

KIDWELLY TOWN COUNCIL

8th JANUARY 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 8th January 2019 at 6.30pm.

Present	Town Mayor	P.Thompson
	Deputy Mayor	C.Davies
	Councillors	C.Peters-Bond, A.Jenkins, L.Jones, G.Beer D. Lloyd-Waterford, J.Gilasbey, S.Ratty, J.Mayne, S.Davies, C.Peters, J.Bezant
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	T.Burnett, G.Jones

Rev Trevor Copeland offered prayers before the commencement of the meeting.
Seimon Pugh-Jones attended and gave a presentation about The History Shed Experience.
Details of this are at Minute 440 below.

428 MEMBER'S DECLARATIONS OF INTEREST

Minute 431 – Cllrs P.Thompson and C.Davies left the room.

Minute 432 – Councillor J.Gilasbey left the room.

429 POLICING MATTERS

The police were unable to attend with no written report provided. They will be requested to submit a report. The town clerk will write to the Chief Constable requesting a police presence at Full Council or the provision of a written report if unable to attend. The next PACT meeting will be held on 16th January 2019.

430 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 4th December 2018
- General Purposes Committee 4th December 2018
- Estates Committee 11th December 2018
- Finance Committee 11th December 2018

Matters arising from Full Council on 4th December 2018

431 COMMUNITY ENERGY PROJECT

As Cllrs P.Thompson and C.Davies had left the room Cllr D.Lloyd-Waterford took the chair. A Memorandum of Understanding has been signed and the project is going ahead. A survey of the land has been carried out. An ecological study is being undertaken. The next meeting will be held on 18th January 2019 with the AGM of GVEC on 8th March 2019.

A request will be made for written information regarding the present position and any available minutes.

432 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available and should complete the study by February 2019. It was noted that the town council has not allocated a specific sum of money as a donation to support the museum in next year's budget, but the museum can apply for a grant. The town clerk will respond to an e-mail received from the trustees of the museum seeking clarity on the position of the council representative. It was **RESOLVED** that the town clerk and mayor meet with officers of the county council, clarify the present position and investigate a way forward to ensure the future of the museum.

433 HOUSING CO-OPERATIVE

One Voice Wales held a Workshop on Housing Co-operatives on 4th July. The town clerk had negotiated arrangements for six delegates.

434 LICENSING MAYOR'S PARLOUR AS WEDDING VENUE

It was suggested that the new Phase 2 premises and possibly Mynydd y Garreg Hall could be licensed for weddings. The cost would be £1,200 for 3 rooms for 3 years. It was noted that a full and detailed business plan would be needed before proceeding. It was previously **RESOLVED** to investigate the issues involved.

435 GWENLLIAN CENTRE – FINANCIAL ARRANGEMENTS

The town council owns the community hall, which is run by a trust. If the trust collapses the council will inherit all liabilities and responsibilities for running the everyday activities. A meeting with the trustees was held on 25th October 2018. Minutes were circulated.

436 BOUNDARY COMMISSION

A Draft proposals Report "*Review of the Electoral Arrangements of the County of Carmarthenshire*" has been received. Consultation ends on 27th November 2018. It is proposed to merge Kidwelly's voting wards with part of St Ishmael's giving the authority 2 county councillors. However, it was felt that the population threshold needed for 2 councillor status could be achieved by the addition of an area much smaller than St Ishmael's. It was previously **RESOLVED** to object to the merger with St Ishmael and propose a merger with Four Roads and Pont Newydd. It was noted that this was a unanimous decision.

437 DEVELOPMENT OF COMMUNITY PARKS

Amanda Roberts, Children Information Officer, Mencap Wales, had previously attended and explained how Mencap was involved in assisting in the provision of specialist equipment in playgrounds for use by children with a disability. Parc Stephens has been identified as an ideal location in which to place specialist equipment. An application for grant funding has been successful and £5k obtained. This must be spent by 31st March 2019. The installation of a roundabout was considered most appropriate. The town clerk will seek quotes. Further funding options will be explored with schools and community groups being involved.

438 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation will be commenced as soon as possible. The town clerk will ensure that it is compliant with current legislation

439 RESIGNATION OF COUNCILLORS

1. A request to hold an election has been received. Notice of Election will be published on 17th January 2019. The election will be held on 21st February 2019. The use of Notice of Election cards instead of polling cards will be considered at Finance Committee.

2. Councillor Sion Davies informed members that he would be resigning to take up a teaching post in China. Members wished him well and thanked him for his work on the town council. The county council will be informed once his resignation has been confirmed in writing.

440 TO CONSIDER THE HISTORY SHED EXPERIENCE

Seimon Pugh-Jones attended and explained the current position of the project. The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. Land adjacent to the Gwenllian Centre has been identified as suitable, although it would be subject to planning permission. Other locations will also be considered. The mayor and estates officer will meet with Mr Pugh-Jones to progress the possibility of re-location to Kidwelly.

441 JOINT OPEN DAY

It was previously **RESOLVED** to hold an official “Open Day” in the new year. It was suggested that the High Sheriff of Carmarthenshire be invited to officially open Phase 2. Arrangements for the ceremony will be made jointly with the trustees of the hall.

442 COMMUNITY HALLS

Members were reminded that written reports are required.

Mynydd Hall – A written report had been circulated. It was noted that the chair of the trustees has resigned. The town clerk will write to thank him for his work. It was reported that the defibrillator case at the hall had been smashed. The police have been informed and the matter is in hand.

Gwenllian Hall – No meetings held over the Christmas period. It was reported that 20 paving slabs had been smashed at the rear of the hall preventing safe access to the lift and rear door. The matter is in hand. Volunteers to assist at functions held at the hall were requested. No response was forthcoming.

443 REPORTS FROM SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Members were reminded that written reports are required.

Schools – Schools had been closed over Christmas.

Kidwelly Industrial Museum – No notice of meetings had been received

County Councillor Report – a written report had been circulated

The town clerk will, in future provide a written progress report.

444 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
8th January 2019	Full Council & General Purposes Committee	6.30pm
15th January 2019	Estates and Finance Committees	6.30pm
18 th January 2019	Llanelli Town Mayor's Charity Evening	7.00pm

FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
5th February 2019	Full Council & Policy & Strategy Committee	6.30pm
12th February 2019	Estates and Finance Committees	6.30pm

445 NOTICE OF NOMINATION OF MAYOR – 2019-2020

Nomination forms were circulated. Voting for mayor for 2019-2020 will take place at Full Council on 5th February 2019.

446 CORRESPONDENCE – DECEMBER 2018/ JANUARY 2019

James Murphy, Mace bearer has resigned his position. The town clerk will respond with thanks for his diligence during his period in office. The mayor will provide a gift in recognition of his service. A press article will be written to inform the public of the role of the mace bearer and publicise the vacancy. For clarity this item will be renamed "Vacancy of Mace bearer". Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5th FEBRUARY 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 5th February 2019 at 6.30pm.

Present	Town Mayor	P.Thompson
	Deputy Mayor	C.Davies
	Councillors	C.Peters-Bond, A.Jenkins, L.Jones, G.Beer D. Lloyd-Waterford, J.Gilasbey, S.Ratty, J.Mayne, G.Jones, T.Burnett, C.Peters, J.Bezant
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	

Rev Trevor Copeland was unable to attend the meeting.

494 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

Councillor J.Gilasbey informed members that she had received Dispensations – to speak but not vote – on matters relating to the Kidwelly Industrial Museum, Kidwelly RFC and the Parochial Church Council of St Mary's Church, Kidwelly

495 POLICING MATTERS

A written police report had been circulated. The police have responded to the request for a police presence at council meetings. Due to pressure of work, they will only be able to attend when circumstances allow. The PACT meetings will also cease.

496 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 8th January 2019
- General Purposes Committee 8th January 2019
- Estates Committee 15th January 2019
- Finance Committee 15th January 2019

Matters arising from Full Council on 8th January 2019

497 COMMUNITY ENERGY PROJECT

A Memorandum of Understanding has been signed and the project is going ahead. A survey of the land has been carried out. An ecological study is being undertaken. A report from the meeting of 18th January 2019 was circulated. The AGM of GVEC will be held on 8th March 2019. Councillor G.Beer was thanked for his report.

498 HOUSING CO-OPERATIVE

One Voice Wales held a Workshop on Housing Co-operatives on 4th July. The town clerk had negotiated arrangements for six delegates.

499 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available and she will attend the Finance Committee on 12th February 2019 to explain her findings. Councillor J.Gilasbey expressed her disappointment that a specific allocation for the museum had not been included in next year's precept. However, it was noted that the donation allocation in the budget had been increased so that the museum could apply for a grant.

500 LICENSING MAYOR'S PARLOUR AS WEDDING VENUE

It was suggested that the new Phase 2 premises and possibly Mynydd y Garreg Hall could be licensed for weddings. The cost would be £1,200 for 3 rooms for 3 years. It was noted that a full and detailed business plan would be needed before proceeding. It was previously **RESOLVED** to investigate the issues involved.

501 GWENLLIAN CENTRE – FINANCIAL ARRANGEMENTS

The town council owns the community hall, which is run by a trust. If the trust collapses the council will inherit all liabilities and responsibilities for running the everyday activities. Various repayment options for outstanding debts had been considered by the trustees but due to ongoing maintenance issues and costs relating to health and safety compliance, no funding was available. It was **RESOLVED** to cancel all debts up to 31st January 2019 and meet with the trustees to agree a way forward with future financial arrangements. It was further **RESOLVED** to rescind the budget for 2019-2020 and recalculate the precept to allow for additional funds to cover caretaker wages and councillor allowances to be added.

502 BOUNDARY COMMISSION

A Draft proposals Report "*Review of the Electoral Arrangements of the County of Carmarthenshire*" has been received. Consultation ends on 27th November 2018. It is proposed to merge Kidwelly's voting wards with part of St Ishmael's giving the authority 2 county councillors. However, it was felt that the population threshold needed for 2 councillor status could be achieved by the addition of an area much smaller than St Ishmael's. It was previously **RESOLVED** to object to the merger with St Ishmael and propose a merger with Four Roads and Pont Newydd. It was noted that this was a unanimous decision.

503 DEVELOPMENT OF COMMUNITY PARKS

Amanda Roberts, Children Information Officer, Mencap Wales, had previously attended and explained how Mencap was involved in assisting in the provision of specialist equipment in playgrounds for use by children with a disability. Parc Stephens has been identified as an ideal location in which to place specialist equipment. An application for grant funding has been successful and £5k obtained. This must be spent by 31st March 2019. Total costs of a roundabout = £9916. It was **RESOLVED** to order the roundabout and look at costs for fencing the equipment – the budget of £4373 for parks and playground will be used with a virement of £543 being taken from the estates maintenance budget.

Heno Priodas Sensory Garden

An application to install a sensory garden in Kidwelly has reached a shortlist. It was **RESOLVED** that council land in Parc Stephens could be used for the garden providing an agreeable maintenance arrangement could be sustained. Anne Gilly, Co-op Pioneer was thanked for her work.

504 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation will be commenced as soon as possible. The town clerk will ensure that it is compliant with current legislation

505 RESIGNATION OF COUNCILLORS

1. The election will be held on 21st February 2019. The use of Notice of Election cards instead of polling cards was agreed providing suitable wording was used. Various options for distribution were considered. It was **RESOLVED** that each household should receive one by post.
2. Councillor Sion Davies has confirmed his resignation in writing. The county council has been informed and will duly issue a Notice of Vacancy.

506 TO CONSIDER THE HISTORY SHED EXPERIENCE

The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. Land at Glan yr Afon was considered most suitable. It was **RESOLVED** that talks with the trustees be initiated.

507 JOINT OPEN DAY

It was previously **RESOLVED** to hold an official “Open Day” in the new year. It was suggested that the High Sheriff of Carmarthenshire be invited to officially open Phase 2. Arrangements for the ceremony will be made jointly with the trustees of the hall.

508 NOTICE OF NOMINATION OF MAYOR – 2019-2020

Two nomination forms were received:- Councillors C.Davies and D.Lloyd-Waterford. Councillor C. Davies was elected as mayor for 2019-2020. Note and **Close** this item.

509 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

510 COMMUNITY HALLS

Members were reminded that written reports are required.

Mynydd Hall – A written report had been circulated. It was noted that the chair of the trustees has resigned, Cllr C.Peter-Bond taking over until the AGM in June 2019.

Gwenllian Hall – A written report had been circulated.

511 REPORTS FROM SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Members were reminded that written reports are required.

Schools – It was noted that Ysgol y Castell and Ysgol Mynydd y Garreg had maintained their status. Ysgol Gwenllian had achieved a yellow status – the biggest improvement of any school in Wales for this year. Congratulations will be sent.

Kidwelly Industrial Museum – No notice of meetings had been received

County Councillor Report – a written report had been circulated

Youth Council

A public meeting will be held on 7th February 2019 to consider future development of the Youth Council.

512 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
5 th February 2019	Full Council	6.30pm
12 th February 2019	Estates and Finance Committees	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
5 th March 2019	Full Council & Policy & General Purposes Committee	6.30pm
8 th March 2019	Wales Co-op Housing Network at Gwenllian Centre	10.00am
12 th March 2019	Estates and Finance Committees	6.30pm

513 APPOINTMENT OF GOVERNOR, CHAIR AND REPRESENTATIVES

It was **RESOLVED** that the following positions are taken:-

Governor of Ysgol Mynydd y Garreg – Councillor C.Peters-Bond

Chair of Policy & Strategy Committee – Councillor T.Burnett

Youth Council representative – Councillor J.Gilasbey

Industrial Museum representative – Councillor A.Jenkins

Note and **Close** this item.

514 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues.

515 MAINTENANCE OF FLORAL BOXES

This matter was referred to the Estates Committee. Note and **Close** this item.

516 COUNCILLOR'S ALLOWANCE(S)

The town clerk informed members that the allowance was subject to tax and benefits would be reduced. £150 would be paid to every councillor, by cheque, after deductions, unless they opted not to receive it. A minimum of £500 must be paid to an individual carrying out recognised duties. Four further payments could be paid to chairs of committees.

It was **RESOLVED** to allocate £500 to the mayor for 2018-2019

It was **RESOLVED** to set aside £500 for the mayor and £500 for each chair of a committee for 2019-2020. Note and **Close** this item.

517 VIREMENTS OF 2018 – 2019 BUDGET

To cover the wages of the caretaker of the Gwenllian Centre for February and March 2019 {£2,170} it was **RESOLVED** to move the £2k allocated to the Industrial Museum and £170 allocated for Banners. Note and **Close** this item.

518 RESTRUCTURING OF COMMITTEES

It was **RESOLVED** to abolish the General Purposes Committee as matters dealt with at that committee were more appropriately considered by existing committees. Note and **Close** this item.

519 CORRESPONDENCE – JANUARY / FEBRUARY 2019

There was no correspondence. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

12th FEBRUARY 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 12th February 2019

Present	Town Mayor	P.Thompson
	Deputy Mayor	
	Councillors	C.Peters-Bond, A.Jenkins, G.Beer D. Lloyd-Waterford, J.Gilasbey, J.Mayne, T.Burnett, C.Peters, J.Bezant
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, G.Jones, C.Davies, S.Ratty

520 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

521 NOTICE OF MOTION TO RESCIND PRECEPT

A Notice of Motion had been proposed:-

“that the resolution of Full Council of 4th December 2018, Minute 379, stating that the precept for 2019-2020 be £165,715 be rescinded”.

Seven members have to sign a Motion to rescind a resolution. Only 6 signatures were obtained. The Motion was therefore deemed not competent.

Note and **Close** this item.

KIDWELLY TOWN COUNCIL

5th MARCH 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 5th March 2019 at 6.30pm.

Present	Town Mayor	P.Thompson
	Deputy Mayor	C.Davies
	Councillors	C.Peters-Bond, A.Jenkins, G.Beer, C.Peters D. Lloyd-Waterford, J.Gilasbey, S.Ratty, T.Burnett, J.Bezant, B.A.Williams
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, J.Mayne, G.Jones

Rev Trevor Copeland attended and gave prayers before the meeting.
Beryl Ann Williams – elected to Mynydd y Garreg Ward on 21st February 2019 took the oath of office and was welcomed as member of Kidwelly Town Council.

A delegation of residents from Priory Street attended and expressed concern over traffic issues arising from the new school development. It is feared that three new entrance junctions, a drop off point and additional zigzag and yellow lines will cause traffic chaos. Pollution issues were raised. It was **RESOLVED** that the mayor attend a county planning meeting on 7th March 2019. It was further **RESOLVED** that the council monitor the ongoing arrangements for all issues relating to the development.

556 MEMBER'S DECLARATIONS OF INTEREST

County Councillor J.Gilasbey declared an interest on all planning issues and did not vote on the above resolutions.

557 POLICING MATTERS

A written police report had been circulated. The police were unable to attend. They will be asked to provide a more detailed report.

558 TOWN CLERK'S REPORT

The clerk's report had been circulated and was accepted.

559 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 5th February 2019
- Full Council 12th February 2019
- Estates Committee 12th February 2019
- Finance Committee 12th February 2019

Matters arising from Full Council on 5th February 2019

560 COMMUNITY ENERGY PROJECT

A Memorandum of Understanding has been signed and the project is going ahead. A survey of the land has been carried out. An ecological study is being undertaken. The AGM of GVEC was held on 8th March 2019.

561 HOUSING CO-OPERATIVE

One Voice Wales held a Workshop on Housing Co-operatives on 4th July. The town clerk had negotiated arrangements for six delegates.

562 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available.

563 LICENSING MAYOR'S PARLOUR AS WEDDING VENUE

It was suggested that the new Phase 2 premises and possibly Mynydd y Garreg Hall could be licensed for weddings. The cost would be £1,200 for 3 rooms for 3 years. It was noted that a full and detailed business plan would be needed before proceeding. It was previously **RESOLVED** to investigate the issues involved.

564 GWENLLIAN CENTRE – FINANCIAL ARRANGEMENTS

The town council owns the community hall, which is run by a trust. If the trust collapses the council will inherit all liabilities and responsibilities for running the everyday activities. Various repayment options for outstanding debts had been considered by the trustees but due to ongoing maintenance issues and costs relating to health and safety compliance, no funding was available. It was previously **RESOLVED** to cancel all debts up to 31st March 2019 and meet with the trustees to agree a way forward with future financial arrangements.

565 BOUNDARY COMMISSION

A Draft proposals Report “*Review of the Electoral Arrangements of the County of Carmarthenshire*” has been received. Consultation has ended. It is proposed to merge Kidwelly’s voting wards with part of St Ishmael’s giving the authority 2 county councillors. However, it was felt that the population threshold needed for 2 councillor status could be achieved by the addition of an area much smaller than St Ishmael’s. It was previously **RESOLVED** to object to the merger with St Ishmael and propose a merger with Four Roads and Pont Newydd. It was noted that this was a unanimous decision.

566 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was **RESOLVED** to launch the site by the end of March 2019. The town clerk will ensure that it is compliant with current legislation

567 DEVELOPMENT OF COMMUNITY PARKS

Parc Stephens has been identified as an ideal location in which to place specialist play equipment. An application for grant funding has been successful and £5k obtained. This must be spent by 31st March 2019. Total costs of a roundabout = £9916. A roundabout has been ordered. A community consultation meeting will be held on 18th March 2019 to consider various options for developing the park.

Heno Priodas Sensory Garden

It was previously **RESOLVED** that council land in Parc Stephens should be used for a sensory garden. Installation work will be undertaken at a weekend, before the end of August, by volunteers from the town. Reserve funding could be put aside to assist if necessary. Ann Gilly, Co-op Pioneer, was thanked for her great contribution to the project.

568 RESIGNATION OF COUNCILLOR

A Notice of Vacancy has been issued and an election called. The Election will be held on 16th May 2019. The use of a newsletter to inform the community of the election was considered not viable at this time. It was **RESOLVED** that a Notice of Election card, as used previously, be distributed to the whole ward using the flyer distribution company.

569 TO CONSIDER THE HISTORY SHED EXPERIENCE

The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. Land at Glan yr Afon was considered most suitable. It was previously **RESOLVED** that talks with the trustees be initiated.

570 JOINT OPEN DAY

It was previously **RESOLVED** to hold an official "Open Day" in the new year. It was suggested that the High Sheriff of Carmarthenshire be invited to officially open Phase 2. Arrangements for the ceremony will be made jointly with the trustees of the hall.

571 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

572 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. A letter to the developer has been sent.

573 COMMUNITY HALLS

Members were reminded that written reports are required.

Mynydd Hall – A written report will be circulated. An appeal for trustees was made.

Gwenllian Hall – A written report had been circulated. Financial statements will be presented at the Finance Committee meeting.

574 REPORTS FROM SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Members were reminded that written reports are required.

Schools – A written report from the governor of Ysgol y Castell had been circulated.

Kidwelly Industrial Museum – No notice of meetings had been received

Youth Council – No information available

Parc Stephens Community Association – minutes of 17.10.18 were circulated.

County Councillor Report – a written report had been circulated. In future the County Councillor report will be a separate agenda item. Additional information:-

A Fair has requested that 3 fairground rides be set up at the car park in Parc Stephens on 14-17th March 2019 – at £1 per ride. The town council has been consulted. It was **RESOLVED** to support the Fair.

It was reported that the path through Mynydd y Garreg park cannot be completed as a section of land is unregistered. This is in hand.

575 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
5 th March 2019	Full Council & Policy & Strategy Committee	6.30pm
8 th March 2019	Wales Co-op Housing Network at Gwenllian Centre	10.00am
12 th March 2019	Estates and Finance Committees	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
2 nd April 2019	Full Council & Policy & Strategy Committee	6.30pm
9 th April 2019	Estates and Finance Committee	6.30pm

576 DOG CONTROL ORDERS

The consultation process is ongoing. It was **RESOLVED** that the town council formally support this. Note and **Close** this item.

577 YOUTH REPRESENTATION

It was **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk will investigate the options available for choosing the representatives and produce a report with options for elections.

578 CORRESPONDENCE – FEBRUARY/MARCH 2019

1	Baton Twirlers	A letter thanking the council for a donation has been received. Note and Close this item.
2	C.C.C.	The protocol to be followed upon the death of a member of the Royal Family has been reviewed. Note and Close this item.

The town clerk stated that all papers and reports to be considered at meetings should be received at the office or distributed by the office, no later than the Wednesday prior to the meeting when they will be discussed. This will allow members to consider issues fully and give due attention to matters under consideration.

KIDWELLY TOWN COUNCIL

2nd APRIL 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 2nd April 2019 at 6.30pm.

Present	Town Mayor	P.Thompson
	Deputy Mayor	C.Davies
	Councillors	C.Peters-Bond, A.Jenkins, G.Beer, C.Peters D. Lloyd-Waterford, J.Gilasbey, T.Burnett, J.Bezant, B.A.Williams, L.Jones, J.Mayne
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	S. Ratty
No Apologies		G.Jones

Rev Trevor Copeland attended and gave prayers before the meeting.

625 MEMBER'S DECLARATIONS OF INTEREST

Minute 630 – Cllr P.Thompson, C.Davies and A.Jenkins left the room.

626 POLICING MATTERS

A written police report had been circulated. The police attended. Thanks were expressed for the assistance given when the Youth Hut was vandalised – enquiries are ongoing. It was reported that used needles and discarded wrappers had been found in the cemetery – extra patrols will be made. Youths are playing football on the square, bouncing balls on the toilet walls. A vacant property on Stockwell Lane has sustained damage. Youths knocking and opening front doors was reported.

627 TOWN CLERK'S REPORT

The clerk's report had been circulated and was accepted. It was noted that the Twinning visitors from St Jacut de la Mer arrive on 30th May 2019 and stay until 2nd June 2019. Members were encouraged to attend the functions that have been arranged.

The mayor informed members that after expressing concern to the planning department over issues raised at the last Full Council by residents of Priory Street, a revised highways plan has been produced. Residents thanked the council for its assistance.

628 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 5th March 2019
- Policy & Strategy 5th March 2019
- Estates Committee 12th March 2019
- Finance Committee 12th March 2019

Matters arising from Full Council on 5th March 2019

629 HOUSING CO-OPERATIVE

One Voice Wales held a Workshop on Housing Co-operatives on 4th July. The town clerk had negotiated arrangements for six delegates.

630 COMMUNITY ENERGY PROJECT

An AGM has been held and 5 new members have been appointed. The new secretary Katie Sheen has met with the town clerk and estates officer. The land survey carried out was done on the wrong parcel of land. The correct location has been identified and a pre-planning application is being prepared. The cost of this will be investigated and a request for financial support from the council will be made. All future costs will be borne by the Welsh Assembly.

631 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available.

632 LICENSING MAYOR'S PARLOUR AS WEDDING VENUE

It was suggested that the new Phase 2 premises and possibly Mynydd y Garreg Hall could be licensed for weddings. The cost would be £1,200 for 3 rooms for 3 years. It was noted that a full and detailed business plan would be needed before proceeding. It was previously **RESOLVED** to investigate the issues involved.

633 GWENLLIAN CENTRE – FINANCIAL ARRANGEMENTS

The town council owns the community hall, which is run by a trust. If the trust collapses the council will inherit all liabilities and responsibilities for running the everyday activities. To assist in funding the caretaker wages the trustees will be requested to inform council of the anticipated wages bill for the current financial year. This matter was referred to the Finance Committee. Note and **Close** this item.

634 BOUNDARY COMMISSION

A Draft proposals Report “*Review of the Electoral Arrangements of the County of Carmarthenshire*” has been received. Consultation has ended. It is proposed to merge Kidwelly’s voting wards with part of St Ishmael’s giving the authority 2 county councillors. However, it was felt that the population threshold needed for 2 councillor status could be achieved by the addition of an area much smaller than St Ishmael’s. It was previously **RESOLVED** to object to the merger with St Ishmael and propose a merger with Four Roads and Pont Newydd. It was noted that this was a unanimous decision. This matter will be **closed** until further information is received.

635 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was previously **RESOLVED** to launch the site by the end of March 2019, which has been done.

636 DEVELOPMENT OF COMMUNITY PARKS

A meeting was held on 29th March 2019 to consider the development of the community park. A committee was formed and a written constitution drawn up – “Park Stephens Inclusive and Accessible Play Project”. It was **RESOLVED** that budget provision be made for park development in next year’s budget.

Heno Priodas Sensory Garden

It was previously **RESOLVED** that council land in Parc Stephens should be used for a sensory garden. Installation work will be undertaken at a weekend, before the end of August, by volunteers from the town. Reserve funding could be put aside to assist if necessary.

637 RESIGNATION OF COUNCILLOR

A Notice of Vacancy has been issued and an election called. Nominations have to be returned by 9th April 2019. The Election will be held on 9th May 2019. It was noted that the elections of 19th July 2018 and 21st February 2019 had cost a total of £11,785.29. The high costs incurred will be referred to the Finance Committee.

638 TO CONSIDER THE HISTORY SHED EXPERIENCE

The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. Land at Glan yr Afon was considered most suitable. It was previously **RESOLVED** that talks with the trustees be initiated.

639 JOINT OPEN DAY

It was previously **RESOLVED** to hold an official "Open Day" in the new year. It was suggested that the High Sheriff of Carmarthenshire be invited to officially open Phase 2. Arrangements for the ceremony will be made jointly with the trustees of the hall.

640 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

641 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. Contact with the developer has been made and a meeting will be arranged.

642 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk produced a report. Recruitment information will be sent to schools and colleges as soon as possible. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters. It was **RESOLVED** to defer any decision on the appointment of youth representatives until after her presentation.

643 COMMUNITY HALLS

Members were reminded that written reports are required.

Mynydd Hall – A written report will be circulated after the meeting on 8th April 2019.

Gwenllian Hall – A written report had been circulated. Monthly financial statements were presented.

644 COUNTY COUNCILLOR REPORT

The report had been circulated. It was noted that certain roads will be completely resurfaced: Alstred Street, Hillfield Villas, Avalon Court and Llangadog Road. The county council is currently funding a youth leader. However funds are required for a venue while the Youth Hut is unusable. The amount needed will be considered at the Finance Committee.

645 REPORTS FROM SCHOOL GOVERNORS, YOUTH COUNCIL, OTHER REPRESENTATIVES

Members were reminded that written reports are required.

Schools – No further details on Mynydd y Garreg closure. Cllr T. Burnett has resigned as governor of Ysgol Gwennllian due to pressure of work.

Kidwelly Industrial Museum – No notice of meetings had been received

Youth Council – No information available

Parc Stephens Community Association – No information available.

646 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
2 nd April 2019	Full Council & Policy & Strategy Committee	6.30pm
4 th April 2019	Llanelli Town Council Mayor's Charity evening	7.00pm
6 th April 2019	Mayor's Charity Ceilidh, Mynyddygarreg Hall	7.30pm
9 th April 2019	Estates and Finance Committee	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
14 th May 2019	AGM + Full Council + urgent committee matters	6.30pm
19 th May 2019	Civic Service (St Mary's Church) + Luncheon (PGC)	11.00am

647 SECTION 106 BIDS

Two requests to support an application for receipt of Section 106 money have been received – there is £35k available.

A] Park Stephens Inclusive and Accessible Play Project – supply of play equipment

B] Parc Stephens Community Association – maintenance and drainage grant

It was **RESOLVED** to support both the applications on an equal basis and inform the community of council involvement. Note and **Close** this item.

648 CLASSIC CAR SHOW

It was **RESOLVED** to offer support to the Classic Car organisers should they decide to hold the event this year. Various locations in the town were identified as suitable sites. Note and **Close** this item until further information is received.

649 REMOVAL OF ANY OTHER BUSINESS FROM AGENDAS

It was **RESOLVED** to remove Any Other Business from all council agendas. Note and **Close** this item.

650 CORRESPONDENCE – MARCH/APRIL 2019

1	CCC	Country cars – an appeal for help in recruitment of volunteers has been made. Posters will be displayed and information put onto the website. Note and Close this item.
2	Parc Stephens Play Project	A request for council support for the funding bid has been requested. This matter was considered under Minute 646. Note and Close this item.

KIDWELLY TOWN COUNCIL

30th APRIL 2019

At the meeting of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 30th April 2019 at 6.30pm.

Present	Town Mayor	P.Thompson
	Deputy Mayor	
	Councillors	A.Jenkins, C.Peters-Bond, J. Mayne, G. Beer, J.Gilasbey, D. Lloyd-Waterford, B.A.Williams, C.Peters, J.Bezant
	Town Clerk	V. O'Reilly
Apologies	Councillors	L.Jones, T.Burnett
No Apologies	Councillors	C.Davies, G.Jones, S.Ratty

Members were reminded that apologies should be given before 12.00 noon on the day of the meeting.

692 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

693 RESCIND MOTION – MINUTE 685 – 09.04.19

Minute 685 – It was **RESOLVED** to pay the net caretaker wages for the financial year 2019-2020.

A Notice of Motion – {to rescind Minute 685}, signed by 7 members had been received.

To Rescind		Against	Abstentions
P.Thompson	G.Beer	None	J.Gilasbey
D.Lloyd-Waterford	J.Bezant		J.Mayne
A.Jenkins	B.A.Williams		
C.Peters-Bond	C.Peters		

It was **RESOLVED** to allocate a further £2,300 to the existing £5,000 already allocated as a contribution to the Gwenllian Centre in the 2019 – 2020 budget. Note and **Close** this item.

694 BUDGET VIREMENT 2019-2020

The town clerk, mayor and chairs of the Estates and Finance Committees proposed budget virements to accommodate the increased amount to be paid for the PGC caretaker wages.

Budget Head	Current amount	Proposed virement OUT	New amount
4027 Website	1,200	1,200	Nil
4037 Estates Contract	35,000	10,000	£25,000
4763 Donations	5,400	2,000	£3,400
4036 General Estates	20,000	2,000 (ringfenced for legal fees re Estate	£18,000
Total		£15,200	

Budget Head	Current Amount	Proposed virement IN	New Amount
4202 Councillor Allowances	2,400	2,500 From 4037	£4,900
4210 Elections	700	5,300 From 4037	£6,000
4055 Legal fees	2,000	2,000 From 4036 ringfenced for estate legal fees	£4,000
4025 Insurance	4,000	2,000 From 4037	£6,000
4028 Books	100	100 From 4037	£200
4059 Prof. Fees	3,000	1,000 100 from 4037 900 from 4027	£4,000
4752 PGC	5,000	2,300 300 from 4027 2,000 from 4763	£7,300
Total		£15,200	

These figures were considered. It was **RESOLVED** to accept the proposals in accordance with Financial Regulation 3.1. Members were thanked for their work. It was noted that no money had been ring-fenced for the Industrial Museum. A proposal to call an Establishment Committee to consider specifications for a global performance review. Note and **Close** this item.

695 PERSONAL INJURY CLAIM – “IN CAMERA”

Details of a personal injury claim against the council has been made. Zurich Municipal, the insurer's are acting on council's behalf. Members will be informed of any further information received. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

14th MAY 2019

At the **ANNUAL GENERAL MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 14th May 2019 at 6.30pm.

Present	Town Mayor	P.Thompson/C.Davies
	Deputy Mayor	T.Burnett
	Councillors	J. Gilasbey, C.Peters, C.Peters-Bond, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry
	Town Clerk	V. O'Reilly
	Estates Officer	Mark Stephens
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, G.Beer, G.Jones, S.Ratty

Rev Trevor Copeland offered prayers before the commencement of the meeting.
The Mayor welcomed the newly elected Councillor John Parry.

INAUGURATION OF THE MAYOR

Councillor Crisial Davies was sworn in as Mayor for the year 2019-2020
Councillor Tony Burnett was appointed as Deputy Mayor

The AGM concluded and the first meeting of FULL COUNCIL of the new session commenced.

1 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

2 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 2nd April 2019
- Policy & Strategy Committee 2nd April 2019
- Establishment Committee 2nd April 2019
- Estates Committee 9th April 2019
- Finance Committee 9th April 2019
- Full Council 30th April 2019

3 TOWN CLERK'S REPORT

The clerk's report had been circulated and was accepted.

Matters arising from Full Council on 2nd April 2019

4 COMMUNITY ENERGY PROJECT

An AGM has been held and 5 new members have been appointed. The new secretary Katie Sheen has met with the town clerk and estates officer. The land survey carried out was done on the wrong parcel of land. The correct location has been identified and a pre-planning application is being prepared. The cost of this will be investigated and a request for financial support from the council will be made. All future costs will be borne by the Welsh Assembly.

5 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available.

6 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was previously **RESOLVED** to launch the site by the end of March 2019, which has been done.

7 DEVELOPMENT OF COMMUNITY PARKS

A community park committee has been formed and a written constitution drawn up – “Park Stephens Inclusive and Accessible Play Project”. It was previously **RESOLVED** that budget provision be made for park development in next year’s budget.

Heno Priodas Sensory Garden

It was previously **RESOLVED** that council land in Parc Stephens should be used for a sensory garden. Installation work will be undertaken at a weekend, before the end of August, by volunteers from the town. Reserve funding could be put aside to assist if necessary.

8 RESIGNATION OF COUNCILLOR

The Election was held on 9th May 2019. John Parry was elected as councillor for Mynydd y Garreg Ward. Note and **Close** this item.

9 TO CONSIDER THE HISTORY SHED EXPERIENCE

The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. Land at Glan yr Afon was considered most suitable. It was previously **RESOLVED** that talks with the trustees be initiated.

10 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

11 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. Contact with the developer has been made and a meeting will be arranged.

12 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk produced a report. Recruitment information will be sent to schools and colleges as soon as possible. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters. It was previously **RESOLVED** to defer any decision on the appointment of youth representatives until after her presentation.

13 COMMUNITY HALLS

No reports were considered.

14 COUNTY COUNCILLOR REPORT

No report was considered.

15 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
1 st May 2019	Llanelli Town AGM and installation of Mayor	6.00pm
10 th May 2019	Carmarthen Town Mayor's installation	6.00pm
14 th May 2019	Kidwelly Town AGM + Full Council + urgent committee matters	6.30pm
19 th May 2019	Kidwelly Town Civic Service & Luncheon	11.00am

Members were reminded that they should meet at the Council Offices by 10.30am on 19th May 2019 to proceed to the Civic Service at St Mary's. An appeal for assistance with clearing the luncheon room on the following Monday was requested.

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
4 th June 2019	Full Council and Policy & Resources Committee	6.30pm
9 th June 2019	Carmarthen Town Mayor's Civic Service	10.00am
9 th June 2019	CCC Chairman's Civic Service	2.15pm
11 th June 2019	Estates and Finance Committees	6.30pm

16 APPOINTMENTS FOR THE YEAR 2019 - 2020

The following appointments were made, a recorded vote for chairs of committees was made:-

CHAIRS AND DEPUTY CHAIRS OF COMMITTEES

Committee	Chair – Councillor	Deputy Chair - Councillor
Full Council	C.Davies – Mayor	T.Burnett – Deputy Mayor
Establishment	C.Davies – Mayor	T.Burnett – Deputy Mayor
Policy & Resources	C.Peters-Bond	J.Bezant
Estates	A.Jenkins - unopposed	J.Gilasbey - unopposed
Finance	D.Lloyd-Waterford	C.Peters

RECORDED VOTES FOR CHAIRS AND DEPUTY CHAIRS OF COMMITTEES

POLICY AND RESOURCES COMMITTEE - CHAIR		
For Cllr C. Peters-Bond		For Cllr P. Thompsom
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.Bezant	A.Jenkins	C. Davies
J.Mayne	J.Parry	B.A. Williams

FINANCE COMMITTEE - CHAIR		
For Cllr D.Lloyd-Waterford		For Cllr T.Burnett
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.Bezant	A.Jenkins	C. Davies
J.Mayne	J.Parry	B.A. Williams

POLICY AND RESOURCES COMMITTEE – DEPUTY CHAIR		
For Cllr J. Bezant		For Cllr P. Thompsom
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.Bezant	A.Jenkins	C. Davies
J.Mayne	J.Parry	B.A. Williams

FINANCE COMMITTEE – DEPUTY CHAIR		
For Cllr C.Peters		For Cllr T. Burnett
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.Bezant	A.Jenkins	C. Davies
J.Mayne	J.Parry	B.A. Williams

Community Halls	
Gwenllian Hall Representative	Mayor – Councillor C.Davies Councillor – J.Gilasbey Councillor – C.Peters
Mynyddygarreg Hall Representative	Mayor – Councillor C.Davies Councillor – C.Peters-Bond Councillor – J.Parry

School Governors	
Ysgol Y Castell Ysgol Gwenllian Ysgol Mynyddygarreg	Councillor J.Bezant Councillor T.Burnett Councillor C.Peters-Bond
Other Organisations	
One Voice Wales	Mayor Councillor C.Davies Deputy Councillor T.Burnett
Kidwelly Twinning Association	Councillor J.Gilasbey
Youth Council	Councillor J.Gilasbey Councillor J.Parry
Kidwelly Community Hub	Councillor J.Bezant Councillor D.Lloyd-Waterford
Parc Stephens Community Association	Councillor P.Thompson Councillor D.Lloyd-Waterford
Industrial Museum	Councillor A.Jenkins
Gwendraeth Group of Community Councils	Mayor Councillor C.Davies Councillor J.Gilasbey
Kidwelly in Bloom	Councillor J.Gilasbey
Gwendraeth Valley Energy Co-operative	Councillor P.Thompson Councillor A.Jenkins
Ni/Us	Councillor C.Davies Councillor T.Burnett

Note and **Close** this item.

17 CORRESPONDENCE – APRIL/MAY 2019

There was no correspondence. Note and **Close** this item.

KIDWELLY TOWN COUNCIL

4th JUNE 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 4th June 2019 at 6.30pm.

Present	Town Mayor	C.Davies
	Deputy Mayor	
	Councillors	J. Gilasbey, C.Peters, C.Peters-Bond, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, P.Thompson, G.Beer,G.Jones, L.Jones
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	T.Burnett, S.Ratty
No apologies	Councillors	

Rev Trevor Copeland was unable to attend.

Heike Griffiths, Diana Groom from GVEC and Maria Turke from Incredible Edible attended and gave a presentation on the work they are doing with communities to develop Community Orchards and associated horticultural projects and activities. The half moon grassed land in the Parc Stephens car park owned by the county council will be leased to the organization to create a community garden. The town council will identify areas of land which could be possibly turned into community horticultural spaces. The estates officer will investigate suitable locations and report to the Estates Committee.

Councillor C.Peters-Bond joined the meeting.

52 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

53 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- AGM and Full Council 14th May 2019
- Estates Committee 14th May 2019
- Finance Committee 14th May 2019

Councillor L.Jones joined the meeting.

54 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted.

Matters arising from Full Council on 14th May 2019

55 COMMUNITY ENERGY PROJECT

An AGM has been held and 5 new members have been appointed. The new secretary Katie Sheen has met with the town clerk and estates officer. The land survey carried out was done on the wrong parcel of land. The correct location has been identified and a pre-planning application is being prepared. The cost of this will be investigated and a request for financial support from the council will be made. All future costs will be borne by the Welsh Assembly.

56 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available.

57 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was previously **RESOLVED** to launch the site by the end of March 2019, which has been done.

58 DEVELOPMENT OF COMMUNITY PARKS

A community park committee has been formed and a written constitution drawn up – “Park Stephens Inclusive and Accessible Play Project”. The group has been successful in gaining £18k of Section 106 money and fund raising has achieved an additional £2k, making a total of £20k currently available for equipment. A discounted play equipment package costing £24k+VAT has been negotiated. If purchasing this directly, the council could have a refund of the VAT. Various issues arose as to the best way of funding the project and how to draw down the Section 106 money to allow payment of the invoice. The town council could either underwrite the £4k deficit until the group could raise enough to repay the debt, or donate the £4k from money allocated from the £8k ring-fenced for parks in the capital reserve budget. Clarification will be sought as to the legal position of gifting money to the group.

It was recognised that a rolling programme of parks development was necessary, concentrating initially on Parc Stephens. This should be considered during the next budget setting period, starting in the autumn. The sale of the “Kidwelly Castle” railway sign was muted, proceeds going towards park development. This was not considered appropriate at this time.

It was **RESOLVED** to seek written legal advice with a view to facilitating the community group to access the funding in such a way that the town council could reclaim the VAT.

The funding for this project was referred to the Finance Committee on 11th June 2019 to consider the level of capital reserves and current spending.

Heno Priodas Sensory Garden

It was previously **RESOLVED** that council land in Parc Stephens should be used for a sensory garden. Installation work will commence on 23rd June 2019.

59 TO CONSIDER THE HISTORY SHED EXPERIENCE

The History Shed Experience, located at Laugharne, has to vacate its premises. Its trustees wish to re-locate the building and exhibits to Kidwelly. This was referred to the Estates Committee as it concerns location issues. Letters of support received will be also considered. Note and **Close** this item.

60 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

61 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. Contact with the developer has been made and a meeting will be arranged.

62 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk produced a report. Recruitment information will be sent to schools and colleges as soon as possible. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters. It was previously **RESOLVED** to defer any decision on the appointment of youth representatives until after her presentation.

63 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – next meeting on 6th June 2019 – minutes to be circulated.

Mynydd y Garreg hall – AGM held on 3rd June 2019 – report to be circulated.

The mayor will attend meetings of both halls.

Twinning Association – The visitors from St Jacut de la Mer had a very successful visit last weekend. Gifts were exchanged. Relationships between the two countries have been strengthened.

64 COUNTY COUNCILLOR REPORT

A report had been circulated and was considered.

65 MAYOR'S DIARY / FORTHCOMING MEETINGS

DATE	APPOINTMENT	
1 st June 2019	Twinning Event at Princess Gwenllian Hall	7.00pm
4 th June 2019	Full Council and Policy & Resources Committee	6.30pm
9 th June 2019	Carmarthen Town Mayor's Civic Service	10.00am
9 th June 2019	CCC Chairman's Civic Service	2.15pm
11 th June 2019	Estates and Finance Committees	6.30pm

FORTHCOMING MEETINGS

<u>DATE</u>	<u>APPOINTMENT</u>	
2 nd July 2019	Full Council and Policy and Resources Committee	6.30pm
9 th July 2019	Estates and Finance Committees	6.30pm
13 th July 2019	Kidwelly Carnival	12.00pm
14 th July 2019	Llanelli Rural Council's Civic Service	2.45pm

66 ACCOUNTS – YEAR END – 31st MARCH 2018

It was **RESOLVED** to approve the accounts for the year end 31st March 2018. Note and **Close** this item.

67 ANNUAL GOVERNANCE STATEMENT – YEAR END – 31st MARCH 2018

It was **RESOLVED** to approve the Annual Governance Statement which was signed by the Mayor and Town Clerk. Note and **Close** this item.

68 INTERNAL AUDITOR REPORT – YEAR END – 31st MARCH 2018

It was **RESOLVED** to approve the Internal Auditor's report. Note and **Close** this item.

69 CORRESPONDENCE – MAY/JUNE 2019

Carmarthenshire County Council	“Us Girls” sessions will be held in the Gwenllian Centre for 6 weeks over the summer holidays to encourage young women's participation in sport. Members were requested to support this initiative.
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Note and **Close** this item.

KIDWELLY TOWN COUNCIL

2nd JULY 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 2nd July 2019 at 6.30pm.

Present	Town Mayor	C.Davies
	Deputy Mayor	T.Burnett
	Councillors	J. Gilasbey, C.Peters, C.Peters-Bond, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, P.Thompson, G.Beer, L.Jones
	Town Clerk	V. O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	S.Ratty
No apologies	Councillors	G.Jones

Rev Trevor Copeland attended and gave prayers before the commencement of the meeting

Lauren Howlett, Katie Sheen and Beth Preston attended on behalf of the Park Stephens Inclusive and Accessible Play Project. Lauren Howlett gave an update of progress – Minute 130.

124 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

125 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 4th June 2019
- Policy & Resources Committee 4th June 2019
- Estates Committee 11th June 2019
- Finance Committee 11th June 2019

126 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted.

It was noted that the police were unable to attend and will be contacted for a report.

Matters arising from Full Council on 4th June 2019

127 COMMUNITY ENERGY PROJECT

A brief outline of the project was given. It was noted that Nia Griffith MP is now involved. Three town council owned sites have been identified as possible areas for development. Consultation with residents will be carried out. The town council Memorandum of Understanding with GVEC and Ynghyd has time lapsed and needs to be renewed. A new M.O.U. will be drawn up to reflect changes and a 2 year extension period. This matter was referred to the Finance Committee on 9th July 2019.

128 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has been engaged to report on options available.

129 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was previously **RESOLVED** to launch the site by the end of March 2019, which has been done.

130 DEVELOPMENT OF COMMUNITY PARKS

Park Stephens Inclusive and Accessible Play Project – Lauren Howlett gave an update on progress. The group has secured a bridging loan to procure the equipment which will be installed on 20th July 2019 when the old equipment will be removed. Once the works have been completed, the Section 106 money will be released. The estates officer will liaise with the installation company to ensure the work is carried out as specified. The council confirmed that future maintenance and insurance of the play area would be its responsibility. The group agreed to put up warning signs when the heavy vehicles are being used during the installation. The town clerk will investigate how the equipment will be gifted to the council.

Heno Priodas Sensory Garden

The garden has been completed and was formally opened on 23rd June 2019.

131 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

132 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. A residents meeting has been held and it was proposed that it be taken over by the town council. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to our ownership subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. The developer has agreed to clear the land but discussions about drainage is ongoing. It was noted that the drainage works have to be done before the council will consider any transfers.

133 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk produced a report. Recruitment information will be sent to schools and colleges as soon as possible. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters. It was previously **RESOLVED** to defer any decision on the appointment of youth representatives until after her presentation.

134 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – A written report had been circulated.

Mynydd y Garreg hall – Minutes to be circulated

School Governors – Reports to follow

Industrial Museum – The consultation report has been completed but not made public. The county council have meetings planned for the near future.

135 COUNTY COUNCILLOR REPORT

A report had been circulated and was considered.

Parc Pendre Play Area – the future of this land is uncertain. It was **RESOLVED** that the town council request first refusal on the sale/transfer of the land – no claw back clauses will be considered. This would depend on the financial position of the town council at the time.

Safe Routes – all 3 schools have submitted applications for developments. The proposed community orchard in the “half-moon” area of Parc Stephens car park is on land ring fenced for safe routes and objections have been lodged. This matter was referred to the Finance Committee on 9th July 2019.

136 MAYOR’S DIARY / FORTHCOMING EVENTS

DATE	APPOINTMENT	
2 nd July 2019	Full Council and Policy and Resources Committee	6.30pm
9 th July 2019	Estates and Finance Committees	6.30pm
13 th July 2019	Kidwelly Carnival, Parc Stephens	12.00pm
14 th July 2019	Llanelli Rural Council’s Civic Service, Dafen Church	2.45pm
20 th July 2019	Trinity Methodist Church Art & Craft Exhibition	11.00am
21 st July 2019	Pembrey & Burry Port Town Council’s Civic Service	2.15pm
10 th August 2019	Kidwelly Horticultural Society’s Annual Show	1.00pm

Councillor G.Beer volunteered the use of his van on Friday 12th July and for clearing away after the Carnival on 13th July 2019.

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
3 rd September 2019	Full Council and Policy and Resources Committee	6.30pm
10 th September 2019	Estates and Finance Committees	6.30pm

137 TELEMAT – TOWN WIFI SYSTEM

80% finance may be available for a town wifi system funded via the county council. This would be useful for marketing purposes and data analysis. Costs will be explored.

138 COUNCILLOR’S E-MAIL ADDRESSES

Councillors have been issued with town council e-mail addresses. Problems have arisen. The addresses will be used from September 2019. Note and **Close** this item.

139 DECLARATIONS OF INTEREST

Members were reminded to keep their Declarations of Interest up to date. New forms will be issued. Note and **Close** this item.

140 EXECUTIVE ACTION DURING RECESS

It was **RESOLVED** that Executive Powers be delegated to the Mayor, Deputy Mayor and Chair(s) of relevant committees during the summer recess. Any action taken during this period will follow the established procedures.

141 CORRESPONDENCE – JUNE/JULY 2019

1	Mynydd y Garreg Hall	A request to change the date of Full Council on 5 th November 2019 as it clashes with a Bonfire Night event at the hall. Members support this event. This matter was referred to Finance Committee. Note and Close this item.
2	One Voice Wales	Area Committee meeting, 11 th July 2019 at Burry port Bowls Club. The Mayor or Deputy will attend. Note and Close this item.
3	Anne Gilley	A letter of thanks has been received for assistance given in creating the Sensory Garden in Parc Stephens. Note and Close this item.

Members were reminded that Standing Orders state that councillors should raise their hand when wishing to speak and when speaking should stand (except when a person has a disability or is likely to suffer discomfort) at Full Council meetings. Chains should also be worn.

KIDWELLY TOWN COUNCIL

3rd SEPTEMBER 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 3rd September 2019 at 6.30pm.

Present	Town Mayor	C.Davies
	Deputy Mayor	T.Burnett
	Councillors	J. Gilasbey, C.Peters, C.Peters-Bond, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, P.Thompson, G.Beer
	Town Clerk	Absent with apologies – Cllr P.Thompson substituted
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, S.Ratty
No apologies	Councillors	

Rev Trevor Copeland was unable to attend
Residents of Parc Pendre were welcomed. They had requested assistance in building a Pump Track facility for their children. This matter was considered under Minute 209.

192 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

193 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 2nd July 2019
- Policy & Resources Committee 2nd July 2019
- Estates Committee 9th July 2019
- Finance Committee 9th July 2019

194 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted. The Wales Co-operative Housing was referred to the Estates Committee. Councillor A.Jenkins wanted it noted that the Town Clerk should not have been on leave at a Full Council meeting. He wished to see a list of all staff holidays.

195 POLICE REPORT

A police report had been submitted previously.

Matters arising from Full Council on 2nd July 2019

196 COMMUNITY ENERGY PROJECT

Three town council owned sites have been identified as possible areas for development. Consultation with residents will be carried out. The town council Memorandum of Understanding with GVEC has been renewed.

197 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has produced a report on options available. A request for sight of the report will be made. A third meeting of trustees and the county council will be held in September 2019. The council representative will be notified.

198 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating. It was previously **RESOLVED** to launch the site by the end of March 2019, which has been done.

199 DEVELOPMENT OF COMMUNITY PARKS

Park Stephens Inclusive and Accessible Play Project – the installation of the equipment has not been completed. Problems have been encountered as the park is low lying. Rainwater is flooding any foundations dug and the excavation fills up when the tide come in. The council has previously confirmed that future maintenance and insurance of the play area will be its responsibility. The town clerk will investigate how the equipment will be gifted to the council.

Sensory Garden – A water butt has been damaged

Ger y Gwendraeth Park – A see-saw has broken and been removed. Councillor J.Parry volunteered to extricate the metal coiled spring which is sticking up from the ground.

200 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

201 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to the town council subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. The overgrowth has been removed but rubble left which must be cleared before transfer. It was agreed to wait over winter to see what the long term drainage problem is like. Removal of the vegetation may have exacerbated the waterlogging of the ground. It was noted that a residents group had been formed.

A high hazel hedge running alongside 11 Rhodfar Gwendraeth is overgrown. Ownership will be investigated.

202 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. The town clerk produced a report. Recruitment information will be sent to schools and colleges as soon as possible. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters. It was previously **RESOLVED** to defer any decision on the appointment of youth representatives until after her presentation.

203 TELEMAT – TOWN WIFI SYSTEM

80% finance may be available for a town wifi system funded via the county council. This would be useful for marketing purposes and data analysis. Costs will be explored.

204 EXECUTIVE ACTION DURING RECESS

No Executive Action was required during the recess. Note and Close this item.

205 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – A written report / financial statements had been circulated and were considered. The caretaker wages will be reimbursed from October 2019.

Mynydd y Garreg hall – A written report had been circulated

School Governors – Reports to follow

206 COUNTY COUNCILLOR REPORT

A report had been circulated and was considered. Matters arising:-

10 Rural Towns Initiative – it was noted, with pride, that Kidwelly had been chosen by the county council as one of the ten towns. The county has supported the pop-up market. In the autumn a presentation will be made to Council to expand on the forthcoming project.

Electric car charging – an electric car charging point will be installed at the Gwenllian Centre – at no cost to the hall. Further details will be available in a few weeks.

Safe Routes – all 3 schools have submitted applications for developments. The proposed community orchard in the “half-moon” area of Parc Stephens car park is on land ring fenced for safe routes and objections have been lodged. A decision is awaited, the time frame is unknown.

207 MAYOR’S DIARY / FORTHCOMING EVENTS

DATE	APPOINTMENT	
1 st September 2019	Welcome home Ail Gyfle/ Cancer Appeal cyclists	3.30pm
2 nd September 2019	Mynydd Hall Trustees meeting	6.30pm
3 rd September 2019	Full Council and Policy and Resources Committee	6.30pm
5 th September 2019	Llanelli Rural Council Chairman’s Charity night	6.30pm
10 th September 2019	Estates and Finance Committees	6.30pm
19 th September 2019	The Band of the Welsh Guards, St Peter’s, Carmarthen	7.00pm
21 st September 2019	Carmarthen Town Council World Peace Day event	12.00pm
24 th September 2019	Carmarthenshire Scouts Council AGM, Tumble Hall	7.30pm
26 th September 2019	PGC Trustees meeting	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
1 st October 2019	Full Council and Policy and Resources Committee	6.30pm
5 th October 2019	One Voice Wales AGM, Pontrhydfendigaid	10.00am
7 th October 2019	Mynydd Hall Trustees meeting	6.30pm
8 th October 2019	Estates and Finance Committees	6.30pm
31 st October 2019	PGC trustees meeting	6.30pm

208 JEHOVAH'S WITNESSES LITERATURE STALL

The organisation wishes to be allowed to place a literature stall on the town square. Further details will be requested. A policy on future usage of the square by organisations and individuals will be considered.

209 PARC PENDRE PLAY AREA

A request for a Pump Track at the former play park has been made. It was recognised that the area was suitable for such a facility, being near a housing development. The land is owned by the county council, which wants to sell the land by tender. First refusal will therefore not be available to the town council. A community group is being formed to fund-raise and develop this community asset. The county councillor will investigate other location options. The Co-operative Store may have land available.

It was **RESOLVED** to ask the county council to put a hold on the sale on the open market and consider an asset transfer to the town council. They will be informed of the involvement of the community group and the importance of such a community asset.

Councillor T. Burnett apologised and left the meeting due to an urgent prior engagement.

210 VACANCY OF COUNCILLOR

Members were informed of the resignation of Councillor Greg Jones. The county council will be informed so that the process of replacement can commence. Councillor Jones has received a letter thanking him for his work while on the council, especially his contribution to the Meals on Wheels Scheme and letter distribution.

211 BOUNDARY COMMISSION

Members were informed that the Boundary Commission has published its recommendations which would merge areas of Kidwelly, St Ishmael and Llandyfaelog. It was **RESOLVED** to inform the Welsh Government of the town council's concerns, objections and proposals. In order of preference 1. Retention of the existing ward boundaries with an increase to a 2 member ward 2. Include Four Roads to increase the register numbers to justify a second member and harmonise with the county average.

212 CORRESPONDENCE – AUGUST/SEPTEMBER 2019

1	Carmarthenshire County Council	A request to publicise a recruitment campaign for polling staff has been received. It was agreed to promote this. Note and Close this item.
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KIDWELLY TOWN COUNCIL

1st OCTOBER 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 1st October 2019 at 6.30pm.

Present	Town Mayor	C.Davies
	Deputy Mayor	T.Burnett
	Councillors	J. Gilasbey, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, G.Beer
	Town Clerk	Virginia O'Reilly
Apologies	Town Secretary	A Padgett
	Councillors	L.Jones, C.Peters, C.Peters-Bond, P.Thompson, S.Ratty
No apologies	Councillors	

Rev Trevor Copeland attended and gave prayers before the commencement of the meeting.

Mr Stephen Jones attended and informed members of an incident at the junction of Station Road with the town square when a pushchair was in contact with a car on the corner at the Rugby Club. He indicated that many such occurrences had happened and a serious accident was inevitable. It was noted that the Fire Service had objected to the installation of a corner bollard as it would impede their response times. It was reported that the county council is aware of the problem of cars mounting the pavement to turn into Station Road and is seeking a solution. Representation will be made to the county council.

267 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

268 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 3rd September 2019
- Policy & Resources Committee 3rd September 2019
- Estates Committee 10th September 2019
- Finance Committee 10th September 2019

Councillor T.Burnett arrived.

269 POLICE REPORT

The police had attended the meeting with the Fisheries officials as reported above. PCSO McNally had handed the town clerk 2 letters of apology from young people who had lit a fire at Glan yr Afon during the summer. They were read out and accepted.

270 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted.

Cockle beds – members were informed of a meeting held that afternoon with the Fisheries Officials and Police regarding the cockle beds. The problem of managing the activity at the Quay was discussed.

Members reported incidents of anti-social behaviour, verbal abuse to residents by the cocklers and damage to the car park area. The estates officer will meet with the cockle processor to discuss the issues and seek remuneration for damages. A further meeting with the Fisheries Officers will be arranged.

History Shed Experience – a letter of complaint from Peter Collett regarding the consultation process for the location of the Shed at Glan yr Afon was circulated. The town clerk will respond.

Matters arising from Full Council on 3rd September 2019

271 COMMUNITY ENERGY PROJECT

Three town council owned sites have been identified as possible areas for development. Consultation with residents will be carried out. The town council Memorandum of Understanding with GVEC will be renewed.

272 INDUSTRIAL MUSEUM

The museum is closed as the county council will no longer finance staff to run it and extensive work is needed to make safe - the Headframe and the chimney stack – at a cost of over £400k. A consultant has produced a report on options available. A request for sight of the report will be made.

273 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. The bi-lingual website and translation is nearing completion. Some of the historical sections need translating.

274 DEVELOPMENT OF COMMUNITY PARKS

Park Stephens Inclusive and Accessible Play Project – the installation of the equipment has not been completed. Problems have been encountered as the park is low lying. Rainwater is flooding any foundations dug and the excavation fills up when the tide come in. The council has previously confirmed that future maintenance and insurance of the play area will be its responsibility. The town clerk will investigate how the equipment will be gifted to the council.

Mynydd y Garreg Park – the work has been signed off and payment made to the contractors. The Section 106 monies will be reclaimed.

275 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. Recruitment information has been sent to schools and colleges. One school has requested further information. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters.

276 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

277 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to the town council subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. The overgrowth has been removed but rubble left which must be cleared before transfer. It was agreed to wait over winter to see what the long term drainage problem is like. Removal of the vegetation may have exacerbated the waterlogging of the ground.

278 TELEMAT – TOWN WIFI SYSTEM

Finance may be available for a town wifi system 80% funded via the county council. Total cost to the town council would be 20% of a possible £8k. This would be useful for marketing purposes and data analysis. 4-5 hubs would be needed, one preferably being the castle. Host businesses for the hubs will be sought. Timing of payments will be requested. This matter was referred to Finance Committee. Note and **Close** this item.

279 JEHOVAH'S WITNESSES LITERATURE STALL

The organisation wishes to be allowed to place a literature stall on the town square. Further details were requested and are awaited.

280 PARC PENDRE PLAY AREA

A request for a Pump Track at the former play park has been made. It was recognised that the area was suitable for such a facility, being near a housing development. The land is owned by the county council, which wants to sell the land by tender. First refusal will therefore not be available to the town council. A community group is being formed to fund-raise and develop this community asset.

The county council has put up the land for sale by tender on the open market. The county will be requested to consider an asset transfer to the town council. They will be informed of the involvement of the community group and the importance of such a community asset.

281 VACANCY OF COUNCILLOR

Members were informed that the county council has been told of the resignation of Councillor Greg Jones. A further resignation had been received from Councillor Simon Ratty but this was subsequently withdrawn before the meeting. It was noted that a Notice of Vacancy will be published on Monday 7th October 2019.

282 BOUNDARY COMMISSION

Members were informed that the Boundary Commission has published its recommendations which would merge areas of Kidwelly, St Ishmael and Llandyfaelog. The Welsh Government has been informed of the town council's concerns, objections and proposals. In order of preference 1. Retention of the existing ward boundaries with an increase to a 2 member ward 2. Include Four Roads to increase the register numbers to justify a second member and harmonise with the county average.

283 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – A written report / financial statements had been circulated and were considered.

Mynydd y Garreg hall – A meeting will be held on 7th October 2019

School Governors – Reports to follow

The Hub – A written report was considered. Next meeting to be held on 24th October 2019

Ni-Us – A written report outlining the proposed Festival of Creativity was considered. See Minute 292 below

284 COUNTY COUNCILLOR REPORT

A report had been circulated and was considered. Matters arising:-

Members were informed that the new rubbish collection arrangements will be publicised.

All county schools will, in future, hold a minute silence each year on the anniversary of the Aberfan Disaster.

285 MAYOR'S DIARY / FORTHCOMING EVENTS

DATE	APPOINTMENT	
1 st October 2019	Greeting guests from Agen at Kidwelly Quay	11.00am
1 st October 2019	Full Council and Policy and Resources Committee	6.30pm
5 th October 2019	One Voice Wales AGM, Pontrhydfendigaid	10.00am
7 th October 2019	Mynyddygarreg Hall Trustees Meeting	6.30pm
8 th October 2019	Estates and Finance Committees	6.30pm
10 th October 2019	Chair of CCC - Charity Italian Evening, Llanelli	7.30pm
12 th October 2019	Côr Dyffryn Tywi Annual Concert, Gwenllian Centre	7.00pm
14 th October 2019	Llanelli Town Council Mayor's Charity Evening	7.00pm
23 rd October 2019	Burry Port Opera – 'Don Pasquale'	7.00pm
24 th October 2019	Gwenllian Group Women's Institute Autumn Meeting	7.00pm
31 st October 2019	Princess Gwenllian Centre Trustees Meeting	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
4 th November 2019	Mynyddygarreg Hall Trustees Meeting	6.30pm
5 th November 2019	Full Council and Policy and Resources Committee	6.30pm
8 th November 2019	Llanelli Rural Council Charity Fundraiser	7.00pm
12 th November 2019	Estates and Finance Committees	6.30pm
19 th November 2019	Budget Setting	6.30pm
28 th November 2019	Princess Gwenllian Centre Trustees Meeting	6.30pm
28 th November 2019	Christmas Lighting event	6.30pm

286 RESIGNATION OF COUNCILLOR S. RATTY

This matter was considered at Minute 281. Note and **Close** this item.

287 SELECTION OF PANEL FOR COMPLAINTS PROCEDURE

It was **RESOLVED** that the panel should comprise of The Mayor, Deputy Mayor, Chairs of Committees and 2 further councillors depending on the nature of the complaint and the expertise of the available councillors. Note and **Close** this item.

288 TO CONFIRM SALE OF H3

It was noted that the trees on the boundary of H3 had been cut down. It was **RESOLVED** to proceed with the sale as soon as possible. Note and **Close** this item.

289 CHRISTMAS ARRANGEMENTS

A committee meeting will be held on 4th October 2019 at 6.30pm in the council offices.

290 COUNCILLOR USE OF SOCIAL MEDIA - ATTENDANCE AT EVENTS

Councillors were advised to be restrained in their comments on social media and remember that they are bound by the Code of Conduct and the council’s Media Policy. If the Mayor and Deputy Mayor are not available to attend events on behalf of the council, every effort should be made to find a councillor to represent the town. Councillors D.Lloyd-Waterford and J.Gilasbey will attend the One Voice Wales Area Committee meeting on 3rd October 2019 in Pontyberem. Note and **Close** this item.

291 WORLD WAR 11 COMMEMORATIONS

The Royal British Legion is meeting on 14th November 2019 to co-ordinate arrangements for events to be held next year. VE Day will be remembered on 8th May and Armed Forces Day on 29th June 2019. Various organisations within the town will collaborate on events. It was **RESOLVED** to support the initiatives with assistance in printing leaflets and the hire of a hall for a community tea.

292 FESTIVAL OF CREATIVITY

A food, art and music festival will be held in late spring – date to be decided.

293 BUDGET VIREMENTS 2019-2020

It was **RESOLVED** to make the virements below to pay for the following:-
War Memorial cleaning - £3150 Repair of town clock - £1756

From			To	
4202	Cllr allowances	£2500	4036	Estates maintenance
4203	Cllr allowances for dependants	£650	4036	Estates maintenance
4203	Cllr allowances for dependants	£1756	4303	Clock maintenance

Note and **Close** this item.

294 BUDGET UPDATE 2020-2021

Further consideration was given to the budget. It was **RESOLVED** to hold the Budget Finalisation meeting on 26th November rather than on 19th November 2019 as originally planned.

295 CORRESPONDENCE – SEPTEMBER/OCTOBER 2019

1	Carmarthenshire County Council	Members were informed that the bid for “Safe Routes” funding has been unsuccessful. A request to supply reasons for the decision will be made. Note and Close this item.
2	Coity Community Council	It was agreed that the Mayor second the motion proposed by Coity Community Council at the One Voice Wales Conference. “This motion calls for the Executive Board to develop a 5 year strategic plan for One Voice Wales which will ensure that the organisation is appropriately structured to provide high quality support to the Town and Community Council sector.” Note and

		Close this item.
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KIDWELLY TOWN COUNCIL

7th NOVEMBER 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Thursday 7th November 2019 at 6.30pm.

Present	Town Mayor	
	Deputy Mayor	
	Councillors	J. Gilasbey, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, P.Thompson
	Town Clerk	Virginia O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	C.Peters, C.Peters-Bond, G.Beer, L.Jones, S.Ratty, T.Burnett, C.Davies
No apologies	Councillors	

Rev Trevor Copeland attended and gave prayers before the commencement of the meeting. Congratulations on becoming Rural Dean were expressed.

In the absence of the mayor and deputy mayor, Cllr J.Gilasbey took the chair.

It was **RESOLVED** to postpone Policy & Resources Committee meetings until the budget for 2020-2021 is finalized to enable time for further debate.

Andrew Bailey and Gareth Thorburn attended as representatives of the Kidwelly Parks Sporting Association. Mr Bailey gave a presentation outlining the development of the park, its current usage and plans for the future. Financial information was supplied. Drainage work has been carried out but additional work is needed on ground between the pitches – cost £5,300. A new changing room and storage area are planned. The association requested financial assistance. On behalf of the council, the chair thanked the volunteers who tended to the park and contributed to community wellbeing. It was noted that the association also maintained areas in the ownership of the town council.

347 MEMBER'S DECLARATIONS OF INTEREST

Minute 352, 370 – Cllr J.Gilasbey declared an interest

Budget consideration Minute 372 –

Cllr J.Gilasbey left the room – Industrial Museum, Ty Golau, History Shed

Cllr P.Thompson – did not vote – The Hub, History Shed

Cllr B.A.Williams – left the room – Ni Us

348 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 1st October 2019
- Policy & Resources Committee 1st October 2019
- Estates Committee 8th October 2019
- Finance Committee 8th October 2019
- Finance Committee 22nd October 2019
- Establishment Committee 22nd October 2019

349 POLICE REPORT

The police were not in attendance and had not submitted a report. It was noted however, that the PACT meetings will recommence on the 3rd Wednesday of every month.

350 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted.

The community consultation meeting to consider Telemat will be held on 25th November 2019. Information has been circulated to local businesses.

The report noted that the Crown Estate's requirement for the council to pay legal fees incurred by entering into a lease for the foreshore had been dropped and the rent had been reduced to £400 per annum. It was also noted that the cockle beds are now closed.

Matters arising from Full Council on 1st October 2019

351 COMMUNITY ENERGY PROJECT

A meeting with Hap Warton from GVEC has been held. The town council Memorandum of Understanding with GVEC will be renewed. GVEC will consult with PGC as to the use of the site adjacent to the Gwennllian Centre.

352 INDUSTRIAL MUSEUM

Members were informed that the museum was to have a new status by becoming a C.I.O. a Charitable Incorporated Organisation. It is hoped that this will encourage new trustees to be appointed. No timescale for opening the museum has been contemplated as so much work needs to be done to make the site safe.

353 PROMOTION OF WELSH LANGUAGE AND CULTURE

It was agreed to move forward with policies which reflect the promotion of the Welsh language and culture. This matter was referred to Policy & Resources Committee. Note and **Close** this item.

354 DEVELOPMENT OF COMMUNITY PARKS

Park Stephens Inclusive and Accessible Play Project – the installation of the equipment has been completed. The estates officer will sign off on the project. Anne Gilley, Co-op Pioneer, has expressed disappointment that no letter of thanks had been sent to those who worked on the garden. A response will be sent. It was noted that the S4C film of the sensory garden was well received. It was acknowledged that communication between members and the public should be more open.

355 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. Recruitment information has been sent to schools and colleges. One school has requested further information. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters.

356 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

357 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to the town council subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. The overgrowth has been removed but rubble left which must be cleared before transfer. It was agreed to wait over winter to see what the long term drainage problem is like. Removal of the vegetation may have exacerbated the waterlogging of the ground.

358 JEHOVAH'S WITNESSES LITERATURE STALL

The organisation wishes to be allowed to place a literature stall on the town square. Further details had been provided. It was **RESOLVED** to refer the matter to the Policy & Resources Committee to draw up guidelines for the future use of the square. Note and **Close** this item.

359 PARC PENDRE PLAY AREA

A request for a Pump Track at the former play park has been made by local residents. Members were informed that the county housing department has development plans for the area and the land would not be put up for sale. Asset transfer to the town council is therefore not an option. Possible alternative sites could be found. It was noted that the residents could petition and make representation to the county council for the track to be built at that site. County Councillor J.Gilasbey will liaise with the residents to progress the matter with the county council. Note and **Close** this item.

360 VACANCY OF COUNCILLOR

Members were informed that an election has been requested. Notices of Election will be posted on 22nd November 2019. An ensuing election would be held on 2nd January 2020.

361 BOUNDARY COMMISSION

Members had been previously informed that the Boundary Commission has published its recommendations which would merge areas of Kidwelly, St Ishmael and Llandyfaelog. The Welsh Government has been informed of the town council's concerns, objections and proposals. In order of preference 1. Retention of the existing ward boundaries with an increase to a 2 member ward 2. Include Four Roads to increase the register numbers to justify a second member and harmonise with the county average. An acknowledgement has been received from Julie James AM.

362 CHRISTMAS ARRANGEMENTS

A committee meeting will be arranged as soon as possible. It is not known how many stalls have been booked.

363 WORLD WAR 11 COMMEMORATIONS

The Royal British Legion is meeting on 14th November 2019 to co-ordinate arrangements for events to be held next year. VE Day will be remembered on 8th May and Armed Forces Day on 29th June 2019. Various organisations within the town will collaborate on events. It was previously **RESOLVED** to support the initiatives with assistance in printing leaflets and the hire of a hall for a community tea.

364 FESTIVAL OF CREATIVITY

A food, art and music festival will be held in late spring – date to be decided.

365 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – A written report / financial statements had been circulated.

Mynydd y Garreg hall – A meeting will be held on 11th November 2019.

School Governors – Reports to follow

366 COUNTY COUNCILLOR REPORT

A report had been circulated and was considered. Matters arising:-

Information regarding Safe Routes and the subsequent impact on the Community Orchard will be sought.

10 Rural Towns Initiative – a consultation timetable is being drawn up

A meeting with Transport for Wales is being arranged to discuss train stopping at Kidwelly and the lack of facilities at Kidwelly station.

367 MAYOR'S DIARY / FORTHCOMING EVENTS

DATE	APPOINTMENT	
4 th November 2019	Festival of Light, Llanelli	6.00pm
4 th November 2019	Mynyddygarreg Hall Trustees Meeting	6.30pm
7 th November 2019	Full Council and Policy and Resources Committee	6.30pm
8 th November 2019	Llanelli Rural Council Charity Fundraiser	7.00pm
10 th November 2019	Kidwelly Remembrance Service	9.45am
12 th November 2019	Estates and Finance Committees	6.30pm
26 th November 2019	Budget Setting	6.30pm
28 th November 2019	Princess Gwenllian Centre Trustees Meeting	6.30pm
28 th November 2019	Christmas Lighting event	6.30pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
3 rd December 2019	Full Council and Policy and Resources Committee	6.30pm
6 th December 2019	Mynydd y Garreg Christmas Lights	6.30pm
10 th December 2019	Estates and Finance Committees	6.30pm
12 th December 2019	Lessons and Carols	7.00pm
21 st December 2019	Llanelli Town Mayor's Christmas Concert	7.00pm

Remembrance Service 10th November 2019 – members were requested to meet at the Rugby Club at 9.15am to accompany the mayor to St Mary's Church. Councillor J.Mayne volunteered to transport the halberds and other items to the Rugby Club.

368 INDEPENDENT REMUNERATION FOR WALES

The Independent Remuneration Panel's draft annual report 2020/21 had been circulated. The consultation period ends on 10th December 2019. Observations should be made directly to the panel. Note and **Close** this item.

369 KOMPAN PLAY AREA COMPETITION

Kompan, a company which manufactures play equipment has initiated a 50% match funded competition. The deadline for entries is 8th December 2019. Cllr C.Davies is designing the logo which is required. Note and **Close** this item.

370 INDUSTRIAL MUSEUM – ARTEFACT STORAGE

Members were informed that council owned artefacts were in storage in the Industrial Museum under conditions that were not ideal eg. lack of heating and dampness. The town clerk will meet with the county archivist Terry Wells to discuss options for the preservation and future storage of the items. For brevity this item will, in future, be merged with Minute 352 above. Note and **Close** this item.

371 CORRESPONDENCE – OCTOBER/NOVEMBER 2019

There was no correspondence not dealt with in the above minutes. Note and **Close** this item.

372 BUDGET UPDATE 2020-2021

Further consideration was given to the budget. Cllr D.Lloyd-Waterford took the chair. Amendments were made to the budget sheets provided. Thanks were expressed to Owain Davies for his work on the Welsh Website translation.

An updated spreadsheet with the amended figures will be prepared for further debate at the next meeting of the Finance Committee on 12th November 2019.

At 9.00pm it was **RESOLVED** to suspend Standing Orders for the discussion to continue.

The meeting closed at 9.35pm

KIDWELLY TOWN COUNCIL

3rd DECEMBER 2019

At the **MEETING** of the **FULL COUNCIL** held at the Council Offices, Kidwelly on Tuesday 3rd December 2019 at 6.30pm.

Present	Town Mayor	
	Deputy Mayor	T.Burnett
	Councillors	J. Gilasbey, B.A.Williams D. Lloyd-Waterford, J. Mayne, J.Bezant, A.Jenkins, J.Parry, P.Thompson C.Peters, C.Peters-Bond, G.Beer
	Town Clerk	Virginia O'Reilly
	Town Secretary	A Padgett
Apologies	Councillors	L.Jones, S.Ratty, C.Davies

Rev Trevor Copeland was unable to attend.

419 MEMBER'S DECLARATIONS OF INTEREST

There were no declarations of interest.

420 CONFIRMATION OF MINUTES AND POLICIES

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 7th November 2019
- Estates Committee 12th November 2019
- Finance Committee 12th November 2019
- Finance Committee 26th November 2019
- Establishment Committee 26th November 2019

421 POLICE REPORT

The police were not in attendance and had not submitted a report. It was noted that crime statistics and incident reports are available on the Police website. PACT meetings will recommence on the 3rd Wednesday of every month. Police will also attend county councillor surgeries. Two new PCSOs are in post. Council initiatives to assist in crime prevention will be explored.

422 TOWN CLERK'S REPORT

The clerk's report had been circulated was considered and was accepted.

History Shed - A public consultation meeting will be held on 6th January 2020 to consider the History Shed location.

Celtic Routes – potential collaboration with the Eastern Seaboard of Ireland to promote tourism: to liaise with Carmarthenshire County Council.

Telemat – a site visit was held on 3rd December 2019. Optimal sites were identified and logistical planning and finance were discussed.

Matters arising from Full Council on 7th November 2019

423 COMMUNITY ENERGY PROJECT – G.V.E.C.

Minutes of the meeting held on 12th November 2019 were circulated. It was noted that other environmental projects based in the town are being planned. A tri-partite meeting will be arranged between the town council, Gwennlian Centre and GVEC to discuss using land currently leased by the hall. Progress on the project will be posted on the council website to inform residents of the project and provide accurate information to dispel false rumours which are circulating on social media.

424 INDUSTRIAL MUSEUM

Members were informed that the museum was to have a new status by becoming a C.I.O. a Charitable Incorporated Organisation. It is hoped that this will encourage new trustees to be appointed. No timescale for opening the museum has been contemplated as so much work needs to be done to make the site safe. The town clerk will meet with the County Archivist regarding future storage of town council artifacts.

425 DEVELOPMENT OF COMMUNITY PARKS

Park Stephens Inclusive and Accessible Play Project – the installation of the equipment has been completed. The estates officer will sign off on the project.

426 YOUTH REPRESENTATION

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. Recruitment information has been sent to schools and colleges. One school has requested further information. Emily Kaye, Welsh Youth Parliament member for Llanelli, will be invited to attend Full Council to advise on recruitment and procedural matters.

427 VACANCY OF MACE BEARER

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

428 LAND AT CLOS YR ONNEN

An area of land at Clos yr Onnen, in the ownership of the housing developers, has been left desolate. It was agreed in principle to take over the ownership and maintenance of the area from the developer with him transferring land to the town council subject to terms being agreed with the developer in respect of clearing the land and dealing with drainage issues. The overgrowth has been removed but rubble left which must be cleared before transfer. It was agreed to wait over winter to see what the long term drainage problem is like. Removal of the vegetation may have exacerbated the waterlogging of the ground.

429 VACANCY OF COUNCILLOR

Members were informed that an election has been requested. Notices of Election have been posted. Two candidates will stand, one Labour, one Plaid Cymru. An election will be held on 2nd January 2020.

430 BOUNDARY COMMISSION

Members had been previously informed that the Boundary Commission has published its recommendations which would merge areas of Kidwelly, St Ishmael and Llandyfaelog. The Welsh Government has been informed of the town council's concerns, objections and proposals. In order of preference 1. Retention of the existing ward boundaries with an increase to a 2 member ward 2. Include Four Roads to increase the register numbers to justify a second member and harmonise with the county average. An acknowledgement has been received from Julie James AM.

431 CHRISTMAS ARRANGEMENTS

A successful lighting evening was held on 28th November 2019. Congratulations were extended to Santa & Mrs Claus. Carols sung on the square were accompanied by the Salvation Army Band. Mynydd y Garreg lights will be illuminated on 6th December 2019 at 6.30pm, accompanied by festivities in the hall. The tree and new lights were commended.

A sub-committee to plan for Christmas events in 2020 will meet in February 2020. Note and **Close** this item.

432 WORLD WAR 11 COMMEMORATIONS

The Royal British Legion is meeting on 14th November 2019 to co-ordinate arrangements for events to be held next year. VE Day will be remembered on 8th May and Armed Forces Day on 29th June 2019. Various organisations within the town will collaborate on events. It was previously **RESOLVED** to support the initiatives with assistance in printing leaflets and the hire of a hall for a community tea.

433 FESTIVAL OF CREATIVITY

A food, art and music festival will be held in late spring – date to be decided. The possibility of holding it on the same day as the Civic Service will be investigated.

434 POST OF BOOKKEEPER

Interview date has been arranged for 5th December 2019. Attending will be the Mayor, Chair of Finance Committee, Councillor C.Peters-Bond and the town clerk. The outcome will be reported to Finance Committee on 10th December 2019.

435 COMMUNITY HALLS AND ORGANISATIONS

Princess Gwenllian Centre – A written report / financial statements had been circulated.

Mynydd y Garreg hall – A meeting was held on 2nd December 2019.

School Governors – Reports to follow

436 COUNTY COUNCILLOR REPORT

The report had been circulated. Additional information required/provided:-

Pump track – a site is needed as Parc Pendre former park is not available

Fence – Ger y gwendraeth play area will be fenced

Community Orchard – location in Parc Stephens car park – referred to Estates Committee

Food Banks – setting up a food bank - referred to Full Council for consideration

10 Towns – It was noted that this initiative could be very beneficial to town developments

437 MAYOR'S DIARY / FORTHCOMING EVENTS

DATE	APPOINTMENT	
3 rd December 2019	Full Council and Policy and Resources Committee	6.30pm
6 th December 2019	Mynyddygarreg Lights	6.30pm
7 th December 2019	Pop-up food market	9.30am
8 th December 2019	Friends of St Peters Church Christmas Concert	6.00pm
9 th December 2019	Swansea Excelsior Ladies Choir, St Mary's Church	6.45pm
10 th December 2019	Estates and Finance Committees	6.30pm
12 th December 2019	Lessons and Carols	7.00pm
21 st December 2019	Community Carol Singing	6.00pm
21 st December 2019	Llanelli Town Mayor's Christmas Concert	7.00pm

FORTHCOMING MEETINGS

DATE	APPOINTMENT	
7 th January 2020	Full Council and Policy and Resources Committee	6.30pm
14 th January 2020	Estates and Finance Committees	6.30pm

438 CODE OF CONDUCT TRAINING / SOCIAL MEDIA PROTOCOLS

The Code of Conduct Training Policy was amended at the Policy & Resources Committee on 3rd December 2019. Members were reminded that compliance with the Social Media Policy was a requirement of the Code of Conduct. Any postings on social media must state that opinions expressed are those of the individual and not of the council or councillors.

Note and **Close** this item.

439 TO APPROVE BUDGET 2020 - 2021

It was **RESOLVED** to approve the budget for 2020 – 2021, increasing the precept by 77.88% to a figure of £284,827 for the year 2020-2021. It was further **RESOLVED** to prepare a budget information sheet, including graphical representations of the budget allocations and a summary of spending intentions for distribution to residents. Note and **Close** this item.

440 CORRESPONDENCE – NOVEMBER/DECEMBER 2019

1	Anne Gilley Co-op Pioneer	A proposal to yarn bomb the town centre over the summer has been made. "Summer" will be the theme. It was agreed, in principle, to support this initiative. Mrs Gilley will be invited to attend Full Council on 4 th February 2020 to outline proposals. Note and Close this item.
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