

KIDWELLY TOWN COUNCIL

14th JANUARY 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Thursday, 14th January 2010 at 2.00pm.

Present:-	Deputy Mayor	F. Burke-Lloyd (Chair)
	Councillors:	J.Gilasbey, A.M.Coles, R.Davies, H. Gilasbey, F.Davies J.Lane, K.Davies, S.Finch,
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		T.Burns, D.M.Jones

The Chair welcomed Rev. Huw James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. The Town Clerk informed members that the Mayor, Councillor Tegwen Burns sustained a knee injury due to a fall and is subsequently in plaster. Wishes for a speedy recovery were expressed.

507 MEMBERS' DECLARATIONS OF INTEREST

No declarations were made.

508 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Establishment Committee 3rd November 2009
- Full Council meeting 1st December 2009
- General Purposes Committee 8th December 2009
- Estates Committee 8th December 2009
- Finance Committee 8th December 2009

Note and **Close** this item.

509 POLICING MATTERS

No police officers were in attendance.

The following incidents were reported:-

1. Glan yr Afon

Parked cars had been vandalized and youths were riding around in the car park at night. The gate has also been damaged. A site meeting was held with the police and officers of the County Council. Installation of CCTV is being considered. County Councillor Davies requested to be informed of any incidents than involved the County Council. Executive Action was taken to repair the gate to prevent vehicles entering the nature reserve.

2. Mynyddygarreg Hall

It was reported that cars were also using the hall car park for joy-riding and also as a skid pad during the icy weather. The feasibility of turning the car park lights off, on a timer switch, after midnight will be explored. Youths congregate under the light during the night and the lack of illumination may deter them from using this area as a meeting place.

3. Parc Stevens

Youths also used this car park as a skid pad during the icy weather.

Matters arising from the Full Council meeting of 1st December 2009

510 CITIZEN RECOGNITION

The Citizen Recognition Awards Evening was a success and it is intended to make this an annual event. Recommendations of residents for future awards should be put before Council for approval.

511 YOUTH COUNCIL

A report had been received from the Youth Council. It stated that the first Tea Dance had been held on 18th December 2009 but attendance was poor. This was probably due to the bad weather and proximity to Christmas. Further dances will be held. The Chair of the Youth Council and Councillor Jeanette Gilasbey have judge the “Best Window” competition and the results will be announced at the Civic Society meeting on 14th January 2010.

512 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Events:- 9th January 2010, Accoustic Zeplin, this was well attended and comments were positive. 15th-17th January 2010, Motor Homes Weekend. 30th January 2010, Ysgol Gwenllian PTA host the Llanelli Male Voice Choir. The Burn’s Supper was postponed. The Produce Market due to be held in January was postponed until 14th February 2010, due to the bad weather.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Events: Dafydd Iwan will be in concert on 12th February 2010.

513 FORMER TOWN HALL

County Councillor Keith Davies will meet with the Chief Executive of the County Council, Mr Mark James, on a site visit. This meeting is still to be scheduled. A public meeting organised by Mr James Deacon took place on 23rd September 2009 regarding proposals to utilise the building. A committee is to be formed to progress the restoration project.

514 TWINNING ASSOCIATION

Signage – A photograph of the sign used in Newcastle Emlyn has been produced. Costs will be investigated. Mr McEvoy, Highways Officer, has indicated that the County Council will provide match funding up to a ceiling of £2000.

515 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council’s auditors requesting information on behalf of an elector. Auditor’s charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information.
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516 PHASE 2

The Town Clerk reported that dispensations had not been granted by the Standards Committee of the County Council.

517 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The community bus service ceased on 5th December 2009. Morris Travel is considering providing a limited service as an interim measure while a permanent solution is sought. Meetings have been held with Nia Griffiths MP and Helen Mary Jones AM who support a community bus service. Thanks was expressed to Lynda Kirkham-Jones for her work on this project.

518 APPOINTMENT OF CHAIR OF ESTATES COMMITTEE

It was **RESOLVED** to appoint Councillor Stephen Finch Chair of the Estates Committee. Note and **Close** this item.

519 KIDWELLY 900

Kidwelly Castle celebrates its 900th anniversary in 2010. In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will encouraged to participate. The Civic Society will take the lead.

520 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Thursday 14 th January 2010	Full Council, General Purposes & Estates Committees	2.00pm
Tuesday 19 th January 2010	Finance, Policy & Strategy and Establishment Committees	6.30pm
Thursday 21 st January 2010	Twinning Association	10.00am
Saturday 23 rd January 2010	CCC Chairman's Charity dinner	7.00pm
Wednesday 27 th January 2010	Carmarthenshire Sports Personality Awards	7.00pm

Note and **Close** this table.

521 FORTHCOMING MEETINGS

<u>DATE</u>	<u>MEETING/EVENT</u>	
Thursday 14 th January 2010	Full Council, General Purposes & Estates Committees	2.00pm
Tuesday 19 th January 2010	Finance, Policy & Strategy and Establishment Committees	6.30pm
Thursday 21 st January 2010	Twinning Association	10.00am
Thursday 21 st January 2010	Parks steering Committee	2.00pm
Thursday 21 st January 2010	Sports Association	5.30pm

Several meetings this month had to be re-scheduled because of adverse weather conditions. Note and **Close** this table.

522 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
Funding for the design aspect of this project has been sourced. A partnership agreement between the County Council, Kidwelly Town Council and Kidwelly Town Forum needs to be drawn up.
2. Land adjacent to the Princess Gwenllian Centre
Plans have been submitted to the planning authority. Issues highlighted by the planning officer are being corrected.
3. Kidwelly Industrial Museum
The Project Officer is working with Trustees of the Industrial Museum and the County Museums Officer to secure funding to upgrade interpretation and facilities at the site. Two funding opportunities have arisen which are being investigated. The Town Council will provide the Museum with a letter of support which it needs for securing County Council support.
4. Phase 2
No meeting was held in December 2009.

The Project Officer expressed concern that opportunities may be lost because decisions could not be authorised by Council within deadlines required by other agencies. Procedures for using Executive Action are in place but it was recognised that an Extraordinary Council meeting should be called if necessary.

523 CORRESPONDENCE JANUARY 2010

1	Dyfed Powys Police	Notification has been received that Chief Superintendent Steve Mears has been appointed Divisional Commander for the Carmarthenshire Division of Dyfed Powys Police Force. He will be invited to meet with councillors. Note and Close this item.
2	Lord Mayor's Show Committee	An update report was given. The matter was referred to Finance Committee on 19 th January 2010. Note and Close this item.

KIDWELLY TOWN COUNCIL

2nd FEBRUARY 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 2nd February 2010 at 6.30pm.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, R.Davies, H.Gilasbey, F.Davies, D.M.Jones J.Lane, S.Finch, G.G.Jones, D.J.Jones
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		K.Davies

The Chair welcomed Rev. Huw James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. The Town Clerk informed members that Councillor Angela Coles has resigned from the Council. The Mayor expressed regret over the resignation.

584 MEMBERS' DECLARATIONS OF INTEREST

Minute 593 – Councillor J.Gilasbey

585 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 14th January 2010
- General Purposes Committee 14th January 2010
- Estates Committee 14th January 2010
- Finance Committee 19th January 2010
- Policy & Strategy Committee 19th January 2010
- Establishment Committee 19th January 2010

Note and **Close** this item.

586 POLICING MATTERS

PCSO Wells gave the following report:

1. Police Community liaison

Attendance at the January meeting was encouraging. A variety of items were considered. Thanks to County Councillor Keith Davies for attending. Also thanks to Councillors H.Gilasbey, J.Gilasbey and F.Burke-Lloyd who regularly attend; their input is much appreciated. An officer of the County Council will attend the next meeting to consider parking issues. Congestion in Station Road will be discussed. Access for the Fire Appliance is difficult.

The next PACT (Partners and Community Together) meeting will be held on 17th February 2010 in Kidwelly Rugby club at 6.00pm. Police Surgeries for February will be held in the Police Station on 9th and 23rd February 2010, at 2.00pm.

2. Problems with vehicles

- Cars have been damaged in the Town Car Park and in Glan yr Afon
- Joy riders have been using Glan yr Afon and Mynyddygarreg Hall car park
- CCTV is to be installed in Glan yr Afon. Warning signs will be required.

PCSO Wells informed Council that he would be relocating to Llanelli in May 2010.

Matters arising from the Full Council meeting of 14th January 2010

587 CITIZEN RECOGNITION

The Citizen Recognition Awards Evening was a success and it is intended to make this an annual event. Recommendations of residents for future awards should be put before Council for approval. Note and **Close** this item.

588 YOUTH COUNCIL

This item will be considered under Reports in Minute 601. Note and **Close** this item.

589 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The Ysgol Gwenllian Concert and the Produce Market had to be cancelled because of the snow. The next Produce Market will be held on 14th February 2010 between 10.00am-1.00pm. There will also be a table sale. On 5th February 2010 the Twinning Association will host a Cheese and Wine Evening with Quiz.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

A Dafydd Iwan concert will be held on 12th February 2010. At the Hall Committee meeting held on 1st February 2010 a list of requirements was drawn up. Costs for these items are being sought. A formal request for funding will need to be submitted to the Town Clerk before the Budget Setting meeting on 9th February 2010.

590 FORMER TOWN HALL

No further information has been received on developments at the former Town Hall. This matter will be reconsidered if the County Council produce future plans. Note and **Close** this item.

591 TWINNING ASSOCIATION

Arrangements for the visitors from St Jacut de la Mer are being made. Accommodation is needed. Fund raising events are being organised. A Cheese and Wine Evening will be held on 5th February 2010. Signage – Quotations and specifications are being prepared by the County Council.

592 CORRESPONDENCE APRIL 2009

6	BDO	3 letters have been received from the Council's auditors requesting information on behalf of an elector. Auditor's charges for investigating and responding to the elector are £189 per hour. Expenses incurred to date are £1134. The Town Clerk was requested to ask the Auditor to inform the elector of the costs incurred by their request for information. This matter was referred to the Finance Committee. Note and Close this item.
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593 PHASE 2

The Standards Committee of the County Council has not granted dispensations for councillors who sit on the Hall Committee. Although, after excluding from discussions councillors who were on the Hall committee, the meeting was still quorate. However, the remaining councillors not on the Hall committee were unwilling to progress Phase 2 as there were so few eligible to make decisions or vote. Phase 2 will remain in abeyance until this issue can be resolved.

594 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The community bus service ceased on 5th December 2009. Morris Travel is considering providing a limited service as an interim measure while a permanent solution is sought. Meetings have been held with Nia Griffiths MP and Helen Mary Jones AM who support a community bus service.

595 KIDWELLY 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting will be arranged.

596 ELECTION OF MAYOR 2010-2011

The Town Clerk informed members that due to queries which have arisen over the election process, the election will be postponed until guidance on procedures has been received from the relevant authorities.

597 STANDING ORDERS – SUB-COMMITTEE

Councillors J.Gilasbey, G.G.Jones, J.Lane and S.Finch will sit on the sub-committee to revise the Standing Orders. The Town Clerk will be assisted by Lynda Kirkham-Jones. A progress report will be made at Full Council on 2nd March 2010.

598 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd February 2010	Full Council & General Purposes Committee	6.30pm
Friday 5 th February 2010	Twinning Cheese and Wine Evening	7.00pm
Tuesday 9 th February 2010	Establishment Committee	6.00pm
Tuesday 9 th February 2010	Estates & Finance Committees	6.30pm
Thursday 18 th February 2010	Kidwelly Partnership meeting	10.00am
Thursday 18 th February 2010	Budget setting	6.30pm

Note and **Close** this table.

599 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd February 2010	Full Council & General Purposes Committee	6.30pm
Tuesday 9 th February 2010	Establishment Committee	6.00pm
Tuesday 9 th February 2010	Estates & Finance Committees	6.30pm
Tuesday 16 th February 2010	Councillor Training Session	6.00pm
Thursday 18 th February 2010	Kidwelly Partnership meeting	10.00am
Thursday 18 th February 2010	Budget setting	6.30pm

Note and **Close** this table.

600 NEWSLETTER

The sub-committee will meet within the next two weeks to prepare a draft of the Newsletter which will be considered at Full Council on 2nd March 2010.

601 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Youth Council

Councillor J.Gilasbey gave a report on behalf of the Youth Council. The Christmas Window Competition was won by House of Curls. Meetings with schools have been undertaken to encourage involvement with the twinning visit in July. An Activity Day is to be planned. A Tea Dance will be held in Kidwelly in March and a further one in Mynyddygarreg later in the year. Several other projects are being planned.

Governor – Ysgol y Castell

The Christmas Concert was a success and the Christmas Fayre raised in excess of £2000. This will be put towards funding an all-weather play area. A favourable report had been received from the School Inspector and monitoring plans in relation to this are in place.

Governor – Ysgol Mynyddygarreg

A vacancy for governor has arisen due to the resignation of Councillor A.M.Coles. Councillor F.Burke-Lloyd will be recommended to the County Council for approval as the Town Council representative on the board of governors.

602 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
Carmarthenshire County Council are leading this project. A steering group meeting is to be held on 8th February 2010.
2. Land adjacent to the Princess Gwenllian Centre
 - A] SUDS (sustainable drainage systems) will be not be needed for the car park but will be an integral part of the multi-use games area.
 - B] The County Council have requested a survey of the land which indicates both the current proposed land levels.
3. Kidwelly Industrial Museum
Deadline for the VRP funding grants is early February 2010. The Cast Iron Art Conference will be held between 7-11th July 2010. This date clashes with the Kidwelly Carnival and the visit from residents of St Jacut de la Mer. Congestion in the town will be an issue. The event will be Ticket Only Entry and the Industrial Museum will be closed for the duration of the conference. The Project Officer will notify members if any involvement of the Town Council is requested.
4. Kidwelly Castle Train name plate
The final location for the train name plate has not been decided.

603 CORRESPONDENCE FEBRUARY 2010

1.	Turning Point Cymru	An invitation to the launch of the Carmarthenshire Life Skills Project on 24 th February 2010 has been received. Note and Close this item.
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KIDWELLY TOWN COUNCIL

2nd MARCH 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 2nd March 2010 at 6.30pm.

Present:-	Town Mayor	T.M.Burns
	Deputy Mayor	F. Burke-Lloyd
	Councillors:	J.Gilasbey, R.Davies, H.Gilasbey, K.Davies J.Lane, S.Finch, G.G.Jones, D.J.Jones
	Town Clerk	M. MacDonald
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		D.M.Jones

The Chair welcomed Rev. Huw James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. The Town Clerk informed members that Councillor D.M.Jones was an inpatient in Morriston Hospital.

652 MEMBERS' DECLARATIONS OF INTEREST

Minute 658 – Councillors J.Gilasbey, S.Finch, F.Burke-Lloyd, K.Davies T.M.Burns

Minute 669 (4) – Councillors F.Burke-Lloyd, H.Gilasbey

653 POLICING MATTERS

Inspector James Davies and PCSO Wells were present and gave the following report:

1. A CCTV camera has been installed in Glan yr Afon. It is being monitored at Carmarthen Police Station. No incidents of vandalism or anti-social behaviour have been recorded. Response time to any incident would depend on availability of officers.
2. PACT meetings are very successful
3. Policing priority for this month – targeting of anti-social behaviour at Parc Pendre.
4. Inspector Davies informed members that PCSO Wells would be replaced after he takes up his new position in Llanelli next month. Thanks were expressed for the work he had done in Kidwelly.

654 AGENDA – ADVICE FROM ONE VOICE WALES

Advice had been sought from One Voice Wales on procedures followed regarding the setting of agendas and the consequent decisions made at meetings. It was **RESOLVED** to accept the advice from One Voice Wales. Note and Close this item.

655 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 2nd February 2010
- General Purposes Committee 2nd February 2010
- Estates Committee 9th February 2010
- Finance Committee 9th February 2010
- Establishment Committee 9th February 2010
- Establishment Committee 18th February 2010
- Finance Committee 18th February 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 2nd February 2010

656 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The Produce Market held in February was very successful. The next market will be held on 14th March 2010. The Acoustic Concert will be held on 19th March 2010 – ticket only. A Tea Dance will take place on 26th March 2010.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The Dafydd Iwan concert was well attended and very successful. The Hall Committee meeting will be held on 10th March 2010.

657 TWINNING ASSOCIATION

The visitors from St Jacut de la Mer will arrive in Kidwelly on Saturday 3rd July and leave early on Wednesday morning 7th July 2010. Most accommodation has been arranged. A successful Cheese and Wine Evening was held on 5th February 2010. A Fashion Show and a Curry Evening will be organised. Schools are arranging activities. A grant has been applied for. The next meeting of the Twinning Association will be held on 18th March 2010.

658 PHASE 2

The Standards Committee of the County Council has not granted dispensations for councillors who sit on the Hall Committee. The next Standards Committee meeting, which will be requested to reconsider the issues involved, is not scheduled until the end of March 2010. Members were informed that the Hall Trustees could proceed with grant funding applications. It was noted that, at the February 2010 Trust meeting, the Chair of the Hall Trustees was critical of the level of support the hall was receiving from the Town Council with regard to the progress of Phase 2.

Previous resolutions of the town council will be considered and all implications relating to the future needs of the council will be discussed at a meeting to be arranged.

659 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 for a period of three months. The timetable will be put on the website and use of the service will be encouraged. Future funding is uncertain. A sub-committee of Councillors K.Davies, T.M.Burns, F.Burke-Lloyd, S.Finch, assisted by Lynda Kirkham-Jones will continue to work towards retaining the service for the future. Congratulations were expressed to Lynda Kirkham-Jones for her work on this matter.

660 KIDWELLY 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting will be held on 15th April 2010 in St Mary's Church.

661 STANDING ORDERS – SUB-COMMITTEE

Councillors J.Gilasbey, G.G.Jones, J.Lane and S.Finch sit on the sub-committee to revise the Standing Orders, assisted by Lynda Kirkham-Jones. The first draft was previously circulated. Comments are to be submitted to the office as soon as possible.

662 NEWSLETTER

The first draft of the Newsletter was circulated. Comments are to be submitted to the office as soon as possible. The Camera Club has offered to take photographs of councillors to insert in the newsletter.

Councillor Jean Lane left the meeting.

663 CONFIRMATION OF THE BUDGET

It was **RESOLVED** to accept the revenue budget for 2010-2011. Note and **Close** this item.

664 ELECTION OF MAYOR 2010-2011

Two nominations had been received. A ballot was held and Councillor F.Burke-Lloyd was elected as Mayor for 2010-2011. A vote of support for Councillor F.Burke-Lloyd was taken. Note and **Close** this item.

665 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd March 2010	Full Council & Establishment Committee	6.30pm
Tuesday 9 th March 2010	General Purposes, Estates & Finance Committees	6.30pm
Thursday 18 th March 2010	Twinning Association	7.30pm
Thursday 25 th March 2010	Gwenllian Hall Trustees Committee	7.30pm

Note and **Close** this table.

666 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd March 2010	Full Council & Establishment Committee	6.30pm
Tuesday 9 th March 2010	General Purposes, Estates & Finance Committees	6.30pm
Thursday 11 th March 2010	Financial Management sub-committee	4.30pm

Note and **Close** this table.

It was **RESOLVED** to hold bi-monthly Policy & Strategy Committee meetings.

It was **RESOLVED** to defer the July committee meetings for one week due to the visit from residents of St Jacut de la Mer. Full Council and General Purposes Committee will be held on 13th July 2010 and the Estates and Finance Committees on 20th July 2010.

667 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Report - Youth Council

The Youth Council had submitted a report which was circulated:-

1. Cllrs J.Gilasbey, H.Gilasbey and Noel Thomas, Youth Council, are to judge the Year 6 photograph of the castle competition at Ysgol y Castell.
2. A Tea Dance will be held on 26th March 2010. Thanks to Gravel's for providing transport, arranged by Councillor J.Gilasbey.
3. Arrangements for the Activity Day for the St Jacut de la Mer visit on 6th July 2010 are progressing. All three schools are involved.
4. Thanks to the Town Council for including the Youth Council in the Cat's Whiskers Newsletter.

Report - Governor – Ysgol y Castell

Due to the resignation of Councillor F.Davies, there was a vacancy for school governor. It was **RESOLVED** to recommend Councillor G.G.Jones to the County Council as the Town Council's representative on the Board of Governors.

Report - Governor – Ysgol Gwennlian

Councillor K.Davies and the Chief Executive of the County Council are meeting at the school on Thursday 4th March 2010. A new portacabin is being considered. The school have requested a link with the council's website.

Report - Governor – Ysgol Mynyddygarreg

No report was received. Confirmation of Councillor F.Burke-Lloyd as governor is awaited.

Parc Stephens Steering Group representatives

Councillor R.Davies is to join the steering group.

668 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
The application form for the grant has been submitted by the County Council.
2. Land adjacent to the Princess Gwennlian Centre
No further update
3. Kidwelly Industrial Museum
The grant for the Sustainable Community Tourism Fund was submitted for the deadline of 5th February 2010. The Valley Regional Park application has been submitted.

669 CORRESPONDENCE MARCH 2010

1	Welsh Assembly Government	A Review of Councillors' Allowances Regulations has been received. The questionnaire will be circulated. Note and Close this item.
2	One Voice Wales	The Submission on proposed Local Government LCO has been received. This will be circulated. Note and Close this item.
3	Towy Community Church	Request for support for a community project. This was considered to be outside the remit of the Town Council. Note and Close this item.
4	12 residents	12 letters have been received requesting that the Town Council support the appeal against the construction of the Coedbach Biomass plant. The Council had previously resolved not to object to the plant. The decision not to support the appeal was reaffirmed. The residents will be informed of this. Note and Close this item.

KIDWELLY TOWN COUNCIL

13th APRIL 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 13th April 2010 at 6.30pm.

Present:-	Town Mayor	T.M.Burns
	Councillors:	J.Gilasbey, R.Davies, H.Gilasbey, K.Davies, J.Lane, S.Finch, G.G.Jones, D.J.Jones
	Town Clerk	M. MacDonald
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	L.Kirkham-Jones
Apologies:-		F. Burke-Lloyd

The Town Clerk offered prayers prior to the commencement of business.

720 MEMBERS' DECLARATIONS OF INTEREST

Minute 724 [2] - Councillor S.Finch

Minute 727 – Councillors K.Davies and J.Gilasbey left the room for the votes

Minute 736 – Councillor S.Finch and Lynda Kirkham-Jones left the room

721 POLICING MATTERS

No police officers were present. Any urgent matters will be reported at the next PACT meeting.

722 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 2nd March 2010
- General Purposes Committee 9th March 2010
- Estates Committee 9th March 2010
- Finance Committee 9th March 2010
- Extraordinary meeting of Full Council 16th March 2010

Note and **Close** this item.

723 MAYOR MAKING ON 9th MAY 2010

It was **RESOLVED** to hold the Annual General Meeting of the Town Council on Sunday 9th May 2010.

Note and **Close** this item.

724 POSITION OF TOWN CLERK – *in camera*

1. It was **RESOLVED** that the Town Clerk would remain in post until 9th May 2010 to officiate at the Mayor Making ceremonies. Thanks were expressed to the Town Clerk for extending his period of employment to carry out these duties. Note and **Close** this item.

2. It was **RESOLVED** that Lynda Kirkham-Jones become the Acting Town Clerk from 10th May 2010 until a new Town Clerk is appointed.

An Establishment Committee meeting will be held on 20th April 2010 to consider the shortlist of applicants and arrange for interviews.

Matters arising from the Full Council meeting of 2nd March 2010

725 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

The Produce Market is increasing in popularity, the next being held on 16th May 2010. The Horse Racing Night was very successful and Bingo nights are being arranged.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

An Eisteddfod is being held on 8th May 2010. A Hennessy Concert and a wedding reception are also booked. A list of requirements for the hall, with estimated costs, will be provided within the next month.

726 TWINNING ASSOCIATION

The visitors from St Jacut de la Mer will arrive in Kidwelly on Saturday 3rd July and leave early on Wednesday morning 7th July 2010. Some accommodation is still required. A Curry Evening will be held on 24th May 2010.

727 PHASE 2

Representation in support of Phase 2 was heard from:

Julian Edwards – Hall Trustee

Mr Edwards informed members of the diverse activities that were held in the hall and the opportunities that would exist if the extension was built. The demands exceed the capabilities of the present accommodation. He saw the Council Offices housed in the hall as an advantage to the community.

Gareth Evans – Kick Boxing Club

26 children are registered with the club with an average attendance of 18. He felt it was of vital importance to provide activities for the children of the town who are not involved in traditional sports, however lack of room was curtailing the expansion of his club. Competitions with other clubs could not be held because of lack of space.

Jenny Smith – Netball Club

40 adults, 20 under 14s and 20 under 11s are in the club. 36 weeks of training at 1 hour per week has increased to 4 hours per week. However, there is no room to store equipment needed.

Many letters of support had been received from organisations and members of the community.

It was **RESOLVED** that Councillor S.Finch be a Council representative on the hall Trust.

It was **RESOLVED** to accept the plans presented and submit them to the planning authority.

It was **RESOLVED** to accept the Memorandum of Understanding in full.

728 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 for a period of three months. The timetable will be put on the website and use of the service will be encouraged. Future funding is uncertain. A sub-committee of Councillors K.Davies, T.M.Burns, F.Burke-Lloyd, S.Finch, assisted by Lynda Kirkham-Jones will continue to work towards retaining the service for the future. Congratulations were expressed to Lynda Kirkham-Jones for her work on this matter.

729 CYDWELI 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting will be held on 15th April 2010 in St Mary's Church.

730 STANDING ORDERS – SUB-COMMITTEE

Councillors J.Gilasbey, G.G.Jones, J.Lane and S.Finch sit on the sub-committee to revise the Standing Orders, assisted by Lynda Kirkham-Jones. The first draft was previously circulated. A request was made for comments to be submitted to the office within 2 weeks.

731 NEWSLETTER

The first draft of the Newsletter had been circulated and amendments made. It will now be sent for translation. Costs for printing and distribution will be investigated.

732 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
APRIL		
Tuesday 13 th April 2010	Full Council, General Purposes, Policy & Strategy	6.30pm
Thursday 15 th April 2010	Cydweli 900 Public meeting	7.30pm
Tuesday 20 th April 2010	Estates and Finance Committees	6.30pm
Saturday 24 th April 2010	Concert St Mary's Church	7.30pm

Councillors were requested to support the Mayor's Charity Concert on 24th April 2010

Councillors were encouraged to attend the Cydweli 900 meeting. Haverfordwest is celebrating its 900 year anniversary this year and the events there will be looked at with a view to incorporating ideas for Kidwelly.

Note and **Close** this table.

733 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
APRIL		
Tuesday 13 th April 2010	Full Council, General Purposes, Policy & Strategy	6.30pm
Thursday 15 th April 2010	Cydweli 900 Public meeting	7.30pm
Tuesday 20 th April 2010	Estates and Finance Committees	6.30pm

Note and **Close** this table.

734 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

There were no reports given.

735 PROJECT OFFICER'S REPORT

The Project Officer's report had been previously circulated:

1. Canal and Quay Project
A meeting of the Steering Group was held on 19th March 2010. A full report is available from the Project Officer.
2. Land adjacent to the Princess Gwenllian Centre
Planning Permission for use as a temporary car park has been granted.
3. Kidwelly Industrial Museum
The grant for the Sustainable Community Tourism Fund has been secured. The outcome of the funding bid from the Valley Regional Park Fund is awaited. The plans for the Exhibition Room were explained. Costs for carpeting were discussed. The Project Officer will provide carpet samples for consideration at the Finance Committee meeting on 20th April 2010.
4. Glan yr Afon
The Project Officer will meet with the Countryside Council for Wales regarding management of the site on 14th April 2010.

736 CORRESPONDENCE APRIL 2010

1.	Mr Byron Huws	A letter from Mr Huws relating to activities at Kymer's Canal was discussed. The Town Clerk will respond. Note and Close this item.
2.	Lady Dena Lloyd Waterford <i>IN CAMERA</i>	A request for information has been received. Investigations are ongoing.

The Mayor thanked Council for its support during her term of office.

KIDWELLY TOWN COUNCIL

11th MAY 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 11th May 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	R.Davies, H.Gilasbey, K.Davies, J.Lane S.Finch, G.G.Jones, D.J.Jones, T.M.Burns
	Acting Town Clerk	Lynda Kirkham-Jones
	Project Officer	Maria Rocke
	Town Secretary	A Padgett

Apologies:-

The Chair welcomed Rev. Hugh James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. The Mayor thanked all those who helped make the Mayor's Civic Service and Luncheon a successful event.

1 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2 POLICING MATTERS

Sergeant Ian Francis, Neighbourhood Policing Sergeant, Llanelli Rural West, and PC Gary Cuttler attended.

1. Beach Break Live. This event will take place during the summer and the Town Council will be consulted regarding the anticipated impact on the town. Concern was expressed over the possible noise implications and issues of access to the country park for local residents. Normal policing activities will not be affected by the event.
 2. April crime figures. 9 crimes of were reported, several of them were drug related.
 3. No further incidents involving Jet Skis were reported.
 4. PACT. The next meeting will be held on 19th May 2010.
 5. Speeding. Concern was expressed at speeding in Ferry Road - the cemetery fence had been extensively damaged by a vehicle. This matter would be considered further by the Estates and Finance Committees.
 6. PSCO Richi Wells will be replaced by PCSO Liz Kempster in June 2010.
- The police were thanked for their help during the Mayor Making ceremonies.

3 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 13th April 2010
- General Purposes Committee 13th April 2010
- Policy & Strategy Committee 13th April 2010
- Estates Committee 20th April 2010
- Finance Committee 20th April 2010
- Extraordinary meeting of Full Council 20th April 2010

Note and **Close** this item.

4 NOTICE OF TOWN COUNCIL ELECTION

The Election Officer of the County Council has received the statutory request from 10 electors requesting that the vacancies for 2 councillors in Mynyddygarreg Ward be filled by election. Notice of Election has been published. If an election is held, it will be on 17th June 2010.

5 ELECTION OF CHAIRS OF COMMITTEES AND REPRESENTATIVES

The following appointments were confirmed:-

Committee	Chair - Councillor	Deputy Chair - Councillor
Full Council	Fran Burke-Lloyd – Mayor	Jeanette Gilasbey – Deputy Mayor
Establishment	Fran Burke-Lloyd - Mayor	Jeanette Gilasbey – Deputy Mayor
General Purposes	Jeanette Gilasbey	Jean Lane
Estates	Stephen Finch	Ray Davies
Finance	Dilwyn Jones	Keith Davies
Policy & Strategy	Huw Gilasbey	Glan Jones

Organisation	Representative - Councillor	Representative - Councillor
One Voice Wales	Fran Burke-Lloyd – Mayor	Jeanette Gilasbey – Deputy Mayor
Princess Gwenllian Centre	Fran Burke-Lloyd – Mayor	Tegwen Burns Stephen Finch
Mynyddygarreg Hall	Fran Burke-Lloyd – Mayor	Huw Gilasbey
Governor - Ysgol y Castell	Jeanette Gilasbey	
Governor – Ysgol Gwenllian	Huw Gilasbey	
Governor – Ysgol Mynyddygarreg	Fran Burke-Lloyd	
Kidwelly twinning Association	Tegwen Burns	

Note and **Close** this item.

Matters arising from the Full Council meeting of 13th April 2010

6 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Forthcoming events:- Camera Club Exhibition 15-16th May 2010; Produce Markets 16th May and 13th June 2010; Dyffryn Towy Concert 12th June 2010.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The Menter y Mynydd Eisteddfod, was held on 7th May 2010. The Hennesey Concert will take place on 14th May 2010. A list of requirements, with estimated costs for consideration by the council, will be provided in the near future.

7 TWINNING ASSOCIATION

The visitors from St Jacut de la Mer will arrive in Kidwelly on Saturday 3rd July and leave early on Wednesday morning 7th July 2010. Some accommodation is still required, but the final number of visitors has not yet been received. A Curry Evening will be held on 24th May 2010 – adult tickets £12, children £9.

8 PHASE 2

Phase 2 will be considered in the Project Officer's report.

9 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 for a period of three months. The timetable will be put on the website and use of the service will be encouraged. Future funding is uncertain. A sub-committee of Councillors K.Davies, T.M.Burns, F.Burke-Lloyd, S.Finch, assisted by Lynda Kirkham-Jones will continue to work towards retaining the service for the future.

10 CYDWELI 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting was held on 15th April 2010 in St Mary's Church.

11 STANDING ORDERS – SUB-COMMITTEE

Councillors J.Gilasbey, G.G.Jones, J.Lane and S.Finch sit on the sub-committee to revise the Standing Orders, assisted by Lynda Kirkham-Jones. The first draft was previously circulated. A request was made for comments to be submitted to the office within 2 weeks.

12 NEWSLETTER

The Newsletter has been completed and delivered to residents of Kidwelly and Mynyddygarreg. Positive responses have been received. Thanks were expressed to Burns Pet Nutrition who undertook the distribution. Note and **Close** this item.

13 CORRESPONDENCE APRIL 2010

2.	Lady Dena Lloyd Waterford <i>IN CAMERA</i>	A request for information has been received. An update on the progress of this matter was given by the acting town clerk.
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14 APPOINTMENT OF TOWN CLERK

A shortlist of three applicants has been drawn up. Interviews will be held on 13th May 2010. Councillors were requested to attend the offices at 1.00pm to finalise the interview strategy. The interviews will be followed by a meeting of the Establishment Committee.

15 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
MAY		
Wednesday 5 th May 2010	Mayor Making – Llanelli Town Council	6.00pm
Sunday 9 th May 2010	Mayor Making – Kidwelly Town Council	9.30am
Tuesday 11 th May 2010	Full Council, General Purposes, Estates & Finance Committees	6.30pm
Thursday 13 th May 2010	Establishment Committee	5.00pm
Friday 14 th May 2010	Hunger Lunch	12.00 noon
Friday 14 th May 2010	Mayor Making – Carmarthen Town Council	6.00pm
Thursday 27 th May 2010	Parks Steering Group	2.00pm
JUNE		
Tuesday 8 th June 2010	Full Council, General Purposes	6.30pm
Tuesday 15 th June 2010	Estates Committee and Finance Committee	6.30pm

Note and **Close** this table.

16 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
MAY		
Tuesday 11 th May 2010	Full Council, General Purposes, Estates & Finance Committees	6.30pm
Thursday 13 th May 2010	Establishment Committee	5.00pm
Thursday 27 th May 2010	Parks Steering Group	2.00pm
JUNE		
Tuesday 8 th June 2010	Full Council, General Purposes	6.30pm
Tuesday 15 th June 2010	Estates Committee and Finance Committee	6.30pm

Note and **Close** this table.

17 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

1. Ysgol Mynyddygarreg.

It was reported that a new headteacher for the school has been appointed – Mrs Llinos Jones. A School Governor’s meeting will be held on 17th May 2010.

2. Ysgol Gwenllian

Councillor Huw Gilasbey has attended a training session for school governors. He gave details of the “Share Point” scheme.

3. Youth Council

There was no report by the Youth Council. Apologies were received.

18 PROJECT OFFICER’S REPORT

The Project Officer’s report had been previously circulated:

1. Canal and Quay Project

A press release will be considered at the next meeting of the project group on 20th May 2010.

2. Kidwelly Industrial Museum

The Project Officer reported that the carpets had been laid in the new exhibition area and the exhibits have been placed. The Council Chamber has been set out. Photographs were supplied.

Thanks were expressed to the Project Officer for her work on this project.

Tender documents for interpretation panels at the museum are being prepared.

3. Cofio Grav

The unveiling of the memorial will take place on 26th June 2010. Details of the ceremony have not yet been finalised.

4. A £10,000 grant for community projects is available from Menter Cwm Gwendraeth. The Industrial Museum will apply for funding for benches.

5. Phase 2

The Project officer’s report outlined the present position. No further developments have occurred.

19 CORRESPONDENCE MAY 2010

1.	Carmarthenshire County Council	Armed forces day will be held on 21 st June 2010. The flag will be raised on the old Council Office flagpole. The Royal British Legion will be contacted regarding further events.
2.	Kidwelly Town Forum	The Forum requested that regular meetings be held between themselves and the Town Council regarding projects undertaken by the Project Officer. Councillors F.Burke-Lloyd, J.Gilasbey, Stephen Finch, K.Davies and R.Davies will meet with the Town Forum to discuss co-operative working. It is intended that monthly meetings between councillors and the Project Officer be held as a means of supporting her work.
3.	Boundary Commission	A meeting to review electoral arrangements for Carmarthenshire will take place on 12 th May 2010. Councillors F.Burke-Lloyd, H.Gilasbey will attend.
4.	Councillor Denis Jones	A letter of resignation on the grounds of ill health from Councillor D.Jones had been received. Regret was expressed. A letter of thanks for his work while on the council will be sent. Note and Close this item.

KIDWELLY TOWN COUNCIL

8th JUNE 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 8th June 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke–Lloyd
	Councillors:	R.Davies, H.Gilasbey, J.Lane, S.Finch, D.J.Jones,
	Town Clerk	Caroline James
	Deputy Town Clerk	Lynda Kirkham-Jones
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
Apologies:-	Councillors	T.M.Burns, K.Davies

Councillor J.Gilasbey attended but was unable to access the meeting as the lift was out of order.

The Chair welcomed Rev. Hugh James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business.

68 MEMBERS' DECLARATIONS OF INTEREST

Minute 78 [a] Caroline James left the room

Minute 78 [b] Councillor S.Finch and Lynda Kirkham-Jones left the room.

69 POLICING MATTERS

Chief Superintendent Steve Mears, Divisional Commander for Carmarthenshire, attended with Inspector James Davies and PCSO Liz Kempster. CS Mears gave a review of his 27 year service with the force. He explained that police budget cuts were severe but the impact on front line policing would be minimized. The option of paying for additional policing services is available.

Complaints regarding cars racing and loud music at night in Parc Stephens were reported. Members were informed that alcohol had been seized and vehicles moved on. The situation would be monitored. Arrangements for Beach Break Live were outlined. Enhanced policing for this event will be paid for by the organizers. Thanks were expressed to the police officers for attending.

70 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 11th May 2010
- General Purposes Committee 11th May 2010
- Estates Committee 11th May 2010
- Finance Committee 11th May 2010
- Establishment Committee 13th May 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 11th May 2010

71 NOTICE OF TOWN COUNCIL ELECTION

The Notice of Election for the two vacancies in Mynyddygarreg Ward has been published. The election will be held on 17th June 2010. Notice of the third vacancy has been published.

72 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Events: 12th June 2010 – Dursley Male Voice Choir: 13th June 2010 – Produce market.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

It was reported that lead had been stolen from the roof of the hall. The matter was in the hands of the insurers. A list of items required for the hall has been received and will be considered at the Finance Committee meeting on 15th June 2010. It was noted that the £20k budget set aside for community halls was intended for both halls, to be allocated according to need.

73 TWINNING ASSOCIATION

The visitors from St Jacut de la Mer will arrive in Kidwelly on Saturday 3rd July and leave early on Wednesday morning 7th July 2010.

It was reported that a grant for the visit had been secured. The Twinning signs will be installed before the visit. The Council was requested to fund a meal for the visitors as in previous years. This matter was referred to the Finance Committee on 15th June 2010. It was **RESOLVED** to purchase 500 Kidwelly Cat promotional badges at a cost of £428+VAT.

74 PHASE 2

Phase 2 will be considered in the Project Officer's report. Note and **Close** this item.

75 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 for a period of three months. The timetable will be put on the website and use of the service will be encouraged. Future funding is uncertain. A sub-committee of Councillors K.Davies, T.M.Burns, F.Burke-Lloyd, S.Finch, assisted by Lynda Kirkham-Jones will continue to work towards retaining the service for the future.

76 CYDWELI 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting was held on 15th April 2010 in St Mary's Church.

77 STANDING ORDERS – SUB-COMMITTEE

Councillors J.Gilasbey, G.G.Jones, J.Lane and S.Finch sit on the sub-committee to revise the Standing Orders, assisted by Lynda Kirkham-Jones. The first draft was previously circulated. No further comments had been submitted to the office.

78 APPOINTMENT OF TOWN CLERK

[a] It was **RESOLVED** to appoint Caroline James as Town Clerk. Working arrangements and rate of pay were considered "*in camera*".

[b] It was **RESOLVED** that Lynda Kirkham-Jones act as Deputy Town Clerk to assist the incoming Town Clerk until 13th July 2010 when the situation will be reviewed.

The Town Clerk presented a verbal report "*in camera*" outlining the present position of Council affairs.

79 CORRESPONDENCE APRIL 2010

2.	Lady Dena Lloyd Waterford IN CAMERA	A request for information has been received. This information will be released. Note and Close this item.
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80 CORRESPONDENCE MAY 2010

1.	Carmarthenshire County Council	Armed forces day will be held on 21 st June 2010. It was RESOLVED that a short ceremony will be held at the War Memorial followed by the flag being raised on the old Council Office flagpole. Representatives from the Armed Services, Churches, schools and other appropriate bodies will be invited to participate. Note and Close this item.
2.	Kidwelly Town Forum	The Forum requested that regular meetings be held between themselves and the Town Council regarding projects undertaken by the Project Officer. Councillors F.Burke-Lloyd, J.Gilasbey, Stephen Finch, K.Davies and R.Davies will meet with the Town Forum to discuss future co-operative working. A date will be arranged. Note and Close this item.
3.	Boundary Commission	A meeting to review electoral arrangements for Carmarthenshire took place on 12 th May 2010. Councillors K.Davies, J.Gilasbey H.Gilasbey attended. Councillors Gilasbey submitted a written report which concluded that Kidwelly and Mynyddgarreg will not be affected by boundary changes. Note and Close this item.

81 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
JUNE		
Sunday 6 th June 2010	2 nd Chance Cancer Lunch	12.30pm
Tuesday 8 th June 2010	Full Council, General Purposes, Policy & Strategy Committees	6.30pm
Wednesday 9 th June 2010	Site meeting – Mynyddgarreg Park	10.00am
Friday 11 th June 2010	Carnival Queen Competition	6.00pm
Friday 11 th June 2010	Kidwelly RFC dinner	7.30pm
Sunday 13 th June 2010	Civic Service – Llanelli Rural	3.00pm
Monday 14 th June 2010	Ysgol y Castell Sports Day - Infants	1.30pm
Tuesday 15 th June 2010	Estates Committee and Finance Committee	6.30pm
Wednesday 16 th June 2010	Ysgol y Castell Sports Day - Juniors	1.30pm
Saturday 19 th June 2010	Opening ceremony – Exhibition Rooms	10.30am
Sunday 20 th June 2010	Civic Service Burry Port Council	2.30pm
Monday 21 st June 2010	Armed Forces Day – flag flying ceremony	10.15am
Thursday 24 th June 2010	Parks Steering Group	2.00pm
Saturday 26 th June 2010	Unveiling ceremony Cofio Grav	2.00pm

Note and **Close** this table.

82 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
JUNE		
Tuesday 8 th June 2010	Full Council, General Purposes, Policy & Strategy Committees	6.30pm
Wednesday 9 th June 2010	Site meeting – Mynyddgarreg Park	10.00am
Tuesday 15 th June 2010	Estates Committee and Finance Committee	6.30pm
Saturday 19 th June 2010	Opening ceremony – Exhibition Rooms	10.30am
Monday 21 st June 2010	Armed Forces Day – flag flying ceremony	10.15am
Thursday 24 th June 2010	Parks Steering Group	2.00pm
Saturday 26 th June 2010	Unveiling ceremony Cofio Grav	2.00pm

Note and **Close** this table.

83 SUBMISSION OF MOTIONS

Submissions of motions to be considered at the One Voice Wales Conference had been requested. No motions were received. Note and **Close** this item.

84 EXHIBITION ROOMS OPENING CEREMONY

The Kidwelly Town Council Exhibition Rooms at the Industrial Museum will be officially opened on 19th June 2010. An opening ceremony has been organised. Arrangements for future payments for this facility will be considered at the Finance Committee meeting on 15th June 2010. Note and **Close** this item.

85 COFIO GRAV OPENING CEREMONY

The Cofio Grav Memorial Site will be opened on 26th June 2010. The Deputy Mayor will attend on behalf of the Town Council. It was reported that the knotweed problem was in hand and the grass would be cut as requested before the ceremony. Funding for future maintenance of the site would be considered at the Finance Committee meeting on 15th June 2010, quotes would be obtained. The request for Interpretation Panels at the memorial was considered. The Project Officer will investigate grant funding for this. Note and **Close** this item.

86 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

1. Ysgol Mynyddgarreg – no report
2. Ysgol Gwenllian – Councillor H.Gilasbey submitted a written report
3. Youth Council – apologies were received from the Chair of the Youth council and a written report was circulated.

87 PROJECT OFFICER'S REPORT

1. Canal and Quay Project
A meeting of the project group was held on 20th May 2010. The minutes were circulated along with a map of the proposed pathways.
2. Kidwelly Industrial Museum
Issues with VAT and grant funding have been resolved. Prices for benches are being sought – funding has been secured. It is recommended that the roadway be extended – funding is being sought. Tender documents for interpretation panels at the museum are being prepared. The level of support from the Project Officer will be monitored at the quarterly review meetings.
Conference of Cast Iron Art – delegates only will be allowed at the iron pouring because of insurance constraints.
3. Eco Festival
The application for grant funding for this event has been completed and submitted.
4. Funding Fair
A Funding Fair was held on 8th June 2010 at Ffoslas. Information useful for enhancing access and recreation at the canal was obtained.
5. Phase 2
The Project officer's report outlined the present position. No further developments have occurred.

88 CORRESPONDENCE – JUNE 2010

1	Carmarthenshire County Council	An invitation to a Public Rights of Way Seminar to be held on 24 th June 2010 has been received. Councillors S.Finch, R.Davies and H.Gilasbey will attend.
2	Public Services Ombudsman for Wales	A Complaints Wales Consultation document has been received. It will be available in the office. Note and Close this item.
3	Mid & West Wales Fire Service	The Draft Action Plan 2010-2011 has been received. Note and Close this item.

KIDWELLY TOWN COUNCIL

13th JULY 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 13th July 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	R.Davies, H.Gilasbey, J.Lane, S.Finch, D.J.Jones, K.Davies, B.Huws, R.Thomas
	Town Clerk	Geraint Thomas
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	G.G.Jones, T.Burns

The Chair welcomed Rev. Hugh James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. Rev James and Mr Gareth Harries gave a short presentation outlining the restoration work being carried out at St Mary's.

The Mayor informed Council of the death of the brother of Councillor Glan Jones and gave details of the funeral arrangements. Council was informed that Councillor Tegwen Burns has sustained further injured to her leg.

145 MEMBERS' DECLARATIONS OF INTEREST

The Temporary Town Clerk informed members of the statutory duty to complete Declaration of Interest forms when declaring an interest. A new form has been created and its function was explained. It was **RESOLVED** to accept the format of the form and to introduce its use immediately. The Register of Interests forms will be updated. No declarations of interest were made.

146 ACCEPTANCE OF DECLARATIONS OF OFFICE

It was reported that Mr Byron Huws and Mr Ryan Thomas had been sworn in as elected councillors for Mynyddygarregon on 1st and 2nd July 2010 respectively. The Mayor welcomed the new councillors. Note and **Close** this item.

147 POLICING MATTERS

No police report was available. The Temporary Town Clerk reported that acts of vandalism and fly tipping have occurred at the Quay. These incidents were reported to the police. The possibility of installing a portable CCTV camera will be explored. Estimated cost will be £3000. In the interim, the police will be requested to place the camera they removed from Glan yr Afon onto the Quay. The Temporary Town Clerk will contact Welsh Water to ascertain whether a power supply from the water works can be utilized for the CCTV camera.

148 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 8th June 2010
- General Purposes Committee 8th June 2010
- Policy & Strategy Committee 8th June 2010
- Estates Committee 15th June 2010
- Finance Committee 15th June 2010
- Extraordinary meeting of Full Council 24th June 2010
- Extraordinary meeting of Full Council 29th June 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 8th June 2010

149 NOTICE OF TOWN COUNCIL ELECTION

The Notice of Election for the remaining vacancy in Mynyddygarreg Ward has been published. No election was requested. A Notice of Co-option has been placed in the local press and in the office window. There has been no response. This matter will be noted and **closed** until a request for co-option is received.

150 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Events: the produce market continues. A BBQ was held for the visitors from St Jacut de la Mer on 6th July 2010. The Ysgol y Castell concert "Alice in Wonderland" was fully booked for several performances. The car parking problem was highlighted.

The trustees will formally request financial assistance to create a link with the temporary car park and additional lighting for the stage in the hall.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The AGM has been held. The new Chair is Nicola Reeve. Janice Davies will remain the secretary until a replacement can be found. The twinning visitors enjoyed an evening at the hall. The visit highlighted the need for more equipment and a dishwasher. The Carnival will be held on 14th August 2010.

151 TWINNING ASSOCIATION

The visit from St Jacut de la Mer took place between 3rd July and 7th July 2010. 65 residents from Brittany enjoyed a programme of visits and events, which included the unveiling of the twinning signs. The Twinning Association expressed its thanks to the town council for its assistance in making the visit a success.

152 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 for a period of three months. The timetable will be put on the website and use of the service will be encouraged. Future funding is uncertain. A sub-committee of Councillors K.Davies, T.M.Burns, F.Burke-Lloyd, S.Finch, assisted by Lynda Kirkham-Jones will continue to work towards retaining the service for the future.

153 CYDWELI 900

In 2015 the Town will celebrate the 900th anniversary of receiving its Royal Charter. Several ideas for commemorating these dates have been put forward. Councillors were requested to consider the ways in which the town could celebrate the Charter anniversary. The residents of the town will be encouraged to participate. The Civic Society will take the lead. A public meeting was held on 15th April 2010 in St Mary's Church.

154 STANDING ORDERS – SUB-COMMITTEE

It was **RESOLVED** to defer the ratification of the new Standing Orders until after the recess.

155 APPOINTMENT OF TOWN CLERK

Members had previously been informed that Caroline James had resigned as Town Clerk.

Members of staff left the room. After discussion it was **RESOLVED** that Geraint Thomas be offered the position of Town Clerk on the same terms and conditions as previously agreed. The staff returned. Mr Thomas accepted the position.

The Town Clerk presented a report of his initial findings. It was **RESOLVED** that this report be given "*in camera*"

Note and **Close** this item.

156 CORRESPONDENCE – JUNE 2010

1	Carmarthenshire County Council	A Public Rights of Way Seminar was held on 24 th June 2010. Councillors S.Finch, R.Davies and H.Gilasbey were unable to attend due to a Council meeting. Information distributed at the seminar will be requested. Note and Close this item.
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157 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
JULY		
Thursday 1 st July 2010	Ryder Cup Championship	12.00pm
3 rd – 6 th July 2010	Twinning visit	
6 th – 11 th July 2010	Cast Iron Art Conference	
Tuesday 6 th July 2010	Ysgol y Castell – leaving assembly	2.00pm
Wednesday 7 th July 2010	Mencap	6.30pm
Wednesday 7 th July 2010	Mynyddygarreg Hall - AGM	7.00pm
Thursday 8 th July 2010	Ysgol y Castell Open Day	3.00pm
Thursday 8 th July 2010	Exhibition at Castle	7.00pm
Friday 9 th July 2010	Opened Iron Works Exhibition	7.00pm
Saturday 10 th July 2010	Kidwelly Carnival	
Sunday 11 th July 2010	Civic Service – Llanelli Town	10.30am
Tuesday 13 th July 2010	Ysgol y Castell – Alice in Wonderland	2.00pm
Tuesday 13 th July 2010	Full Council and General Purposes Committee	6.30pm
Thursday 15 th July 2010	Kidwelly Partnership	10.00am
Tuesday 20 th July 2010	Estates and Finance Committees	6.30pm
Sunday 25 th July 2010	CCC Civic Service, St Michael's Church	3.00pm
Monday 26 th July 2010	Festive Lighting Committee	6.30pm
Tuesday 27 th July 2010	Gwili Railway Cream Tea	2.50pm
AUGUST		
Sunday 8 th August 2010	Pet Service – Trinity Church	3.00pm
Saturday 14 th August 2010	Kidwelly Horticultural Society	1.00pm
Saturday 28 th August 2010	Whitland Mayor's Charity Ball	7.00pm

Note and **Close** this table.

158 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
JULY		
3 rd – 6 th July 2010	Twinning visit	
6 th – 11 th July 2010	Cast Iron Art Conference	
Saturday 10 th July 2010	Kidwelly Carnival	
Tuesday 12 th July 2010	Full Council and General Purposes Committee	6.30pm
Thursday 15 th July 2010	Kidwelly Partnership	10.00am
Tuesday 20 th July 2010	Estates and Finance Committees	6.30pm
Monday 26 th July 2010	Festive Lighting Committee	6.30pm
AUGUST		
	No Meetings Summer Recess	

Note and **Close** this table.

159 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

1. Ysgol Mynyddygarreg – a new headteacher will take up position in September 2010. An open afternoon from 3.00-8.00pm on 16th July 2010 will be held.
2. Ysgol Gwenllian – Two new full time teachers have been appointed. The temporary classrooms will be in place before the Autumn Term begins.
3. Ysgol y Castell – a newsletter detailing the school activities was read out. Names of children to be considered for Certificates of Achievement will be submitted to the office.
4. Youth Council – A written report was submitted. Thanks were expressed to Ysgol y Castell for assisting in the activity day for the visitors from St Jacut de la Mer. All three schools were involved. A Tea Dance has been arranged in Mynyddygarreg Hall on 24th July 2010. Thanks to Gravell's Ltd for sponsorship. It is hoped to utilise the Youth Hut more fully in the future. Members of the Youth Council were pleased to support the Welfare Committee at the Carnival on 10th July 2010.

160 PROJECT OFFICER'S REPORT

The report had been previously circulated:-

1. Phase 2

The plans and paperwork required have been forwarded to the planning authority. Further data may be required due to new planning legislation.

2. Quay and Canal

The final report from ARUP is awaited. A Navigation Report has been requested and a Biodiversity Report is being carried out as a result of the County Council involvement in the project. The Town Forum is investigating the use of volunteer wardens.

3. Kidwelly Industrial Museum

Three new members have been appointed to the trust. Tender documents for a heritage consultant to work on the interpretation project have been sent to 3 consultants. A provisional choice of consultant has been made.

4. Mynyddygarreg Mountain

A development plan is being formulated. This will be used by the Council Sub-committee, the County Council and PONT when drawing up proposals for preserving the mountain flora and fauna.

5. Western Valleys Strategic Regeneration Area

The Project Officer is preparing an application for funding a project which will work in conjunction with bodies such as CADW, Visit Wales and Carmarthenshire Tourism to enhance the tourism potential of Kidwelly and Mynyddygarreg. The marketing will take the form of a large town map, some new literature and various multimedia interpretations.

161 EXECUTIVE ACTION

It was **RESOLVED** that Executive Powers be delegated to the Mayor, Deputy Mayor and Chair(s) of relevant Committee(s) during the summer recess. Any action taken during this period will follow the established procedures. It was reported that Executive Action was taken on 2nd July 2010 to enable VAT to be recovered.

162 VENUE FOR COUNCIL MEETINGS

A proposal to hold Council meetings at the Council Chamber at the Industrial Museum was considered. Concern was expressed about accessibility for the public. It was noted that the location was nearer to Mynyddygarreg. The Museum will be contacted regarding the feasibility of this proposal. Councillors will visit the museum and inspect the Council Chamber during the recess.

163 COUNCILLOR TRAINING SESSIONS 2010-2011

Dates for councillor training sessions have been received from One Voice Wales. All councillors present will be booked onto the next three sessions to be held on 21st September, 26th October and 30th November 2010. Those absent will be contacted regarding attendance. Note and **Close** this item.

164 GWENDRAETH VALLEY COUNCILS

It was **RESOLVED** that Councillors H.Gilasbey and D.Huws be the representatives of Kidwelly Town Council. Councillor R.Thomas will be reserve. Note and **Close** this item.

165 COUNCIL SURGERIES

It was **RESOLVED** to hold monthly Council Surgeries, alternating between Kidwelly and Mynyddygarreg. These will commence in September. Dates and times to be arranged.

166 CORRESPONDENCE – JULY 2010

1	Mr Ieuan Hughes	A letter of commendation has been received from Mr Hughes. He wished to thank the Town Council for preserving the town's heritage by replicating the old Council Chamber at the Industrial Museum. He also thanked Councillors and staff for supporting the Carnival. Note and Close this item.
2	Welsh Assembly Government	A Consultation Paper "Local Authority Bylaws in Wales" has been received and is available for inspection in the offices or online at http://wales.gov.uk/consultations/localgovernment/byelaw/?lang=en . The Town Clerk will respond. Note and Close this item.
3	Public Services Ombudsman for Wales	The Annual Report 2009-2010 has been received and is available in the offices. Note and Close this item.
4	DCK Beaver Ltd	The Town Clerk read out a report from the auditors. This was circulated and was referred to the Finance Committee meeting on 20 th July 2010. The meeting of the Financial Management Sub-committee which was due to be held on 14 th July 2010 will be deferred. The Internal Auditor will meet with the Town Clerk on 15 th July 2010. Note and Close this item.

KIDWELLY TOWN COUNCIL

7th SEPTEMBER 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 7th September 2010 at 6.30pm.

Present:-	Deputy Mayor	J.Gilasbey
	Councillors:	R.Davies, H.Gilasbey, J.Lane, S.Finch, D.J.Jones, K.Davies, B.Huws, R.Thomas, G.G.Jones, T.Burns
	Town Clerk	Geraint Thomas
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	F. Burke-Lloyd

The Chair welcomed Rev. Hugh James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business. The Deputy Mayor read a statement regarding the health of the Mayor who was unable to attend. Councillors were again requested not to contact her on Council business until further notice. All communications are to be addressed to the Town Clerk. Best wishes for a speedy recovery were expressed.

220 MEMBERS' DECLARATIONS OF INTEREST

Minute 233 – Councillor H.Gilasbey

221 POLICING MATTERS

Sergeant Ian Francis was unable to attend but had provided a written police report which was circulated. The outstanding issues would be addressed at the next PACT meeting on 15th September 2010.

222 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 13th July 2010
- General Purposes Committee 13th July 2010
- Estates Committee 20th July 2010
- Finance Committee 20th July 2010
- Extraordinary meeting of Full Council 24th August 2010

Note and **Close** this item.

223 AMENDMENT TO THE ACCOUNTS FOR 2006-2007

It was **RESOLVED** to ratify the typographical error on the statement of accounts for the year 2007-2008 relevant to the previous year's figures as required by the auditors. Note and **close** this item.

Matters arising from the Full Council meeting of 13th July 2010

224 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

No report was given

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

Events: 21st October 2010 – Ballroom Dancing: 29th October 2010 – Halloween disco: 5th November 2010 – Bonfire Night: 1st Friday of each month – Children's Disco.

Trustees have been appointed. Councillor H.Gilasbey represents the Town Council.

225 TWINNING ASSOCIATION

Plans for the next visit from residents of St Jacut de la Mer are progressing. Note and **close** this item until further details are forthcoming..

225 COMMUNITY TRANSPORT – CESSATION OF DIAL A RIDE

The dial a bus service recommenced on 22nd February 2010 and has proved successful. Note and **close** this item.

226 CEDWELI 900

Councillor B.Huws had prepared a report which was circulated detailing proposals for Cedweli 900. He explained *Hanes Cedweli*, a two year project to research, refresh and rewrite the history of the town.

227 STANDING ORDERS – SUB-COMMITTEE

It was **RESOLVED** to defer the ratification of the new Standing Orders and refer the matter to the Policy & Strategy Committee for further consideration.

228 EXECUTIVE ACTION

No Executive Action had been taken during the recess. Note and **close** this item.

229 VENUE FOR COUNCIL MEETINGS

A proposal to hold Council meetings at the Council Chamber at the Industrial Museum was considered. Due to Health & Safety issues it was decided not to pursue this matter. Note and **close** this item.

230 COUNCIL SURGERIES

It had previously been **RESOLVED** to hold monthly Council Surgeries, alternating between Kidwelly and Mynyddygarreg. The meetings will be held in the Parish Rooms in Kidwelly and Mynyddygarreg Hall, commencing in Kidwelly in October 2010. A rota for councillors will be drawn up.

231 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Saturday 4 th September 2010	Beer festival	2.00pm
Tuesday 7 th September 2010	Establishment Committee, Full Council, General Purposes	6.00pm
Wednesday 8 th September 2010	Welfare Committee	6.00pm
Thursday 9 th September 2010	Kidwelly Civic Society	7.00pm
Friday 10 th September 2010	Quay and Canal Committee	10.00am
Saturday 11 th September 2010	Eco Fest	11.00am
Tuesday 14 th September 2010	Estates Committee and Finance Committee	6.30pm
Wednesday 15 th September 2010	Carmarthenshire Scouts AGM	7.00pm
Tuesday 21 st September 2010	Councillor training	6.00pm
Thursday 23 rd September 2010	Ysgol Mynyddygarreg AGM	7.00pm
Thursday 30 th September 2010	Princess Gwenllian Hall Trustees	6.00pm

Note and **Close** this table.

232 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
Wednesday 1 st September 2010	Three Rivers Estuary	5.30pm
Tuesday 7 th September 2010	Establishment Committee, Full Council, General Purposes	6.00pm
Friday 10 th September 2010	Quay and Canal Committee	10.00am
Tuesday 14 th September 2010	Estates Committee and Finance Committee	6.30pm
Tuesday 21 st September 2010	Councillor training	6.00pm

Note and **Close** this table.

233 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Ysgol Gwenllian – the temporary classrooms have been installed and are in use.

Youth council – Noel Thomas, Chair of the Youth Council was in attendance and had prepared a written report. The Junior Rugby Club has requested the use of the Youth Hut for refreshments during matches. The utilisation of the Youth Hut is being considered as part of the overall development plan for the youth of the town.

234 PROJECT OFFICER'S REPORT

The report had been previously circulated:-

1. Phase 2

The plans and paperwork required have been forwarded to the planning authority and should be considered at the next planning meeting. The Flood Assessment may need to be updated. New Building Regulations may involve resubmitting some data already provided.

2. Quay and Canal

The final report from ARUP will be considered by the delivery group on 10th September 2010. It is hoped to make the report accessible to the public and interested bodies for consultation.

3. Kidwelly Industrial Museum

Funding for all current projects has been secured. The contract for a heritage consultant to work on the interpretation project has been awarded. The 6th International Iron Pouring Conference has been hailed a great success with visitors from far and wide attending.

4. Mynyddygarreg Mountain

A development plan is being formulated. Members of the Council Sub-committee have made a site visit to familiarise themselves with the area. A meeting with PONT will be arranged.

5. Western Valleys Strategic Regeneration Area

The Project Officer is preparing an application for funding a project which will work in conjunction with bodies such as CADW, Visit Wales and Carmarthenshire Tourism to enhance the tourism potential of Kidwelly and Mynyddygarreg. The projects are being prioritised to meet the criteria required.

6. Youth Council

The project officer has been working with Councillor J.Gilasbey to prepare a development plan for the youth of the town. Most of the costs have been identified and grant providers have been identified.

7. Offices 2 Bridge Street

A development plan to use the offices as a Youth Hostel has been drawn up and sent to the Youth Hostel Association. Unfortunately the association will not be able to adopt the plans.

8. War Memorial

Planning permission to erect 4 flagpoles in the Remembrance Garden has been applied for.

235 TOWN CLOCK

The church tower is being renovated. The clock needs to be removed while this is being done. Repairs and cleaning can take place at the clock manufacturer's workshop while it is dismantled. Estimated cost will be £15,300. It was **RESOLVED** that the Town Clock be taken away, repaired and cleaned.

236 CERTIFICATES OF ACHIEVEMENT

Councillors were asked to submit names for consideration for the awards. A form was provided and a request made for information to be submitted to the office before the next meeting of Council. An evening in November 2010 will be allocated for the award ceremony. A venue is to be arranged, depending on the number of award recipients.

237 TIMES OF COUNCIL MEETINGS

It was **RESOLVED** not to change the times of the Council meetings. Note and **close** this item.

238 CORRESPONDENCE – SEPTEMBER 2010

1	Carys Barbary	A request that the plaques commemorating the opening of the Exhibition Room at 2 Bridge Street be given to the family of Eileen Edwards, former Mayor has been received. Photographs of the plaques will be circulated and the matter referred to the Estates Committee meeting on 14 th September 2010. Note and close this item.
2	Welsh Assembly Government	Local Government Partnership Scheme: Annual Report 2009-10 has been received and is available in the office. Note and close this item.
3	National Assembly for Wales	Consultation on proposed Local Government (Wales) Measure has been received and is available in the office. Note and close this item.
4	Carmarthenshire County Council	A consultation document regarding a review of Licensing Policy has been received and is available in the office. Note and close this item.
5	Councillor Byron Huws	An e-mail had been received requesting information. The Town Clerk was specifically asked to read out the contents, which the author maintained was a new issue and needed to be dealt with. However, the Town Clerk reminded members that this matter had been resolved at the Extraordinary meeting of Full Council on 24 th August 2010 and as such the contents of the e-mail should not be discussed further. A comment was made by Councillor R.Davies, that both he and Councillor B.Huws had been “gagged”. The Town Clerk further stated that if this matter was allowed to be discussed further then it would be against his advice. Standing Order 12 was evoked, a vote was not taken and the matter was not considered further. Note and close this item.

KIDWELLY TOWN COUNCIL

5th OCTOBER 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 5th October 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	H.Gilasbey, J.Lane, S.Finch, D.J.Jones, B.Huws, R.Thomas, T.Burns, (K.Davies from Minute 316)
	Town Clerk	Geraint Thomas
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	R.Davies

The Chair welcomed Rev. Hugh James, the Vicar of Kidwelly, who offered prayers prior to the commencement of business.

303 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

304 POLICING MATTERS

No police were present. A report provided stated that from 1st September 2010 to date, there had been 13 anti-social behavior incidents, 11 crimes reported and 4 traffic incidents.

305 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 7th September 2010
- General Purposes Committee 7th September 2010
- Establishment Committee 7th September 2010
- Establishment Committee 14th September 2010
- Estates Committee 14th September 2010
- Finance Committee 14th September 2010
- Policy & Strategy Committee 28th September 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 7th September 2010

306 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Bookings have increased and an increase in caretaker hours is being considered. The Beer Festival and Dog Show were very successful but lack of car parking spaces proved to be a problem, highlighting the need for completion of the car park extension. Burns Pet Nutrition is to be acknowledged for considerable donations of financial support for the hall since its opening. The Produce Market will continue until the end of the year when it will be reviewed.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The hall cleaner is under notice. The new door should be fitted within the next 2 weeks. A Christmas tree request has been made. A contractor for work on the roof is being sought. A third quote is awaited for the boiler. The telephone will be removed from the hall. Mr Simon Reeve will take over as licensee from Mr Huw Morris. Events: 22nd October – Concert, 30th October – Halloween Disco, 5th November – Fireworks.

307 CEDWELI 900

Councillor B.Huws had prepared a report which was circulated detailing proposals for Cedweli 900. He explained *Hanes Cedweli*, a two year project to research, refresh and rewrite the history of the town.

308 STANDING ORDERS – SUB-COMMITTEE

It was **RESOLVED** to adopt the Standing Orders amended at the Policy & Strategy Committee meeting on 28th September 2010. The issue of when the minutes were to be circulated was referred to the Policy & Strategy Committee.

It was **RESOLVED** to adopt the amended Financial Regulation 17.1, which was necessary as a result of the revised Standing Orders. Note and **Close** this item.

309 COUNCIL SURGERIES

It had previously been **RESOLVED** to hold monthly Council Surgeries, alternating between Kidwelly and Mynyddygarreg. The first surgery will be held in the Parish Rooms in Kidwelly on 18th October 2010. A rota for councillors was drawn up. 12.30 – 2.30pm Councillors F.Burke-Lloyd and T.Burns. 5.00 – 7.00pm Councillors H.& J.Gilasbey.

310 TOWN CLOCK

The Town Clock needs to be removed while the church spire is being renovated. It was previously **RESOLVED** that the Town Clock be taken away, repaired and cleaned during this time. The horologist will remove the clock on 12th–13th October 2010. A revised quotation of £16,294 + Vat has been received. It was **RESOLVED** to accept this quotation and refurbish the clock.

311 CERTIFICATES OF ACHIEVEMENT

Councillors submitted 34 names for consideration for the awards. These were approved. Due to the expected numbers attending, a suitable venue will be sought. Depending on this, a date will be proposed. A letter of achievement will be sent to Rachel Gravell who is currently competing in the Commonwealth Games.

312 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
SEPTEMBER		
Saturday 2 nd October 2010	Cricket presentation Evening	7.00pm
Monday 4 th October 2010	Parks Steering Group	10.00am
Tuesday 5 th October 2010	Full Council and General Purposes Committee	6.30pm
Friday 8 th October 2010	Fashion Show	7.00pm
Saturday 9 th October 2010	One Voice Wales Conference	10.00am
Saturday 9 th October 2010	Mynyddygarreg Rugby Club Dinner	7.30pm
Tuesday 12 th October 2010	Estates Committee and Finance Committee	6.30pm
Friday 15 th October 2010	Murder Mystery Evening	7.00pm
Saturday 16 th October 2010	Kidwelly Bowls Club Dinner	7.30pm
Monday 18 th October 2010	Council surgeries – Parish Rooms – 2 sessions	
Friday 22 nd October 2010	CCC Charity Evening	7.00pm
Tuesday 26 th October 2010	Councillor Training	6.00pm
Thursday 28 th October 2010	Princess Gwenllian Hall Trustees	6.00pm

Note and **Close** this table.

313 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
SEPTEMBER		
Monday 4 th October 2010	Parks Steering Group	10.00am
Tuesday 5 th October 2010	Full Council, General Purposes Committee	6.30pm
Tuesday 12 th October 2010	Estates Committee and Finance Committee	6.30pm
Monday 18 th October 2010	Council surgeries – Parish Rooms – 2 sessions	
Tuesday 26 th October 2010	Councillor training	6.00pm

Members were informed that the training on 26th October 2010 will be held in the Princess Gwenllian Centre. Note and Close this table.

314 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Ysgol Gwenllian – Councillor H.Gilasbey will attend 2 Governor training sessions during October.

Ysgol Mynyddygarreg – The new head teacher is Llinos Jones. Children’s art work is for sale following the visit from an “Art Visitor”. An interactive whiteboard is required at a cost of £2,600. £1,000 has been raised. The school will celebrate its 125th birthday on 27th November 2010. Presentation of a commemorative award was considered and the matter referred to the Finance Committee.

Ysgol y Castell – The Newsletter was circulated. It was also reported that the school had received 2 prestigious awards. A letter of commendation is to be sent.

Youth council – A written report was presented updating the activities of the Youth Council.

315 PROJECT OFFICER’S REPORT

The report had been previously circulated:-

1. Phase 2

The Town Council has agreed to pay for the Flood Consequence Assessment. Information has been sent to “People and Places” from the Big Lottery for assessment. The planning application has been turned down but the Architect will resubmit.

2. Quay and Canal

The final report from ARUP is now available and it was highly recommended that all councillors study it in depth as it is a vital document. Information required for a Navigation Report has been sent to the consultant.

3. Kidwelly Industrial Museum

The new interpretation of the site is progressing. The project will finish in March 2011. Projects relating to access and pathways are continuing.

4. Mynyddygarreg Mountain

A meeting with PONT was held on 17th September 2010. Full minutes detailing the proposals are available from the Project Officer.

5. People’s Collection

This aims to broaden tourist potential through multi media, including computer based evidence, storylines, trails, walks and mobile phone technology. The website, <http://www.peoplescollection.co.uk> can be joined by anyone wishing to share information about heritage, stories, myths and other aspects of Welsh culture.

6. Youth Council

The project officer has been working with Councillor J.Gilasbey to prepare a development plan for the youth of the town. Most of the costs have been identified and grant providers have been sourced.

7. Play/Exercise Equipment at Glan yr Afon

A report will be considered at the Estates Committee meeting on 12th October 2010.

8. WECAN InterregB Project

WECAN is a project that seeks to maximise the social and economic potential of the natural environment through enhanced business and community involvement.

316 COMMUNITY GRANTS POLICY

It was **RESOLVED** to adopt the Community Grants Policy. Note and **Close** this item.

317 COUNCIL OFFICES

Discussions have taken place with the Estate Agent regarding a marketing strategy for the Council Offices. Further details are awaited. This matter will be considered further at the Estates Committee meeting on 12th October 2010.

318 CORRESPONDENCE – OCTOBER 2010

1	Play Right	It was RESOLVED to send a letter of support to Play Right to assist in their bid for funding play schemes. Note and Close this item.
2	Porthcawl Council	It was RESOLVED to send a letter of support in respect of retaining the Search and Rescue Helicopter based at RAF Chivenor. Note and Close this item.
3	Menter Cwm Gwendraeth	A Visioning Day has been proposed. As such a day was recently held, it was not considered a viable option to hold a further one. Note and Close this item.
4	1911 Railway Strike Committee	A week of events to mark the centenary of the 1911 strike will be held in August 2011. Financial assistance has been requested. This matter was referred to the Finance Committee. Note and Close this item.
5	Elsa Davies	Information has been received regarding the Queen Elizabeth 11 Fields Initiative. This project aims to safeguard open field areas of land by placing a covenant which would prevent building. The Town Clerk will acknowledge the correspondence. Note and Close this item.
6	Carmarthenshire County Council	An invitation to Charity Evening on 22 nd October 2010 has been received. Tickets are available from the Town Mayor. Note and Close this item.
7	Valleys regional Parks	It was RESOLVED that the Project Officer attend the Community Tourism Day on 11 th October 2010. Note and Close this item.
8	Legislation adviser	Equality Act 2010 - Members were notified of changes to the law, effective from 1 st October 2010, which protect employees from discrimination “arising from” disability. Details were circulated. Note and Close this item.
9	One Voice Wales	Motions for debate at the One Voice Wales Conference were considered. It was agreed to support all motions except Nos 4 and 7. Note and Close this item.

KIDWELLY TOWN COUNCIL

2nd NOVEMBER 2010

At a Meeting of the **FULL COUNCIL** held at The Gwenllian Centre, Kidwelly on Tuesday, 2nd November 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	H.Gilasbey, J.Lane, S.Finch, D.J.Jones, B.Huws, T.Burns, K.Davies R.Davies, R.Thomas
	Town Clerk	Geraint Thomas
	Project Officer	Maria Rocke
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	No apologies

The Town Clerk offered prayers prior to the commencement of business.

367 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

368 POLICING MATTERS

PCSO Liz Kempster-Hall attended. A report had been provided by Sergeant Francis:- October 2010 – 22 crimes – 45.5% detected. 165 crimes recorded since April 2010. The PACT meetings are well attended. On 30th October 2010 there was a disturbance at the Rugby Club. 2 arrests were made on the Town Square. Reports of boy racers are now limited to early evening rather than at night. Police were requested to monitor speeding at Monksford Street. Building work at Abbey Street is causing traffic congestion and pedestrians are walking on the highway. Police will monitor this.

369 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 5th October 2010
- General Purposes Committee 5th October 2010
- Estates Committee 12th October 2010
- Finance Committee 12th October 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 5th October 2010

370 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

Bookings are increasing. The dancing group was very impressed with the facilities. The extension to the car park is going ahead. The Christmas Fayre will be held on 20th November 2010.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

The new door has been replaced. The purchase of a new boiler has been authorised. The lead flashing, which was stolen, is being replaced. The Halloween Disco and Fancy Dress competition was very successful. Councillor Ryan Thomas has been co-opted onto the Hall Committee. Events:- 5th November 2010 – Bonfire Night: Keep Fit Classes every Wednesday 6.-7.00pm: Ballroom Dancing every Thursday 7.30-9.00pm. 3rd December 2010 – Lighting Ceremony and Disco: 4th December 2010 – 125 year celebration of Mynyddygarreg School. Next Trustees meeting – 29th November 2010.

371 CEDWELI 900

Councillor B.Huws had previously prepared a report which had been circulated detailing proposals for Cedweli 900. *Hanes Cedweli*, is a two year project to research, refresh and rewrite the history of the town.

372 COUNCIL SURGERIES

A Council Surgery was held in the Parish Rooms on Monday 18th October 2010 with one member of the public attending. Surgery schedules:

Mynyddygarreg Hall – 15th November 2010 – 10.00-12.00am Councillors K.Davies, B.Huws, 5.00-7.00pm Councillors K.Davies, B.Huws, R.Thomas.

Parish Rooms – 13th December 2010 – 12.30-2.30pm Councillors F.Burke-Lloyd, J.Gilasbey 5.00-7.00pm Councillors H & J Gilasbey, S.Finch.

373 TOWN CLOCK

The Town Clock has been removed to be repaired and cleaned. It was discovered that the supporting structure was in poor condition and needs to be replaced. A quote is awaited: estimated £1000. It was **RESOLVED** to pay for the reconstruction of framework for the clock.

374 CERTIFICATES OF ACHIEVEMENT

The Princess Gwennlian Centre has been booked for the award ceremony on the 10th December 2010 at 7.00pm Names of recipients of the awards will be minuted. It was **RESOLVED** that a savoury buffet be purchased with desert being provided by councillors. Councillors will attend by 6.00pm to prepare the room for the ceremony. Future awards will be categorised and numbers will be monitored.

375 COUNCIL OFFICES

Discussions have taken place with the Estate Agent regarding a marketing strategy for the Council Offices. Further details are awaited. This matter will be considered further by the Estates Committee.

376 MAYOR'S DIARY

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd November 2010	Full Council, General Purposes	6.30pm
Friday 5 th November 2010	Carmarthenshire disabled Access Group	10.30am
Saturday 6 th November 2010	Breast Care Centre, Prince Philip Hospital	10.00am
Tuesday 9 th November 2010	Estates Committee and Finance Committee	6.30pm
Sunday 14 th November 2010	Remembrance Service	9.30am
Monday 15 th November 2010	Festival of Light	6.30pm
Thursday 25 th November 2010	Princess Gwennlian Hall Trustees	6.00pm
Thursday 25 th November 2010	Christmas Lighting	6.30pm
Tuesday 30 th November 2010	Councillor Training	6.00pm

Note and **Close** this table.

377 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
Tuesday 2 nd November 2010	Full Council, General Purposes	6.30pm
Tuesday 9 th November 2010	Estates Committee and Finance Committee	6.30pm
Sunday 14 th November 2010	Remembrance Service	9.30am
Monday 15 th November 2010	Festival of Light	6.30pm
Thursday 25 th November 2010	Christmas Lighting	6.30pm
Tuesday 30 th November 2010	Councillor Training	6.00pm

Note and **Close** this table.

378 PROJECT OFFICER'S REPORT

The report had been previously circulated:-

1. Phase 2

Planning permission will be resubmitted once further information is available. The next meeting of the Phase 2 project steering group will be on 4th November 2010.

2. Quay and Canal

A successful litter pick was held on 28th October 2010, supported by the Town Council, County Council, Town Forum, Keep Wales Tidy and many other local organisations. 40 bags of rubbish, 12 tyres and half a ton of assorted larger items were removed. 2 bridges at the quay have been damaged.

Navigation Report – a site visit with British Waterways will take place on 3rd November 2010. The report should be received within 6 weeks of this. The criteria for the report have been agreed.

3. Kidwelly Industrial Museum

The consultant has set out the schedule of works for the Interpretation Project. Monies for the pathways and access project have been received. Benches are being sourced. The County Council has commended the Project Officer for her contribution to the project which has secured £60,000 in grant funding.

4. War Memorial

Planning for the flagpoles has been submitted. The Project officer has been presented with an EU Flag and has been requested to place it in the Exhibition Rooms.

5. Youth Council

A revenue grant fund application has been successful. Liability Insurance has now been funded. The aims and objectives of the development plan were explained. CRB checks are being carried out. Thanks were expressed to the Project Officer for her work.

6. Valley Regional Park

The Project Officer reported on the “Community Tourism Day” that she had attended.

7. Western Valleys Strategic Regeneration Area

A proforma application for funds of £31,148 (capital and revenue) was sent under the title “Kidwelly Marketing the Gaps”. The application was successful in that £20k of the £27k of the capital project was granted. Unfortunately the £4k revenue costs were not supported. Thanks were expressed to the Project Officer for securing the funding.

It was **RESOLVED** that the Project Officer attend a planning seminar on 26th January 2011 in Swansea.

379 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Ysgol Gwenllian – A progress report was given at the recent AGM. The new portacabin has freed up much space in the school. Numbers at the Cylch Meithrin are increasing.

Ysgol Mynyddygarreg – A progress report from the new headteacher Mrs Llinos Jones was circulated. A request for financial assistance was referred to the Finance Committee.

Ysgol y Castell – The Monthly Newsletter was circulated.

Youth council – A written report was presented updating the activities of the Youth Council. Secretary, Jodie Burke-Lloyd took questions. Councillor R.Davies, on behalf of the Royal British Legion, will donate a wreath for the Youth Council to lay at the War memorial on Remembrance Day. Thanks were expressed for this.

One Voice Wales Conference – Councillor J.Gilasbey provided a written report on the conference.

380 CHURCH SPIRE APPEAL

It was **RESOLVED** that the Church Spire Appeal be referred to the Finance Committee for a more detailed consideration. Note and **Close** this item.

381 CORRESPONDENCE – NOVEMBER 2010

- 1 Menter Cwm
Gwendraeth An invitation to a one day workshop “You and your Community” has been received. Councillors T.Burns and B.Huws will attend. Note and **Close** this item.
- 2 Menter Cwm
Gwendraeth Notification of AGM – 24th November 2010. Councillor H.Gilasbey will attend. Note and **Close** this item.
- 3 Dyfed Powys
Police An invitation to a Community Consultative Meeting and a policing questionnaire has been received. Councillors H & J Gilasbey and K.Davies will attend. Note and **Close** this item.
- 4 Carmarthenshire
County Council Nominations for Carmarthenshire Sports Personality Awards have been requested. It was **RESOLVED** that Rachel Gravell would be nominated for her participation in the Commonwealth Games. Note and **Close** this item.
- 5 Kidwelly Civic
Society A request for support for “Hanes Cedweli” has been received. It was **RESOLVED** to provide a letter of support. Note and **Close** this item.
- 6 BDO Auditors The Town Clerk informed Council that as far as he was aware, the audit for the accounts for 2007-2008 had been completed, but he was awaiting the outcome. Further information has now been requested by BDO. Council agreed to supply the information requested in the auditor’s letter of 20.10.10. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

7th DECEMBER 2010

At a Meeting of the **FULL COUNCIL** held at Burns Pet Nutrition, Kidwelly on Tuesday, 7th December 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	H.Gilasbey, J.Lane, S.Finch, D.J.Jones, B.Huws, T.Burns, R.Davies, R.Thomas,
	Town Clerk	Geraint Thomas
	Town Secretary	A Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	K. Davies, G.G.Jones

The Town Clerk offered prayers prior to the commencement of business.

The Mayor informed Council that she would be undergoing an operation in the near future and requested that councilors support the Deputy Mayor who will be carrying out her duties during her absence.

The Mayor thanked all who helped at the Christmas Lighting Ceremony – She read out letters from the public regarding the event, which, overall, was considered a success. She encouraged all councilors to be proactive and become more involved in the planning for next year’s ceremony. Problems with Lumalite, the contractors are ongoing.

432 MEMBERS’ DECLARATIONS OF INTEREST

There were no declarations of interest.

433 POLICING MATTERS

No Police were able to attend, but a written report was read out detailing the following:-

Since 2nd November - 7 crimes in Kidwelly, 16 anti-social calls, 16 road incidents.

PC Ian Waldie is now based in Kidwelly.

434 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council meeting 2nd November 2010
- General Purposes Committee 2nd November 2010
- Estates Committee 9th November 2010
- Finance Committee 9th November 2010
- Budget setting 16th November 2010

Note and **Close** this item.

Matters arising from the Full Council meeting of 2nd November 2010

435 COMMUNITY HALLS

Canolfan Tywysoges Gwenllian ~ Princess Gwenllian Centre

New lighting will be installed during the coming weekend. The County Council has reprimanded the Hall for unauthorised advertising of events. Work is being undertaken on the car park extension. The Lottery grant application for Phase 11 has been received. A Burns Night will be held on 15th January 2011.

Neuadd Mynyddygarreg ~ Mynyddygarreg Hall

A larger than expected Christmas tree was delivered, necessitating additional lights. The trustees will request financial assistance with the expense.

436 CEDWELI 900

Councillor B.Huws had previously prepared a report which had been circulated detailing proposals for Cedweli 900. *Hanes Cedweli*, is a two year project to research, refresh and rewrite the history of the town.

437 COUNCIL SURGERIES

A Council Surgery was held in Mynyddgarreg Hall on Monday 15th November 2010. No members of the public attended. Surgery schedules:

Parish Rooms – 13th December 2010 – 12.30-2.30pm Councillors F.Burke-Lloyd, J.Lane
5.00-7.00pm Councillors J Gilasbey, S.Finch.
Mynyddgarreg Hall - 17th January 2011 – 10.00- 12.00 Councillors T.Burns, R.Davies
5.00 – 7.00pm Councillors H.Gilasbey, S.Finch
Parish Rooms – 21st February 2011 – 12.30-2.30pm Councillors J.Gilasbey, J.Lane
5.00-7.00pm Councillors H. Gilasbey, B.Huws

Members were requested to collect the Surgery Information Box from the offices, before attending the surgery sessions. Those using Mynyddgarreg Hall would need to collect and return the key. The effectiveness of council surgeries will be reviewed at the January meeting of Full Council.

438 TOWN CLOCK

The Town Clock has been removed, repaired, cleaned and replaced. A supporting wooden frame is being constructed. A hessian covering is protecting the clock face. The hands will be replaced when the work has been completed.

439 CERTIFICATES OF ACHIEVEMENT

The Princess Gwenllian Centre has been booked for the award ceremony on the 10th December 2010 at 7.30pm Names of recipients of the awards will be minuted. It was previously **RESOLVED** that a savoury buffet be purchased with desert being provided by councillors. Councillors will attend by 6.00pm to prepare the room for the ceremony. Future awards will be categorised and numbers will be monitored.

440 COUNCIL OFFICES

Discussions have taken place with the Estate Agent regarding a marketing strategy for the Council Offices. Further details are awaited. This matter will be considered further by the Estates Committee.

441 MAYOR'S DIARY

DATE	APPOINTMENT	
DECEMBER		
Wednesday 1 st December 2010	PTA – Mynyddgarreg School	7.00pm
Friday 3 rd December 2010	Mynyddgarreg Lighting ceremony	5.00pm
Saturday 4 th December 2010	125 year anniversary Mynyddgarreg School	From 10.00am
Sunday 5 th December 2010	Hollyberry Lunch	12.30pm
Monday 6 th December 2010	Town Forum	6.00pm
Monday 6 th December 2010	Twinning Association – Thai Evening	7.00pm
Tuesday 7 th December 2010	Welfare Coffee morning	10.30am
Tuesday 7 th December 2010	Full Council, General Purposes	6.30pm
Wednesday 8 th December 2010	RAF meeting	11.00am
Wednesday 8 th December 2010	Welfare meeting	6.00pm
Friday 10 th December 2010	Certificates of Achievement	7.30pm
Monday 13 th December 2010	Council surgery – Parish Rooms	12.30pm + 5.00pm
Tuesday 14 th December 2010	Mynyddgarreg School Pantomime	10.00am
Tuesday 14 th December 2010	Estates Committee and Finance Committee	6.30pm
Wednesday 15 th December 2010	Mynyddgarreg Senior Citizen's Tea	2.00pm
Wednesday 15 th December 2010	Lessons and Carols – St Mary's Church	7.00pm

Saturday 18 th December 2010	Kidwelly Festival Choir Dinner	7.00pm
Sunday 19 th December 2010	Trinity Chapel – Christingle	3.00pm
Tuesday 21 st December 2010	Welfare Christmas Coffee Morning	10.00am

Councillors R.Thomas and J.Gilasbey will read lessons at the Mayor’s Lessons and Carols Service.
Note and **Close** this table.

442 FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
DECEMBER		
Tuesday 7 th December 2010	Full Council, General Purposes	6.30pm
Friday 10 th December 2010	Certificates of Achievement	7.30pm
Monday 13 th December 2010	Council surgery – Parish Rooms	12.30pm + 5.00pm
Tuesday 14 th December 2010	Estates Committee and Finance Committee	6.30pm
Wednesday 15 th December 2010	Lessons and Carols – St Mary’s Church	7.00pm

Note and **Close** this table.

443 PROJECT OFFICER’S REPORT

The Project officer was unable to be present. The report (Items 1-4) had been previously circulated:-

1. Phase 2

Planning application has been re-submitted. The project has been passed by Building Regulations. The second round of application forms for the Big Lottery fund “People and Places” are being considered.

2. Quay and Canal

This project will be submitted as soon as the drawings for the physical work are completed.

The Navigation Report has been received. Councillors B.Huws, H.Gilasbey, R.Davies and S.Finch will form a sub-group to assist in this project.

3. Kidwelly Industrial Museum

Designs for the interpretation aspect of the project have been produced along with an updated timescale and costing plan.

4. Youth Council

Free CRB checks have been secured for those working with the young people. Work with the Youth Hut is ongoing.

“Marketing the Gaps” – Timescales and tender documents need to be prepared. A grant of £20,000 has been secured. Written assurance that the Town Council will match fund with £7000 is required. This matter will be considered further by the Finance Committee on 14th December 2010. Councillors B.Huws, J.Gilasbey, T.Burns and S.Finch will form a sub-group to assist in this project. A meeting with the Valleys Regional Initiative, Carmarthenshire County Council, the Project Officer and Town Clerk will be held in January 2011.

444 REPORTS; SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Ysgol Gwenllian – has been awarded a BTEC computer award. The headteacher is on sick leave.

Ysgol Mynyddygarreg – the 125 year birthday celebrations were a success. The Town Council presented an engraved crystal teardrop. The children have visited St Fagans. Pictures painted by the children have been presented to local churches.

Ysgol y Castell – The monthly newsletter was circulated

Youth council – attended the Christmas Lighting Ceremony and Christmas Fayre. A Christmas meal has been organised for 16th December 2010. The next meeting will be in January 2011.

Gwendraeth Community Councils Group – Councillor B.Huws reported that grants were available for community power generation initiatives. A group initiative to promote the linking of pathways throughout the Gwendraeth valley has been proposed. The opportunity for promoting new local transport links will be explored.

445 LAND AND PROPERTY ASSETS

The Town Clerk reported on the meeting held by Carmarthenshire County Council Property Assets Department regarding County assets. The opportunity was taken to discuss assets that the town council might have an interest in. It was considered a constructive networking meeting. Note and **Close** this item.

446 APPROVAL OF ANNUAL RETURNS FOLLOWING AUDIT

2007 – 2008

It was **RESOLVED** to approve the annual return as agreed by the external auditor and to implement the remedial action requested.

2008 - 2009

It was **RESOLVED** to approve the annual return as agreed by the external auditor and to implement the remedial action requested.

It was noted that although queries by electors had increased the cost of the audits, this was unavoidable as the right to query is in accordance with external audit legislation.

Appropriate public notification will be posted to notify the conclusion of the audits. Note and **Close** this item.

447 BUDGETARY MATTERS

The Town Clerk reported that he had met with DCK Beavers Accountancy to consider the proposed budget for 2010-2011. Ways of funding the Project Officer's salary were discussed. It was **RESOLVED** to accept the recommendation of the RFO and DCK Beavers in respect of the Project officer's salary.

It was noted that Councillor R.Davies did not support this resolution as he did not consider the item was correctly itemised on the agenda. Note and **Close** this item.

448 CORRESPONDENCE – DECEMBER 2010

1	Dyfed Powys Police Authority	Notification that accounts for 2009-2010 are available for inspection. Note and Close this item.
2	Mid & West Wales Fire & Rescue Authority	The Annual Action Plan 2011-2012 has been received. Note and Close this item.

The meeting was adjourned until 14th December 2010.

KIDWELLY TOWN COUNCIL

14th DECEMBER 2010

At an **ADJOURNED** meeting of the **FULL COUNCIL** held at The Gwennlian Centre, Kidwelly on Tuesday, 14th December 2010 at 6.30pm.

Present:-	Town Mayor	F. Burke-Lloyd
	Deputy Mayor	J.Gilasbey
	Councillors:	S.Finch, R.Thomas, K.Davies, B.Huws, R.Davies
	Town Clerk	Geraint Thomas
	Town Secretary	Anna Padgett
	Translator	Lynda Kirkham-Jones
Apologies:-	Councillors	D.Jones, H.Gilasbey, J.Lane, T.Burns, G.G.Jones

495 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest. It was noted that Councillor R.Thomas works for the National Assembly for Wales.

496 TO CONSIDER THE ADOPTION OF THE MOTION

“Kidwelly Town Council supports full law-making powers within the devolved areas for the Welsh Assembly. This will speed up the democratic process in Wales and do away with the cumbersome process we currently have, for the benefit of both national and local government.”

It was **RESOLVED** to amend the motion to the first sentence only.

It was **RESOLVED** to support the motion - “Kidwelly Town Council supports full law-making powers within the devolved areas for the Welsh Assembly”.