

## KIDWELLY TOWN COUNCIL

6<sup>th</sup> NOVEMBER 2018

At the meeting of the **POLICY & STRATEGY COMMITTEE** held at the Princess Gwenllian Centre, Kidwelly on Tuesday 6<sup>th</sup> November 2018

Present	Town Mayor	P.Thompson
	Deputy Mayor	C.Davies
	Councillors	J.Gilasbey, C.Peters-Bond, J.Bezant, J.Mayne, S.Davies, D.Lloyd-Waterford, L.Jones, T.Burnett, S.Ratty, C.Peters
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	A.Jenkins, G.Beer, G.Jones

### **321 MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **Matters Arising from the Policy & Strategy Committee Meeting of 7<sup>th</sup> July 2018**

#### **322 MARKETING / TOURISM / COMMERCE**

The remit, membership and working arrangements of the group was considered. It was **RESOLVED** that the group was not a sub-group of the town council. Members were informed that the group would be formalising its structure and applying for a bank account. Good reports were received about the Poppy Project. Christmas activities are being organised and a Festival is planned for next year. The Pop up Market is gaining popularity and although attendance is free for stall holders, charges will be applied in the spring when the market is established and a licence will be needed. All income will be ploughed into funding community activities. It was noted that vehicles parking on the town square could, over time, cause damage. It was **RESOLVED** that the condition of the town square structures be monitored by the estates officer and any damage reported to council. It was requested that the group provide a report of their activities for each Full Council. Note and **Close** this item.

#### **323 SOCIAL MEDIA POLICY**

Jenny Fox, Community development Officer for Carmarthen Town Council had in a previous meeting addressed Full Council. Her presentation outlined the social media activities undertaken at her council. Owain Davies, Administrative Assistant, had visited her office to see how the system worked. The Carmarthen policy and procedures will be adapted to suit Kidwelly. Various methods of operation were considered. It was recognised that a differentiation must be made between personal views of councillors and official council policy expressed on Facebook. It was **RESOLVED** to prepare a draft Social Media Policy to consider at the next meeting of the committee.

### **324 GENERAL DATA PROTECTION REGULATIONS**

Two sample policies had been circulated. These will be used as templated for the council policy. A draft policy will be formulated as a basis for discussion. The town clerk and Cllrs J.Gilasbey and T.Burnett had attended a seminar on this topic. It was agreed that the seminar speaker would be asked to assist with the policy creation. Urgency was recognised.

### **325 DONATIONS AND GRANT POLICY**

Money is allocated in the annual budget for donations to organisation in the community. There is no formal structured approach as to when and how the money is distributed. Various options were explored: specific times for considering grants / quarterly/bi-annually: reserving an emergency pot. It was agreed that completion of the application for funding form was required so members could make an informed assessment of need. It was also agreed that the availability of grant funding should be advertised, making it more available to all members of the community.

Councillor L.Jones had to leave the meeting.

It was **RESOLVED** to advertise the availability of funding and leave all other aspects of the system unaltered for the present. Note and **Close** this item.

Due to lack of time it was **RESOLVED** to suspend the meeting and defer the remaining items on the agenda, to enable a meeting of the Establishment Committee to proceed.