh Affairs	Notice of the "Sustain Wales" AGM on 25 th September 2009 has been received. Details of the 2 day conference were made available. Note and Close this item.
8.	One Voice Wales	Motions for debate in the AGM on 10 th October 2009 were circulated for observations. Voting on these motions would be considered at the next Full Council on 6 th October 2009.
9.	Carmarthenshire County Council	A review of the County Council Gambling Policy Consultation Document is being undertaken. Observations, if any, are requested by 9 th October 2009. Note and Close this item.

KIDWELLY TOWN COUNCIL

6th OCTOBER 2009

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 6th October 2009.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, A.M.Coles, D.Jones, R.Davies, H. Gilasbey
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		J.Lane, K.Davies

The Town Clerk offered prayers prior to the commencement of business.

Matters arising from the Full Council meeting of 8th September 2009

293 MEMBERS' DECLARATIONS OF INTEREST

Minute 296 – Councillor H.Gilasbey

294 CITIZEN RECOGNITION

Names of young people involved in rugby at County and National level have been submitted for recognition of achievement awards from the Town Council. A young Welsh learner will also be recognized. An award ceremony will be arranged for the presentation of certificates.

Nomination forms for the 2009 Carmarthenshire Sports Personality Awards have been received.

Information regarding the awarding of Certificates of Achievement will be inserted in the Council Newsletter so that residents will be aware that they can nominate deserving citizens for the award. Councillors F.Burke-Lloyd, F.Stevens, J.Gilasbey and J. Lane will meet to finalise the content of the Newsletter. The draft will be presented to Full Council before publication.

295 POLICING MATTERS

PCSO Wells was on leave and had tendered his apologies. No problems were reported.

296 YOUTH COUNCIL

It was reported that the Chair, Mr James Deacon has resigned. Mr Noel Thomas has taken over the position. The Youth Council is actively seeking to recruit new members. A meeting with Ammanford Youth Council has taken place and joint activities will be encouraged. Mr Deacon will continue the Town Hall project in his own right as an individual. The Town Clerk will respond to a letter received from Mr Deacon.

297 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of September 2009 be confirmed:-

- Full Council meeting 8th September 2009
- General Purposes Committee 8th September 2009
- Estates Committee 15th September 2009
- Finance Committee 15th September 2009
- Policy & Strategy Committee 22nd September 2009

Note and **Close** this item.

298 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The Camera Club continues to hold its meetings at the hall. On the 31st October 2009 a Halloween evening will be held. Children will dress up and prizes will be given. The Christmas Fayre will be held on 21st November 2009.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Events:- Quiz Night - 17th October 2009, Halloween Fancy dress Disco – 31st October 2009, Fireworks night – 5th November 2009. A list of maintenance requirements for the hall has been prepared. Council representatives are to liaise with the Hall Committee to prioritise need. Items can then be considered when preparing the budget for next year.

299 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. This meeting is still to be scheduled. A public meeting organised by Mr James Deacon took place on 23rd September 2009 regarding proposals to utilise the building. It was reported that a committee is to be formed to progress the restoration project.

300 TWINNING ASSOCIATION

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

301 COUNCIL OFFICES

It had been reported that the property was back on the open market.

302 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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303 CORRESPONDENCE AUGUST/SEPTEMBER 2009

8	One Voice Wales	Motions for debate in the AGM on 10 th October 2009 were considered. It was decided to support Motions 1,2, 4 and 5. Clarification on the wording of Motion 3 will be sought at the conference. The Mayor and Deputy Mayor will attend the AGM. Note and Close this item.
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304 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Friday 2 nd October 2009	Harvest supper	7.00pm
Tuesday 6 th October 2009	Mayor's initiative (Daffodil planting)	2.00pm
Tuesday 6 th October 2009	Full Council and General Purposes Committee	6.30pm
Thursday 8 th October 2009	Mike's Donkeys Ceremony	12.00noon
Saturday 10 th October 2009	One Voice Wales Conference	
Tuesday 13 th October 2009	Estates & Finance Committees	6.30pm
Friday 16 th October 2009	NSPCC Murder Mystery	7.00pm
Saturday 17 th October 2009	Star Centenary Dinner	6.30pm
Friday 30 th October 2009	Gwenllian Hall trustees meeting	7.00pm
Saturday 31 st October 2009	Organ recital – St Mary's	7.00pm

Note and Close this table.

305 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 6 th October 009	Full Council and General Purposes Committee	6.30pm
Saturday 10 th October 2009	One Voice Wales Conference	
Tuesday 13 th October 2009	Estates & Finance Committees	6.30pm
Thursday 15 th October 2009	Estuary Environment meeting - Llanelli	6.00pm
Tuesday 27 th October 2009	Councillor training - Carmarthen	6.30pm

Note and **C**lose this table.

306 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
A meeting between the Town Forum and the County Council was held on 10th September 2009. Several funding sources are being considered. A management plan is being drawn up bearing in mind the historical aspects of the site and the ecological importance of the area.
2. Land adjacent to the Princess Gwenllian Centre
The Project Officer is working with Waterco regarding the flood risk. A Design Access Statement has been prepared for the planning application.
3. Kidwelly Industrial Museum
Work on the new Exhibition Rooms has been started. Further quotes are awaited.

307 PHASE 2

The Project Officer reported that TAN22 regulations are not applicable to Phase 2. The Coalfield Regeneration Trust may have funding available. The Town Clerk will investigate the most appropriate sources of funding and their implications. The composition of the Phase 2 Committee and the need for dispensations will be clarified. It was recognised that a project manager for the build will be required.

308 ELECTION UPDATE

The Town Clerk reported that no request for an election has been received for Castle Ward. A request for an election in Mynyddgarreg Ward has been received and the election process has been commenced. If only one candidate stands, an election will not be called. It was **RESOLVED** to have polling cards if two polling stations are used.

309 CORRESPONDENCE OCTOBER 2009

1	Lord Mayor's Show Committee	Council Office staff are amongst those representing Kidwelly at the Show in London on 14 th November 2009. A request to close the office on 13 th November 2009 was approved. Note and Close this item.
2	Kidwelly Civic Society	An invitation to a meeting on 15 th October 2009 has been received. Councillor Jeanette Gilasbey will attend. Councillor F.Burke-Lloyd will also be a council representative at future meetings. Note and Close this item.
3	Kidwelly Town Forum	Working partnerships – The Town Clerk is to clarify the number of councillors required to sit on the Canal and Quay project committee.
4	Carmarthenshire County Council	An invitation to “Working together enhancing our communities” has been received. Cllrs A.M.Coles and J.Gilasbey will attend. Note and Close this item.
5	Mike's Donkeys	Councillors have been invited to Dennis the Donkey's award ceremony on 8 th October 2009. Dennis has won the South and South West Region Award for Best Beach Donkey of 2009 and was the runner-up for the whole of Britain. Council congratulates Dennis and Mr Mike Thomas for the achievement. Note and Close this item.
6	Kidwelly Welfare Committee	A letter regarding services to the community has been received. The Town Clerk will respond. This matter has been referred to the Estates Manager and will be considered further at the Finance Committee on 13 th October 2009. Note and Close this item.

KIDWELLY TOWN COUNCIL

3rd NOVEMBER 2009

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 3rd November 2009.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, A.M.Coles, D.J.Jones, R.Davies, H. Gilasbey, J.Lane, K.Davies, D.M.Jones, G.G.Jones
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		F.Stevens

The Town Clerk offered prayers prior to the commencement of business.

364 ACCEPTANCE OF DECLARATION OF OFFICE

Mr Denis Jones was sworn in as councillor for Mynyddygarreg. Note and **Close** this item.

365 CO-OPTION OF COUNCILLOR FOR CASTLE WARD

It was **RESOLVED** that Mr Stephen Finch be co-opted as councilor for Castle Ward. Note and **Close** this item.

366 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

367 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the minutes for the month of October 2009 be confirmed:-

- Full Council meeting 6th October 2009
- General Purposes Committee 6th October 2009
- Estates Committee 13th October 2009
- Finance Committee 13th October 2009

Note and **Close** this item.

368 POLICING MATTERS

PCSO Wells had submitted a report:-

1. Police Community liaison - The next PACT (Partners and Community Together) meeting will be held on 18th November 2009 in Kidwelly Rugby Club at 6.00pm. It was noted that Councillor Jeanette Gilasbey attends PACT meetings. If she is unable to attend a deputy will substitute. Police Surgeries for November will be held in the Police Station on 10th and 24th November 2009, at 2.00pm.
2. Halloween - There was a strong police presence in the town on 31st October 2009. People of all ages congregated along Bridge Street for most of the evening. Between 3 and 8 officers were on duty during the evening, up to 3.00am. The disorder was dealt with and no arrests were made. No damage to property was recorded.
3. The Fair - No incidents to report
4. School initiatives - PCSO Wells will be attending Ysgol y Castell promoting a speed and reduction campaign.
5. Arrests - Sergeant Robert Jones was in post for 2 months. During that time, 13 arrests were made for drug related crimes. Sergeant Ian Francis is now the neighbourhood policing sergeant for Kidwelly.

Matters arising from the Full Council meeting of 6th October 2009

369 CITIZEN RECOGNITION

Names of young people involved in rugby at County and National level have been submitted for recognition of achievement awards from the Town Council. A young Welsh learner will also be recognized, as will PCSO Wells as PCSO of the year for Dyfed-Powys Police Authority. An award ceremony will be held for the presentation of certificates on 1st December 2009 after the Full Council meeting. The General Purposes Committee will be postponed until 8th December 2009.

370 YOUTH COUNCIL

A report from Mr Noel Thomas, on behalf of the Youth Council was read out in his absence. Members of the Youth Council will take part in the Remembrance Day Services and will manage the Bran Tub at the Christmas lighting festivities. It is proposed to hold the first tea dance on 18th December 2009 between 3.00-6.00pm at the Gwenllian Hall. Ms Stella Hall will conduct workshop classes. Councillor Jeanette Gilasbey has arranged the tea and refreshments and requested volunteers to help serve at the event. The Town Clerk has responded to a letter received from Mr Deacon.

371 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Forthcoming events:- 20th November – Fair Trade Event and Quiz, 21st November – Christmas Fayre, it is hoped that local produce will be on sale at the Fayre, a Farmer's Market for the future will be encouraged, the twinning association will have a cake stall. 28th-29th November – Camera Club Exhibition, with a BBQ on the Saturday evening at 6.00pm.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Forthcoming Events:- 5th November – Fireworks Display, 17th November – Christmas Lighting Ceremony with the Salvation Army Band in attendance.

372 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. This meeting is still to be scheduled. A public meeting organised by Mr James Deacon took place on 23rd September 2009 regarding proposals to utilise the building. A committee is to be formed to progress the restoration project.

373 TWINNING ASSOCIATION

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

374 COUNCIL OFFICES

It had been reported that the property was back on the open market.

375 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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376 PHASE 2

Membership of the Phase 2 committee was considered. The Mayor and Councillors F.Burke-Lloyd and A.M.Coles represent the Town Council. A further member is required. Any councillor wishing to be involved in the Phase 2 development should inform the office by Thursday 5th November 2009 so they may be considered. Any dispensations can be put to the Standards Committee of the County Council when it sits in December.

377 CORRESPONDENCE OCTOBER 2009

3	Kidwelly Town Forum	Councillors F.Burke-Lloyd and H.Gilasbey are to sit on the Canal and Quay project committee as representatives of the Town Council. Note and Close this item.
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378 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Monday 2 nd November 2009	Mynyddygarreg Hall Committee	7.00pm
Tuesday 3 rd November 2009	Shoreline Management Plan – Botanic Gardens	10.00am
Tuesday 3 rd November 2009	Full Council and General Purposes Committee	6.30pm
Thursday 5 th November 2009	Phase 2	4.00pm
Thursday 5 th November 2009	Fireworks - Mynyddygarreg	6.00pm
Sunday 8 th November 2009	Remembrance Sunday	
Monday 9 th November 2009	Fashion Show – St Mary's Church	7.00pm
Monday 9 th November 2009	Kidwelly Welfare Committee	6.15pm
Tuesday 10 th November 2009	Estates & Finance Committees	6.30pm
13 th -14 th November 2009	Lord Mayor's Show - London	
Tuesday 17 th November 2009	Parks steering meeting	10.00am
Tuesday 17 th November 2009	Mynyddygarreg Christmas Lights	6.00pm
Thursday 19 th November 2009	Kidwelly Christmas Lights	6.30pm
Friday 20 th November 2009	Fair Trade Event	6.00pm
Saturday 21 st November 2009	Christmas Fayre	10.00am
Thursday 26 th November 2009	Kidwelly partnership meeting – Gwenllian centre	10.00am
28 th -29 th November 2009	Photography exhibition	
Thursday 26 th November 2009	Gwenllian Hall trustees meeting	6.00pm

The Mayor requested that the office be informed of any Golden or Diamond Wedding anniversaries or landmark birthdays for residents of the town so that congratulations can be sent.

Note and **Close** this table.

379 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 3 rd November 2009	Full Council and General Purposes Committee	6.30pm
Thursday 5 th November 2009	Phase 2	4.00pm
Sunday 8 th November 2009	Remembrance Sunday	
Tuesday 10 th November 2009	Estates & Finance Committees	6.30pm
Tuesday 17 th November 2009	Parks steering meeting	10.00am
Tuesday 17 th November 2009	Mynyddygarreg Christmas Lights	6.00pm
Thursday 19 th November 2009	Kidwelly Christmas Lights	6.30pm
Thursday 26 th November 2009	Kidwelly partnership meeting – Gwenllian centre	10.00am

Note and **Close** this table.

380 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
A very positive meeting was held on 7th October 2009 with members of the County Council and the Welsh Assembly. £10,000 has been secured from the Assembly for the designs and plans to be drawn up. A further £5,000 as match funding will be required.
2. Land adjacent to the Princess Gwenllian Centre
A flood risk assessment has been prepared. The Project officer is preparing a planning application for a temporary car park and outline planning for a multi-use games area.
3. Kidwelly Industrial Museum
It is hoped that the recreation of the Exhibition Room can be carried out over the winter months when the Museum is closed. A date for the opening of the new room will be circulated, once known.
4. Phase 2
The second draft of the Memorandum of Understanding has been altered by the solicitor. The amended document has been prepared.
5. Cofio Grav
Work is progressing well. The stone is in position and the pavers should be in situ soon. On 6th November 2009, children from Ysgol Mynyddgarreg will plant daffodils. The furniture for the picnic area has been ordered. This will be financed by the Tidy Towns Initiative.

381 GOVERNOR OF YSGOL GWENLLIAN

Council was requested to consider nominations for Governor of Ysgol Gwenllian.

382 APPROVAL OF FINANCIAL REGULATIONS

It was **RESOLVED** that the Financial Regulations be approved. Note and **Close** this item.

383 CORRESPONDENCE NOVEMBER 2009

1	Dyfed Powys Police Authority	Council's views on priority areas for the Policing Plan 2010/13 have been requested. A Community Consultative Meeting will be held on 23 rd November 2009. Note and Close this item.
2	National Library of Wales	An invitation has been received to The National Library of Wales Gala Event on 12 th November 2009. Note and Close this item.
3	Electricity Alliance	Information regarding the refurbishment of the overhead electricity line between Pembroke and Swansea has been received. This work is planned for January to March 2010. Note and Close this item.
4	Carmarthenshire County Council	A conference "Working Together – Enhancing our Communities" will be held on 19 th November 2009. Note and Close this item.

440 YOUTH COUNCIL

Mr Noel Thomas gave a report on behalf of the Youth Council. At the Christmas lighting festivities and the Christmas Fayre, the Youth Council had a Bran Tub, and ran competitions for Guess the Name of the Teddy and Guess the Marbles in the Jar. On 14th December Mr Thomas will attend the Welfare Committee meeting to receive a donation for the Youth Council. It is proposed to hold the first Tea Dance on 18th December 2009 between 3.00-6.00pm at the Gwennlian Hall. Ms Stella Hall will conduct workshop classes. Councillor Jeanette Gilasbey has arranged the tea and refreshments and requested volunteers to help serve at the event. Mr Thomas and Councillor Gilasbey will judge the “Best Christmas Window” on behalf of the Civic Society. Mr Thomas will read a lesson in the Mayor’s Carol Service.

441 COMMUNITY HALLS

Canolfan Tywysoges Gwennlian ~ Princess Gwennlian Centre

The Camera Club Exhibition held on 28th-29th November 2009 was very successful. Lots of visitors from other clubs attended and were impressed by the high standard of exhibits. Forthcoming events:- 4th December, Christmas Cheer Evening; 11th December, Ysgol Gwennlian Concert; 18th December, Tea Dances; Sunday markets are to be held on 2nd Sunday every month commencing in January 2010.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Forthcoming Events:- 9th December, Senior Citizens Tea. 31st December, New Year’s Eve Party.

Quotes for the roof are awaited.

442 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. This meeting is still to be scheduled. A public meeting organised by Mr James Deacon took place on 23rd September 2009 regarding proposals to utilise the building. A committee is to be formed to progress the restoration project.

443 TWINNING ASSOCIATION

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

444 COUNCIL OFFICES

It had been previously reported that the property was back on the open market. This item will be referred to the Estates Committee. Note and **Close**.

445 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council’s auditors requesting information on behalf of an elector. Auditor’s charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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446 PHASE 2

Dispensations have been referred to the Standards Committee of the County Council when it sits in December. Concern was expressed as to the number of Hall Trustees on the Phase 2 committee. Membership of the committee will be re-considered at a later date.

447 GOVERNOR OF YSGOL GWENLLIAN

It was **RESOLVED** that Councillor Huw Gilasbey take up the position of Governor of Ysgol Gwenllian. Note and **Close** this item.

448 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 1 st December 2009	Full Council & Award ceremony	6.00pm
Friday 4 th December 2009	Ysgol y Castell – Christmas Fayre	3.30pm
Friday 4 th December 2009	Carmarthen Town Council Christmas Dinner	7.00pm
Monday 7 th December 2009	Mynyddygarreg Hall Committee	7.00pm
Tuesday 8 th December 2009	General Purposes, Estates & Finance Committees	6.30pm
Wednesday 9 th December 2009	Mynyddygarreg Senior Citizens tea	2.30pm
Friday 11 th December 2009	Kidwelly Festival Choir concert	7.00pm
Monday 14 th December 2009	Ysgol y Castell – Carol Service	6.00pm
Monday 14 th December 2009	Kidwelly Welfare Committee	6.15pm
Tuesday 15 th December 2009	Festival Choir Christmas tea	2.00pm
Wednesday 16 th December 2009	Ysgol y Castell – infant concert	10.00am
Wednesday 16 th December 2009	Lessons & Carols service	7.30pm
Thursday 17 th December 2009	Parks steering meeting	2.00pm
Friday 18 th December 2009	Tea Dance	3.00pm
Saturday 19 th December 2009	Festival Choir dinner	7.00pm
Tuesday 22 nd December 2009	Welfare committee Christmas coffee morning	10.30am

Meals on Wheels - the following rota was arranged:

10th December 2009 Councillor Angela Coles

11th December 2009 Councillor Fran Burke-Lloyd

31st December 2009 Councillor Fran Burke-Lloyd

1st January 2010 Councillors H & J Gilasbey

Note and **Close** this table.

449 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Tuesday 1 st December 2009	Full Council & Award Ceremony	6.00pm
Tuesday 8 th December 2009	General Purposes, Estates & Finance Committees	6.30pm
Wednesday 16 th December 2009	Lessons & Carols service	7.30pm
Thursday 17 th December 2009	Parks steering meeting	2.00pm

Note and **Close** this table.

450 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The community bus service will cease on 5th December 2009. The County Council will still support the service, but no bus companies are prepared to run the buses. Letters and enquiries from bus users have been received and a public meeting will be arranged during the coming week. Helen Mary Jones AM has requested support from Ieuan Wyn Jones, Minister for Transport, Welsh Assembly Government. The Project Officer will meet with representatives of the Assembly on 4th December 2009 to consider options.

451 REPORT FROM THE ONE VOICE WALES CONFERENCE

The theme of the conference was “Developing Your Community” focusing on how councils can enhance the communities they serve. Note and **Close** this item.

452 PROJECT OFFICER’S REPORT

The Project Officer’s report had been previously circulated:

1. Canal and Quay Project
There is doubt about the level of grant funding now available. The Project Officer will meet with representatives of the County Council to clarify the matter.
2. Land adjacent to the Princess Gwenllian Centre
Plans have been submitted to the planning authority. A meeting with the planning officer has highlighted a few issues that need correcting.
3. Kidwelly Industrial Museum
The Project Officer is working with Trustees of the Industrial Museum and the County Museums Officer to secure funding to upgrade interpretation and facilities at the site.
4. Phase 2
The second draft copy of the business plan for the Gwenllian Centre has been presented to the Trustees.

453 CORRESPONDENCE DECEMBER 2009

1	Mr D.E.Gravell	Mr Gravell had expressed concerns over the safety of bridges in Kidwelly in the light of the situation in Cumbria. He was informed that the County Council is responsible for the bridges he mentioned. His letter was forwarded to the County Council for their observations. Note and Close this item.
2	Menter Cwm Gwendraeth	An invitation to the AGM on 2 nd December 2009 has been received. Councillors H & J Gilasbey will attend. Note and Close this item.
3	Mrs D. Lloyd Waterford	A request for information regarding the appointment of councillors for Mynyddygarreg and Castle Ward was received. The Town Clerk has responded. Note and Close this item.
4	Carmarthenshire County Council	The Improvement Plan 2009-2010 has been received. The plan is available on the County Council website. Note and Close this item.
5	Cllr. H Gilasbey	Membership of Phase 2 committee. This matter was considered under Minute 446. Note and Close this item.