

KIDWELLY TOWN COUNCIL

6th MARCH 2018

At the meeting of the **FULL COUNCIL** held at the Parish Rooms, Kidwelly on Tuesday 6th March 2018 at 6.30pm.

Present	Town Mayor	A.Jenkins
	Deputy Mayor	
	Councillors	V.Bevan-Jones, G.Jones, J.Mayne P.Thompson, J.Bezant, T.Burnett, J.Gilasbey, T.Burns, G.Beer, S.Davies, D.Lloyd-Waterford, C.Davies
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	C.Evans, L.Jones, D.Lloyd-Waterford, C.Peters-Bond

Rev. Trevor Copeland gave prayers before the commencement of the meeting.

Ann Gilly, Co-op Member Pioneer attended and outlined her wide remit which includes working towards a dementia friendly town and enhancing the town with flowers. It was acknowledged that community volunteers would be needed to carry out these initiatives. A meeting has been arranged to progress the dementia friendly town project. Various ideas for floral enhancement were considered. Planting of wildflowers was a favoured option. Sources for obtaining seeds will be investigated – Friends of the Earth offer free seeds. A date will be set when volunteers from the community can meet to carry out the planting. This will be well publicised. A meeting will be held on 9th March 2018 at 6.00pm to draw up an action plan.

Cllrs G.Beer, A.Jenkins, T.Burns J.Gilasbey and T.Burnett will attend.

549 MEMBER'S DECLARATIONS OF INTEREST

Minute 653 – Councillor T.Burns.

550 POLICING MATTERS

PSCO Adam Newall was able to attend. A written report had been received. The next PACT meeting will be held on 21st March 2018.

551 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 6th February 2018
- General Purposes Committee 6th February 2018
- Estates Committee 13th February 2018
- Finance Committee 13th February 2018

Matters arising from Full Council on 6th February 2018

552 PHASE 2 DEVELOPMENT

A financial update was circulated. The build is progressing. Full details will be reported at the Finance Committee.

553 ASSET TRANSFERS

A] Playgrounds:

Parc Stephens:-

The asset transfer has been signed by the town council and is awaiting completion by the county council. No payments have been received as yet.

Ger y Gwendraeth:-

The lease has been signed. A letter from the county council agreeing to erect a fence is awaited.

B] Land at the Quay:

An expression of interest has been made but no response received as yet.

C] Toilets:

The town council has signed an undertaking to take over the toilets. The county council has scheduled the construction of a DDA compliant ramp for April 2018. A meeting with the county council officer will be arranged to finalise the arrangements for the toilet transfer.

554 OWNERSHIP OF CAPEL SUL CEMETERY

The town council will not take over the cemetery until adequate funding is provided for its future upkeep. It was noted that the town council has endeavoured to work with Capel Sul to maintain the cemetery and its environment for the future. The chapel has had the benefits of the proceeds of sale of the chapel, which funds are available to contribute to the cemetery's future upkeep. Consequently the council **RESOLVES:-**

Not to progress this matter any further; to communicate this to Capel Sul's representative who has been undertaking discussions; to indicate we would remain open to future constructive offers and discussions; to publicise the history and reasons for our decision to the community via our available communication channels. Note and **Close** this item.

555 HOUSING CO-OPERATIVE

A meeting with the Wales Co-operative Housing Group was held on 6th December 2017. The town clerk will draft terms of reference for a Housing Co-operative Working Group comprising of Councillors J.Gilasbey, D.Lloyd-Waterford, V.Bevan-Jones, G.Jones, G.Beer, C.Davies and J.Bezant.

556 COMMUNITY ENERGY PROJECT

A Memorandum of Understanding has been signed. No action has been taken to date. Cllr G.Beer will progress the matter on behalf of the town council. Dissolution of the Memorandum of Understanding will be considered if no advancement has been made by June 2018.

557 ELECTORAL ARRANGEMENTS

A review of electoral arrangements is being undertaken. A copy of "Guidance for Principal Councils on the Review of Communities" has been provided for each councillor. Members were requested to send their comments to the office as soon as possible so that deadlines could be met.

558 COMMUNITY CONSULTATION AND EVENTS

The Consultation Day was held on 3rd February 2018 at the Gwenllian Centre. It was well attended, with much positive feedback received and many questionnaires returned. The children's activities were especially appreciated. The police have expressed an interest in attending any future event. It was agreed that other events should be planned.

559 APPOINTMENT OF ESTATES OFFICER

Interviews were held on 6th March 2018. It was **RESOLVED** to accept the recommendation of the interviewing panel - Cllrs T.Burns, J.Gilasbey, J.Mayne, T.Burnett, V.Bevan-Jones and appoint Mr Mark Stephens. Employment will commence on 4th April 2018. Note and Close this item.

560 COMMUNITY HALLS

Princess Gwenllian Centre:- No report was available.

Mynydd y Garreg Hall:- No report was available.

561 REPORTS FROM SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Ysgol y Castell – the Newsletter had been circulated

No information had been received from the following:-

Patient Participation Group

Ysgol Gwenllian – Ysgol Mynydd y Garreg

Kidwelly Park Sports Association

The Hub

Gwendraeth Valley Group

Youth Council

562 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
2 nd March 2018	Cefn Sidan Rotary Club St David's Day Dinner	6.30pm
3 rd March 2018	St David's Day Parade, Carmarthen	11.00am
6 th March 2018	Full Council & General Purposes Committee	6.30pm
13 th March 2018	Estates and Finance Committees	6.30pm
22 nd March 2018	Llanelli Rural Charity Fundraising Evening, Llanelli	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
10 th April 2018	Full Council & Policy and Strategy Committee	6.30pm
17 th April 2018	Estates and Finance Committees	6.30pm

563 SALE OF LEASE AT PEMBREY ROAD

It was **RESOLVED** to hold this matter "*in camera*" due to its sensitive commercial nature.

564 PAYROLL SUPPORT

It was noted that both community halls had agreed to their caretaker payrolls being administered by the council's accountants. This will be arranged. The trustees of the Gwenllian Centre have requested that the current monthly payment facility for their caretaker be extended. This will be until the completion of Phase 2 allows for additional income to be generated. Halls will be requested to provide monthly accounts. A financial statement outlining current caretaker spending will be provided for the Finance Committee. Note and **Close** this item.

565 MEMBERSHIP OF ONE VOICE WALES

It was **RESOLVED** to renew membership for the year 2018-19 at a cost of £521. Note and **Close** this item.

566 FINANCIAL REGULATIONS

The Financial Regulations were considered and it was **RESOLVED** to amend the following:-

Section 3.3 To raise the amount of expenditure sanctioned by the town clerk, necessary to carry out repairs, replacements or other emergency work, from £500 to £1000.

Section 6.6 To raise the amount of petty cash float from £100 to £500.

Enquiries will be made as to whether the council can have access to a debit card.

Note and **Close** this item.

567 CORRESPONDENCE – FEBRUARY/MARCH 2018

There was no correspondence. Note and **Close** this item.