

## KIDWELLY TOWN COUNCIL

2<sup>nd</sup> JUNE 2020

At the **VIRTUAL MEETING** of the **FULL COUNCIL** held on Tuesday 2<sup>nd</sup> June 2020 at 6.30pm.

Present	Town Mayor	D. Lloyd-Waterford
	Deputy Mayor	A.Jenkins
Apologies	Councillors	J. Gilasbey, J. Mayne, J.Bezant, P.Thompson, J.James, C.Peters, C.Peters-Bond, C.Davies, T.Burnett, B.A.Williams
	Town Clerk	Virginia O'Reilly
	Town Secretary	A Padgett
	Estates Officer	Mark Stephens
	Admin Assist.	Owain Davies
	Councillors	S.Ratty, G.Beer

Rev Trevor Copeland attended and gave prayers before the commencement of the meeting.

The Mayor informed members that Councillors L.Jones and J.Parry have resigned from the council. The county council will be informed.

### **1 MEMBER'S DECLARATIONS OF INTEREST**

Minute 17 – Cllr J.Mayne declared an interest and left the meeting.

### **2 CONFIRMATION OF MINUTES AND POLICIES**

It was **RESOLVED** that the following minutes be confirmed:-

- Full Council 3<sup>rd</sup> March 2020
- Policy & Strategy Committee 3<sup>rd</sup> March 2020
- Estates Committee 10<sup>th</sup> March 2020
- Finance Committee 10<sup>th</sup> March 2020
- AGM and Full Council 12<sup>th</sup> May 2020

### **3 TOWN CLERK'S REPORT**

The report had been circulated and was accepted. It was noted that the One Voice Wales Award, "Best Community Engagement Project" submitted by the town council on behalf of the community, had been successful. It was recognised that considerable effort had been made by many organisations and individuals and this will be officially recognised at an event to be organised as soon as possible.

### **Matters arising from Full Council on 3<sup>rd</sup> March/ 12<sup>th</sup> May 2020**

### **4 APPOINTMENTS FOR THE YEAR 2020- 2021**

The following appointments were made, a recorded vote for chairs of committees was made:-

## **CHAIRS AND DEPUTY CHAIRS OF COMMITTEES – 2020 - 2021**

<b>Committee</b>	<b>Chair – Councillor</b>	<b>Deputy Chair - Councillor</b>
Full Council	D.Lloyd-Waterford – Mayor	A.Jenkins – Deputy Mayor
Establishment	D.Lloyd-Waterford – Mayor	A.Jenkins – Deputy Mayor
Policy & Resources	C.Peters-Bond	J.James
Estates	J.Mayne	P.Thompson
Finance	C.Peters - unopposed	C.Davies - unopposed

## **RECORDED VOTES FOR CHAIRS AND DEPUTY CHAIRS OF COMMITTEES**

<b>POLICY AND RESOURCES COMMITTEE - CHAIR</b>		
<b>For Cllr C. Peters-Bond</b>		<b>For Cllr C.Davies</b>
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.Bezant	A.Jenkins	C. Davies
J.Mayne	J.James	B.A. Williams

<b>ESTATES COMMITTEE - CHAIR</b>		
<b>For Cllr J.Mayne</b>		<b>For Cllr J.Gilasbey</b>
C.Peters-Bond	P.Thompson	J.Gilasbey
C.Peters	T. Burnett	A Jenkins
J.Bezant	C. Davies	J.James
J.Mayne	B.A. Williams	D.Lloyd-Waterford

<b>POLICY AND RESOURCES COMMITTEE – DEPUTY CHAIR</b>		
<b>For Cllr J.James</b>		<b>For Cllr C.Davies</b>
C.Peters-Bond	D.Lloyd-Waterford	P.Thompson
C.Peters	J.Gilasbey	T. Burnett
J.James	A.Jenkins	C. Davies
J.Mayne		B.A. Williams
		J.Bezant

Councillor T.Burnett asked if Councillor J.Gilasbey was eligible to be elected as deputy chair of the Estates committee as she was also a county councillor. It was noted that there was no conflict of interest as she was a town and county councillor.

<b>ESTATES COMMITTEE – DEPUTY CHAIR</b>		
<b>For Cllr P.Thompson</b>		<b>For Cllr J.Gilasbey</b>
C.Peters-Bond	P.Thompson	D.Lloyd-Waterford
C.Peters	T. Burnett	J.Gilasbey
J.Bezant	C. Davies	A.Jenkins
J.Mayne	B.A. Williams	J.James

## **5 COMMUNITY ENERGY PROJECT – G.V.E.C.**

An updated Memorandum of Understanding, dated 7<sup>th</sup> January 2020 has been signed. The trustees of the Gwenllian Centre have decided not to lease the land adjacent to the hall to G.V.E.C. as they wish to use it as an astro turf pitch. An alternative site will be sought.

## **6 INDUSTRIAL MUSEUM**

The museum is to have a new status by becoming a C.I.O. a Charitable Incorporated Organisation. It is hoped that this will encourage new trustees to be appointed. No timescale for opening the museum has been contemplated as so much work needs to be done to make the site safe. The town clerk will meet with the County Archivist regarding future storage of town council artifacts.

## **7 YOUTH REPRESENTATION**

It was previously **RESOLVED** to agree, in principal, to appoint 2 youth representatives to the town council. They would be allowed to speak but not vote. Cllr P. Thompson had previously presented a report which explained the options available and outlined criteria for recruitment. A cost of £750 would be incurred if a commercial company was used for recruitment. It was previously **RESOLVED** to adopt the co-option route and advertise in schools, colleges and on social media. An advertisement will be prepared and possible candidates approached. An activity plan will be drafted to identify tasks to be worked on by the youth representatives.

## **8 VACANCY OF MACE BEARER**

An advertisement has been placed on the council website and on social media sites. An article could be written outlining the historical importance of this ancient position and published in the press.

## **9 LAND AT CLOS YR ONNEN**

An area of land at Clos yr Onnen, in the ownership of the housing developers, has now been cleared and drainage installed. The developers wish to transfer the land, free of charge, with absolute title, to the town council. Residents' views are unclear as to the future usage of the land. A meeting with community representatives was held on 18<sup>th</sup> February 2020. A further meeting will be arranged. The developers will be invited to attend. A flyer promoting this meeting will be hand delivered. Maps and information contained in a land survey will be available.

## **10 OUTSOURCING OF PROJECT OFFICER**

The need for attracting grant funding for various projects in the town was recognised. A self-employed project officer will be sought, payment for services being taken as a percentage of any grant procured. One individual has been identified. A Visioning Day will be arranged to consult with residents as to their views regarding the future of the town and its environs.

## **11 COMMUNITY HALLS AND ORGANISATIONS**

No activity reported due to Pandemic lockdown.

## **12 COUNTY COUNCILLOR REPORT**

The report had been circulated.

### **13 MAYOR'S DIARY / FORTHCOMING EVENTS**

<b>DATE</b>	<b>APPOINTMENT</b>	
	No events due to Pandemic lockdown	

### **FORTHCOMING MEETINGS**

<b>DATE</b>	<b>APPOINTMENT</b>	
07.07.20	Full Council	6.30pm
14.07.20	Estates and Finance Committees	6.30pm

### **14 CRAFT BOMBING AT CHRISTMAS**

A request to decorate the town at Christmas with craft items made by residents has been received. It was **RESOLVED** to support the initiative. A small grants application form will be enclosed with the response letter. Note and **Close** this item.

### **15 BANK MANDATE**

It was **RESOLVED** to leave the bank mandate unchanged until after the lockdown is lifted because of practical issues in attending the bank. Note and **Close** this item.

### **16 CASTLE LIGHTING**

The estates officer had prepared a list of options with 3 contractor quotes. Various possibilities were considered. Further information will be requested. It was noted that Cllr Burnett fully supported local contractors. This matter was referred to the Estates Committee for further discussion. Note and **Close** this item.

### **17 I.T.SYSTEM**

It was recognised that the IT system in the office is of poor standard. A review will be carried out to assess future needs. This will be incorporated into the current plans for restructuring the systems used at present. Due diligence will be carried out at all stages of the process. Thanks were expressed to the town clerk and administrative assistant for their work in arranging accessibility to the virtual meetings. It was recognised that upgrading all the communication systems is urgent. This matter was referred to the Finance Committee. Note and **Close** this item.

### **18 CORRESPONDENCE – APRIL/MAY 2020**

There was no correspondence that was not dealt with above. Note and **Close** this item.

The mayor informed members that the accounts for the year end 31 March 2020 had been completed but not circulated.

The meeting was adjourned until 9<sup>th</sup> June 2020 at 6.30pm when the remaining 3 items on the agenda will be approved.